



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, December 13, 2023 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Public Hearing to order at 7:02pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Chao, Kumar, Schyman and Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic

Guest: Eric Anderson, Piper Sandler

RECOGNITION OF VISITORS – None

CONDUCT OF PUBLIC HEARING CONCERNING 2023 TRUTH-IN-TAXATION

President Chalem opened the Public Hearing on the 2023 proposed Tax Levy increase for the Northbrook Park District. With all persons desiring to be heard and having been given an opportunity to present oral and written testimony regarding the 2023 proposed Tax Levy, President Chalem requested a motion to adjourn the Hearing. Commissioner Chambers made a motion to close the 2023 Truth-in-Taxation Public Hearing. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioners Chambers, Commissioner, Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

President Chalem closed the Public Hearing on the 2023 Truth-in-Taxation at 7:07pm.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:07pm

AMENDED AGENDA

President Chalem made a motion to amend the Agenda to move the following Action Items to the Consent Agenda:

- 12/13.86 Approval of October 2023 Voucher Report
- 12/13.87 Approval of November 2023 Voucher Report
- 12/13.90 Approval of Public Relations Strategy Agreement
- 12/13.91 Approval of Contract Mowing Service – Central, Bid #2255
- 12/13.92 Approval of Purchase of a Bobcat E26 Mini Excavator
- 12/13.93 Approval of Purchase of Three John Deere GS Utility Carts
- 12/13.94 Approval of Purchase of Two John Deere Gator TX Utility Carts
- 12/13.95 Approval of Purchase of a Toro Groundsmaster 3500-D
- 12/13.96 Approval of Purchase of a Toro Groundsmaster 4700-D

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Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

President Chalem made a motion amend the amended Agenda to add Item A. Green Acres to VIII. Informational Items/Verbal Updates. Commissioner Schyman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

President Chalem made a motion to approve the Amended Agenda as previously stated. Commissioner Kumar seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

ERIC ANDERSON, PIPER SANDLER

Eric Anderson will be retiring from Piper Sandler at the end of 2023. Mr. Anderson began his partnership with the District in 2004. Mr. Anderson successfully presented the District to Moody's and earned the first park district Aaa rating in the nation. As a team, Mr. Anderson and the District had multiple successful projects including the Moving Forward 2017 Comprehensive Master Plan. He thanked the Board for welcoming him as a valued partner and being an engaged board. Mr. Anderson noted that it has been a pleasure and privilege to represent the Park District. He attended 62 meetings in his tenure. On behalf of the Board of Commissioners, President Chalem thanked Mr. Anderson for his years of service and for helping the District accomplish goals, and wished him the very best in retirement.

BOARD COMMITTEE REPORT – NONE

CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the December 11, 2023 Committee-of-the-Whole Meeting, and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any changes to the Consent Agenda. Hearing none, Commissioner Silverman made a motion to approve the Consent Agenda. Vice President Goodman seconded the motion.

VI.82. Approval of Regular Board Meeting Minutes of October 25, 2023

Motion: I move to approve the October 25, 2023 Board Meeting Minutes.

VI.83. Approval of Closed Session Minutes of October 25, 2023

Motion: I move to approve the October 25, 2023 Closed Session Minutes.

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VI.84. Approval of Transportation Services: First Student (AF)

Motion: I move to approve to: 1) ratify the contract with First Student, Inc. for Bus Transportation Service for 2023; 3) authorize staff to proceed with the First Student, Inc. contract for 2024 without a not-to-exceed amount; and 4) authorize staff to solicit bids for bus transportation services up to a three-year term, without an inclusion of a not-to-exceed requirement.

VI.85. Approval of 2024 Staff and Participant Apparel, Bid #2254 (AF)

Motion: I move to approve the award of the 2024 Staff and Participant Apparel, Bid #2254 for an overall total of \$102,426.03, as follows: 1) approve award of Categories A and F to ParkInk of Carlsbad, California for the combined total amount of \$14,561.00; 2) approve award of Category E to Score Sports for the total amount of \$56,206.20; 3) approve award of Category D to Sunburst Sportswear of Glendale Heights, Illinois for the total amount of \$17,191.08; and 4) approve award of Categories B and C to Woolenwear/PersonaliTee's of Prospect Heights, Illinois for the total amount of \$14,467.75

VII.86. Approval of October 2023 Voucher Report (AF)

Motion: I move to approve the October 2023 Vouchers in the amount of \$1,284,958.92.

VII.87. Approval of November 2023 Voucher Report (AF)

Motion: I move to approve the November 2023 Vouchers in the amount of \$3,548,998.25.

VII.90. Approval of Public Relations Strategy Agreement (AF)

Motion: I move to approve an agreement with Public Communications, Inc. (PCI) of Chicago, Illinois in the amount of \$42,000 for the development of a Public Relations Strategy.

VII.91. Approval of Contract Mowing Service – Central, Bid #2255 (PP)

Motion: I move to approve the Contract Mowing Service – Central, Bid #2255 to Apex Landscaping, Inc. of Hawthorn Woods, Illinois for the total Base Bid and Alternate #2 in the amount of \$188,985.04 for three years, based on performance.

VII.92. Approval of Purchase of a Bobcat E26 Mini Excavator (PP)

Motion: I move to approve the purchase of a Bobcat E26 Mini Excavator from Atlas Bobcat of Elk Grove Village, Illinois in the amount of \$42,656.20.

VII.93. Approval of Purchase of Two John Deere GS Utility Carts (PP)

Motion: I move to approve the purchase of two (2) John Deere GS Utility Carts from Revels Turf and Tractor, LLC of Elgin, Illinois in the amount of \$31,558.00.

VII.94. Approval of Purchase of Three John Deere Gator TX Utility Carts (PP)

Motion: I move to approve the purchase of three (3) John Deere Gator TX Utility Carts from Revels Turf and Tractor, LLC of Elgin, Illinois in the amount of \$37,967.52.

VII.95. Approval of Purchase of John Deere 4052R Compact Utility Tractor (PP)

Motion: I move to approve the purchase of a John Deere 4052R Compact Utility Tractor from Revels Turf and Tractor, LLC of Elgin, Illinois in the amount of \$48,533.69.

VII.96. Approval of Purchase of Toro Groundsmaster 3500-D (PP)

Motion: I move to approve the purchase of a Toro Groundsmaster 3500-D from Reinders, Inc. of Mundelein, Illinois in the amount of \$51,023.75.

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VII.97. Approval of Purchase of Toro Groundsmaster 4700-D (PP)

Motion: I move to approve the purchase of a Toro Groundsmaster 4700-D from Reinders, Inc. of Mundelein, Illinois in the amount of \$117,933.47.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

ACTION ITEM

VII.88. Adoption of Ordinance 23-O-5, 2023 Tax Levy (AF)

Motion: Commissioner Chambers moved to adopt Ordinance 23-O-5 providing for the 2023 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Schyman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

VII.89. Approval of Resolution 23-R-6, Reduction in Tax Levy (AF)

Motion: Commissioner Chambers moved to approve Resolution 23-R-6, a Resolution providing for the possible reduction of the 2023 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Chao seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

INFORMATIONAL /VERBAL UPDATES

Green Acres

Executive Director Leiner provided an update on the status of the Green Acres property. Northbrook Village Manager Pavlicek informed him that the Village Trustees unanimously approved a Resolution approving a pre-development agreement with GA Northbrook LLC (Green Acres Redevelopment) for a public-private partnership to support the redevelopment of the Green Acres Country Club property on Dundee Road. The property development will include a data center, a Village municipal campus and open space in partnership with the Forest Preserves of Cook County. The Park District will not receive any property for a park. A TIF application will be submitted. Commissioners engaged in discussion.

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) The District hosted several holiday events. Breakfast and Lunch with Santa was held at Acorn Grill + Terrace on Saturday, December 2. Executive Director Leiner and his family attended the event. Sing, Spin & Shine was held on Sunday, December 10.

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- 2) On December 13, staff attended the Sharing the Vision! Meeting at the Northbrook Sports Center to celebrate milestone anniversaries and staff promotions, review accomplishments in 2023 and discuss upcoming projects in 2024. After the meeting, staff enjoyed a holiday luncheon.
- 3) *A Christmas Carol: A Live Radio Play* will be presented on December 16 at 2pm at the Leisure Center Theatre.
- 4) Facility holiday hours and closures are posted on the District website.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Attended a performance of *Don't Let the Pigeon Drive the Bus* with her granddaughter, son and a neighbor.
- 2) Attended the Senior Center Open House.
- 3) Participated in Gratitude Yoga.
- 4) Attended the Historical Society's 125th Anniversary celebration.
- 5) Attended the IAPD Legal Symposium on November 2.
- 6) Is working on the Joint Conference IAPD Committee.

Commissioner Schyman

- 1) Played in his first pickleball tournament with his wife.
- 2) Thank you to Executive Director Leiner and staff for the great job on the Pray for Israel event. He appreciates the effort and time in handling the questions prior to the event.
- 3) Thank you to Director Tokar and his team for their effort in the capital plan for 2024.

Commissioner Chao

- 1) His son and daughter attended the Wishbone Hockey tournament. Thank you to staff for their time and work they put into the event. The weekend was a nice way to showcase the facility.
- 2) His daughter is wrapping up ice skating class. Classes were full and well attended.

Commissioner Silverman

- 1) No report.

Vice President Goodman

- 1) Thank you to Executive Director Leiner and staff for their time on the Pray for Israel event.
- 2) Thank you to Director Loftus and the Sports Center staff for the successful Wishbone Hockey tournament. The Sports Center was buzzing with excitement. The Bluehawks and Park District run a very nice program. The facility was well maintained. He appreciated everyone working over the holiday weekend.

PRESIDENT'S REPORT

- 1) Thank you to Executive Director Leiner and staff for everything that was done during the gathering. Everyone worked tirelessly to make sure that the event was handled properly.

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Tuesday, January 23, 2024 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

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ADJOURN

With no further business to come before the Board, Commissioner Silverman made a motion to adjourn the Regular Board Meeting at 7:49pm. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/wp