



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, August 23, 2023 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Chao, Kumar, Schyman and Silverman

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Leiner, Loftus, Olas and Scovic; Superintendent of Grounds & Golf Maintenance Meyer; Business Manager Drahos; Marketing Manager Noens

RECOGNITION OF VISITORS – None

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Silverman made a motion to approve the Agenda. Vice President Goodman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

BOARD COMMITTEE REPORT – NONE

CONSENT AGENDA

President Chalem announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the August 14, 2023 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chalem called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Kumar seconded the motion.

V.53. Approval of the Regular Board Meeting Minutes of July 26, 2023

Motion: I move to approve the July 26, 2023 Regular Board Meeting Minutes.

V.54. Approval of the Special Board Meeting Minutes of August 11, 2023

Motion: I move to approve the August 11, 2023 Special Board Meeting Minutes.

V.55. Approval of Closed Session Meeting Minutes of August 11, 2023

Motion: I move to approve the August 11, 2023 Closed Session Meeting Minutes.

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V.56. Approval of the Special Board Meeting Minutes of August 12, 2023

Motion: I move to approve the August 12, 2023 Special Board Meeting Minutes.

V.57. Approval of Closed Session Meeting Minutes of August 12, 2023

Motion: I move to approve the August 12, 2023 Closed Session Meeting Minutes.

V.58. Approval of July 2023 Voucher Report (AF)

Motion: I move to approve the July 2023 Vouchers in the amount of \$1,981,382.28.

V.59. Approval of Renewal of Recreation Guide Printing, Bid #2229 (AF)

Motion: I move to approve the renewal for Year 2 of the Recreation Guide Printing, Bid #2229 in the amount of \$36,740.97 from Action Printing of Fond du Lac, Wisconsin, with the option to renew for an additional third separate one-year term.

V.60. Approval of Meadowhill Aquatic Center Renovation Concept (PP)

Motion: I move to approve the Meadowhill Aquatic Center Renovation Concept Plan as presented and to proceed with submitting the Open Space Lands Acquisition and Development (OSLAD) grant application.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

ACTION ITEMS

V.61. Approval of Executive Director Employment Contract

Motion: Commissioner Silverman moved to approve the Executive Director Employment Agreement effective September 1, 2023 through December 31, 2024. Vice President Goodman seconded the motion. the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nays

INFORMATIONAL /VERBAL UPDATES – NONE

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT:

- 1) The District received the first installment of the Williamsburg Square Park OSLAD grant in the amount of \$300,000.
- 2) Attended the Meadowhill Aquatic Center Community Open House and National Night Out on August 1.
- 3) Due to the extreme heat, Meadowhill Aquatic Center pool hours have been extended on August 23 and 24. Lap swim will be open from 6-8am, the Children's Play Area will be open 8-11am and Open Swimm will be from 2-8pm.
- 4) Congratulations to our hard-working Aquatics staff on receiving a 5-star audit from Star Guard ELITE. Recreation Supervisor Sterba is in charge of Aquatics.

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- 5) The last Tuesdays in the Park concert was held on August 8. The concert series was very successful.
- 6) The Kids' Duathlon was held at Meadowhill Park on Friday, July 28 with 62 youth racers. Participants enjoyed pizza, Gatorade and snacks along with swimming at Meadowhill Aquatic Center.
- 7) Party on the Green was held on Saturday, August 12. The event was well attended. Both the bands and the food truck were very good. Thank you to all cross-Divisional staff for your hard work and dedication to make this a successful event.
- 8) The Hall of Fame Induction Ceremony will be held on Monday, August 28 at Heritage Oaks Golf Club starting at 6pm. 2020 inductees are JT Compher and Brian Hansen (Sports Hall of Fame) and 2022 inductees Jesse Compher and Lana Gehring (Sports Hall of Fame) and 2022 inductees Gus Locallo and Stuart Spiegle (Volunteer Hall of Fame).
- 9) The third annual Brewfest will be held on Saturday, September 9 at Village Green Park from 3-7pm. Tickets are \$49 advance ticket that includes fifteen 5 oz tasting tickets, swag bag and entertainment and \$30 for a non-tasting event only ticket.
- 10) Director Loftus provided an Adventure Campus update. District 31 is in session and Districts 27 and 30 will start on August 24. Approximately 500 children are registered for AM and/or PM programs. Hickory Point has 100 students registered with -20 on a waitlist. Those on the waitlist turned in the application after the deadline. This year, Adventure Campus has 68 staff compared to 24 in 2022. Full-time staff will be helping out for the first two weeks.
- 11) Thank you to the Commissioners for attending tonight's photo session.
- 12) The Sport Cup final match was Mike Hamer versus Billy Hamer. The victor was Billy Hamer. The Hamer family had a lot of fun.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Attended the Meadowhill Aquatic Center Community Open House and National Night Out. Both were nice events Senator Morrison and the Village Trustees attended.
- 2) Attended the Illinois State Fair and an informal Illinois Association of Park Districts Board meeting in Springfield. IAPD is moving forward with a legislative platform.
- 3) The IAPD/IPRA Joint Conference Committee meeting was held in Cary. Conference planning is coming together, and many sessions have been planned. A survey will be sent to members regarding conference location preference for the 2025 planning.
- 4) Great job with advertising the maintenance schedule at Techy Prairie Activity Center. Fitness Supervisor Lappas has done a nice job creating synergy and new events and provides plenty of notice about schedule changes.

Commissioner Schyman

- 1) Attended Party on the Green with his daughter and had a nice time. Thank you staff for organizing the event.
- 2) Attended the Hall of Fame Induction Ceremony on Monday, August 28. Thank you to Director Scovic for putting the event together.

Commissioner Kumar

- 1) Thank you to the team for the timely and consistent delivery of information to the community.
- 2) Executive Director Hamer, thank you for your years of service.
- 3) Commissioner Kumar has not had the opportunity to attend many events but is looking forward to Brewfest.

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Commissioner Chao

- 1) Attended Tuesdays in the Park on August 8. His daughter is in the cast of Matilda and they did a preview of the show.
- 2) Was at the Meadowhill Aquatic Center on Sunday and the pool was busy and there was a line at the food concession area.
- 3) His children are starting the fall season of hockey and soccer.

Commissioner Silverman

- 1) No report.
- 2) Thank you to Executive Director Hamer for your years of service. Best of luck in your retirement.

Vice President Goodman

- 1) Attended National Night Out and the Meadowhill Aquatic Center Community Open House. The flow was great and liked the coordination of having two events at one location.
- 2) Thank you to Director Loftus for the update on Adventure Campus. He appreciates everything the team has done to accommodate the families.
- 3) Party on the Green was awesome. Keep the events coming. Unfortunately, he will miss Brewfest.
- 4) Great job on extending the hours at Meadowhill Aquatic Center due to the heat.
- 5) Thank you to Executive Director Hamer for your years of service.

Commissioner Chambers presented the following haiku to Executive Director Hamer to celebrate her upcoming retirement from the District.

Energized vision.
Strategic endeavor wins.
Heart leads; plays with joy!

PRESIDENT'S REPORT

- 1) Has not been able to attend recent District events but has heard that everything was well done and ran smoothly.
- 2) Busy month getting ready for the retirement of Executive Director Hamer and onboarding Chris Leiner as the new Executive Director.

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, September 27, 2023 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 7:24pm. Commissioner Silverman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,

NORTHBROOK PARK DISTRICT

NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary

Board of Commissioners/wp