

847-291-2960

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Parks and Properties Committee Meeting

March 15, 2022 6:30pm Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. <u>Call to Order</u>—Chair Chalem; Members Curin and Goodman
- II. Recognition of Visitors
- III. Approval of Meeting Minutes3/15.7 Parks and Properties Committee Meeting of February 16, 2022
- IV. <u>Informational Items / Verbal Updates</u>
 - A. Jake Vest, Trades Manager Net Zero Presentation
 - B. Synthetic Safety Surface
- V. <u>Unfinished Business</u>
- VI. New Business
 - 3/15.9 Consider Custodial Services, Bid #2217
 - 3/15.10 Consider Leisure Center Waterline Replacement, Bid #2219
 - 3/15.11 Consider HVAC Service for All Buildings-Renewal
 - 3/15.12 Consider HVACR Service Renewal
 - 3/15.13 Consider Cedar Lane Tot Lot Playground Replacement, Bid #2222
 - 3/15.14 Consider Meadowhill Park Playground Replacement, Bid #2223
 - 3/15.15 Consider Pool Apparatus Painting, Shell Painting & Caulking, Bid #2220
- VII. Old Business
- VIII. Next Meeting April 20, 2022, at 6:30pm or immediately following the previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- IX. <u>Adjournment</u>

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook, Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.9 Consider Custodial Services – Various Locations, Bid #2217

Date: March 11, 2022

Staff Recommendation:

Staff recommends the approval of the Custodial Services – Various Locations bid in the amount of \$114,024.93 for one year from Bravo Services, Inc. of Chicago, Illinois.

Background & Analysis:

The base bid custodial services are for the Joe Doud Administration Building, the Meadowhill Aquatic Center, the Heritage Oaks Golf Club Clubhouse, Range Service Building and the Golf Maintenance Building. In addition, window cleaning in the months of April through November at the Clubhouse (all interior and exterior glass) and Techny Prairie Activity Center (second floor exterior) will be included in the contracted services. Alternate #1 will provide two additional restroom cleanings per day at the Clubhouse and Range Service Building from March 1 to November 30.

The District received three bids for this project.

Bidder	Base Bid	Windows	Alternate #1	Total
	Year 1	Year 1	Year 1	
Total Facility Maintenance, Inc.				
615 Wheat Lane, Suite C	\$56,148.72	\$5,175.00	\$1,650.00	\$62,973.72
Wood Dale, IL 60191				
ECO Clean Maintenance, Inc.				
515 W. Wrightwood Avenue	\$60,260.00	\$13,280.00	\$6,288.00	\$79,828.00
Elmhurst, IL 60126				
Bravo Services, Inc.				
6015 N. Milwaukee Avenue	\$83,831.60	\$21,700.00	\$8,493.33	\$114,024.93
Chicago, IL 60646				

For the reasons stated below, staff recommends awarding the bid to Bravo Services, Inc. the third lowest bidder. The Park District received positive references for Bravo Services, Inc. from the Oswego Park District and the Forest Preserve of DuPage County. Bravo Services also satisfactorily performed the post construction cleaning at Techny Prairie Activity Center prior to the facility Grand Opening.

Although Total Facility Maintenance, Inc. submitted the lowest bid, staff does not recommend awarding the contract to them. After review of Total Facility Maintenance's bid prices, completing the reference checks and other due diligence, and based on staff's experience with the current and past custodial vendors, staff does not believe Total Facility Maintenance will meet the serviceability, quality and performance requirements of the District and is therefore not the lowest most responsible bidder. Specifically, staff has concern with Total Facility Maintenance's bid pricing, past performance issues, and ability to conform with the listed specifications:

1. Staff does not believe the pricing submitted by Total Facility Maintenance aligns with the number of hours required to complete the services in each facility. For example, the current custodial vendor spends approximately one to one and one half hours per day to complete the cleaning at the Heritage Oaks Golf Club Clubhouse and charges the District \$9,438.00 on annual basis for the same. The current vendor does not provide the expected level of service within this timeframe. Total Facility Maintenance calculated 1.15 hours per day to complete the cleaning at Heritage Oaks Golf Club Clubhouse and submitted a bid of \$5,446.37 for these services. Staff believes Total Facility Maintenance has underestimated the amount of time to complete the services for each facility, which will result in serviceability and quality issues.

Total Facility Maintenance's bid proposal also had multiple computation and other errors, which staff believes is a factor to consider regarding the quality of services to be provided. For example, Total Facility Maintenance's bid price for Meadowhill Aquatic Center was calculated for the entire year, when the bid form clearly states that services are only needed from May 30 to September 5.

- 2. Staff attempted to contact ten references provided by Total Facility Maintenance, and only two responded after multiple requests. One reference, Village of Schaumburg, could not comment because the individual had no first-hand knowledge of Total Facility Maintenance's performance and the second reference, Lake County Forest Preserve District, elected not to renew the contract because of performance issues. These reference checks, including the lack of response from the references, is indicative of performance concerns.
- 3. Lastly, staff has concern with the ability of Total Facility Maintenance to provide services in conformance with the specifications. Total Facility Maintenance confirmed that its bid was based purely on the square footage of each building, despite the Bid Form clearly indicating the square footage was included for informational purposes only and that services are not required for all square footage. Moreover, staff is concerned that when Total Facility Maintenance calculated its bid pricing, it did not consider the specific tasks outlined in the specifications for each facility. In furtherance of this concern, no one from Total Facility Maintenance attended the Pre-Bid meeting to visit and understand the full scope of work to be provided at the sites.

For the foregoing reason, staff recommends the Board reject Total Facility Maintenance's bid.

Staff also recommends rejection of the bid submitted by ECO Clean Maintenance, Inc. ("ECO"), the second lowest bid. Staff does not recommend awarding the contract to ECO because of past performance issues. ECO was the Park District's custodial vendor for (8) years (2012-2020) and consistently did not perform the services in accordance with the contract specifications, as documented by staff. Despite notifying ECO of the specific performance issues, the services did not improve.

Based on the foregoing, staff recommends awarding this bid to Bravo Services, Inc., as the lowest responsible bidder with the intention of staff negotiating a lower fee. Staff recommends a one-year contract, with the option to renew up to two (2), one-year extensions to the contract. This is a common practice with the Park District when hiring a new service contractor.

Explanation:

1. Budgeted Cost: Varies per facility

2. Budget Source: 2022 Operating Budgets - Various

3. Public / Customer Impact: None

4. Legal: Consulted

Motion:

The Parks and Properties Committee Chair moves to recommend: 1) reject the bids from the first two low bidders, Total Facility Maintenance and ECO Clean Maintenance, Inc.; and 2) award the Custodial Services – Various Locations, Bid #2217 to the next responsible bidder, Bravo Services, Inc. of Chicago, Illinois, in the amount not to exceed \$114,024.93.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.10 Consider Leisure Center Waterline Replacement, Bid #2219

Date: March 11, 2022

Staff Recommendation:

Staff recommends approval of the Leisure Center Waterline Replacement, Bid #2219 in the amount of \$99,495.00 from DiMeo Brothers, Inc. of Elk Grove Village, Illinois.

Background & Analysis:

This project includes the replacement of the 6" waterline from the valve box at Walters Avenue to the Leisure Center building. There have been multiple breaks along this line over the past few years. The engineering and surveying for this project was completed in 2021.

The District received four bids for this project.

Bidder	Construction Bid	Construction Contract Allowance	Bid Total	
DiMeo Brothers, Inc				
720 Richard Lane	\$99,495.00		\$114,495.00	
Elk Grove Village, IL 60007			. ,	
John Neri Construction Company, Inc				
770 Factory Road	\$132,156.00	\$15,000.00	\$147,156.00	
Addison, IL 60101			,	
Martam Construction, Inc		*predetermined allowance all		
1200 Gasket Drive	\$141,018.00		\$156,018.00	
Elgin, IL 60120		bidders were asked to include	, ,	
J. Congdon Sewer Service, Inc		asked to ilicidue		
170-A Alexandra Way	\$147,294.86		\$162,294.86	
Carol Stream, IL 60188			, , , = ===	

Staff recommends proceeding with the construction bid of \$99,495.00 from DiMeo Brothers, Inc. DiMeo Brothers, Inc. of Elk Grove Village, Illinois has completed work for the Park District in the past at Heritage Oaks Golf Club and Techny Prairie Activity Center. The District has been very satisfied with their communication and workmanship.

The Construction Contract Allowance was a predetermined amount to be used for change orders if needed. Staff decided to not elect the allowance at this time to keep us closer to the CIP budgeted cost. During construction staff will determine if additional funds for required change orders.

Explanation:

1. Budgeted Cost: \$95,000.00

2. Budget Source: 2022 Capital Improvement Plan: 1050-6515-LC13-22

Motion:

The Parks and Properties Committee Chair moves to approve the construction bid for the Leisure Center Waterline Replacement, Bid #2219 for \$99,495.00 to DiMeo Brothers, Inc. of Elk Grove Village, Illinois to the full Board for approval.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.11 Consider HVAC Services - All Buildings, Bid #2194

Date: March 11, 2022

Staff Recommendation:

Staff recommends the renewal of the HVAC Services – All Buildings, Bid #2194 base bid and Alternate #1 for two years in the amount of \$26,892.00 from The Stone Group of Chicago, Illinois.

Background and Analysis:

The bid for HVAC Services – All Buildings was opened on March 25, 2021. The bid requested three years of pricing. However, The Stone Group was a new vendor and staff recommended a one-year agreement, with the ability to renew for two additional years upon successful completion of the first year. Staff recommends the renewal of the agreement for the remaining two years in the three-year agreement based on satisfactory service over the past year.

The services involve preventative maintenance and inspections of the District's heating and cooling equipment at the Joe Doud Administration Building, Leisure Center, Meadowhill Aquatic Center freezer, the clubhouse, maintenance building and Halfway House at Heritage Oaks Golf Club, Techny Prairie Activity Center, the Village Green Center and the Northbrook Sports Center. The repairs of equipment will be paid at the labor rates provided on the bid form, and material costs cannot be marked up more than ten percent. The Alternate Bid includes all pool heaters, building furnaces and the air conditioning fan coil and condensing unit at Meadowhill Aquatic Center.

Eight contractors attended the pre-bid meeting in 2021 with four submitting bids which are listed below.

Company	Base Year 1	Option Year 2	Option Year 3	Total All 3 Years
	Alternate Year 1	Alternate Year 2	Alternate Year 3	
	Total Year 1	Total Year 2	Total Year 3	
The Stone Group	\$7,932.00	\$12,360.00	\$13,128.00	\$33,420.00
228 N. Washtenaw	\$180.00	\$684.00	\$720.00	\$1,584.00
Chicago, IL 60612	\$8,112.00	\$13,044.00	\$13,848.00	\$35,004.00
F.E. Moran, Inc. Mechanical Services	\$22,600.00	\$24,888.00	\$25,608.00	\$73,096.00
2283 Carlson Drive	\$1,884.00	\$1,932.00	\$1,980.00	\$5,796.00
Northbrook, IL 60062	\$24,484.00	\$26,820.00	\$27,588.00	\$78,892.00
RMC Mechanical Services, Inc.	\$25,548.00	\$27,996.00	\$28,524.00	\$82,068.00
780 Aec Drive	\$1,020.00	\$1,068.00	\$1,116.00	\$3,204.00
Wood Dale, IL 60191	\$26,568.00	\$29,064.00	\$29,640.00	\$85,272.00
MG Mechanical Service	\$110,088.00	\$117,576.00	\$121,224.00	\$348,888.00
1513 Lamb Road	\$7,224.00	\$7,440.00	\$7,680.00	\$22,344.00
Woodstock, IL 60098	\$117,312.00	\$125,016.00	\$128,904.00	\$371,232.00

Explanation:

1. Budgeted Cost: Varies by facility

2. Budgeted Source: 2022 Facility Operating Budgets

3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the base bid and Alternate #1 from The Stone Group of Chicago, Illinois in the amount of \$26,892.00 for two years to the full Board for approval.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.12 Consider HVAC-R Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid

#2195

Date: March 11, 2022

Staff Recommendation:

Staff recommends the approval of the HVAC-R Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid #2195 from F.E. Moran, Inc. Mechanical Services of Northbrook, Illinois in the amount of \$27,052.92 for Option Year Two with the ability to renew for one additional year.

Background and Analysis:

The services involve preventative maintenance of the ice rink ammonia refrigeration equipment and dehumidifiers at the Northbrook Sports Center. The repairs of equipment will be paid at the labor rates provided on the bid form, and material costs cannot be marked up more than ten percent.

Three contractors attended the pre-bid meetings with three submitting bids which are listed below.

Company	Base Year 1	Option Year 2	Option Year 3	Total All 3 Years
F.E. Moran, Inc. Mechanical Services				
2283 Carlson Drive	\$26,086.68	\$27,052.92	\$27,810.36	\$80,949.96
Northbrook, IL 60062				
RMC Mechanical Services, Inc.				
780 Aec Drive	\$27,000.00	\$27,672.00	\$28,356.00	\$83,028.00
Wood Dale, IL 60191				
The Stone Group				
228 N. Washtenaw	\$33,000.00	\$34,644.00	\$36,372.00	\$104,016.00
Chicago, IL 60612				

F.E. Moran, Inc. Mechanical Services started providing service at the time the ice equipment was being upgraded, and they have also introduced a new technician. To provide additional time for evaluation of services, staff recommends a one-year contract extension with the option to renew for a third year.

Explanation:

1. Budgeted Cost: \$27,240.00

2. Budgeted Source: 2022 Sports Center Operating Budget

3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the bid from F.E. Moran, Inc. Mechanical Services of Northbrook, Illinois in the amount \$27,052.92 for one year with the option to renew for one additional year to the full Board for approval.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.13 Consider Cedar Lane Tot Lot Playground Replacement, Bid #2222

Date: March 11, 2022

Staff Recommendation:

Staff recommends approval of the Cedar Lane Tot Lot Playground Replacement, Bid #2222 base bid in the amount of \$81,838.00, from Hacienda Landscaping, Inc. of Minooka, Illinois.

Staff is seeking consensus on whether to include Alternate #1 Synthetic Turf Installation for the amount of \$79,984.50 in the scope of the project.

Background & Analysis:

This project includes the engineering, removal and replacement of the playground equipment at Cedar Lane Tot Lot. Cedar Lane Tot Lot playground equipment was originally installed in 2004 and is now 18 years old.

The District received two bids for this project.

Bidder	Base Bid Total	Alternate #1 Synthetic Turf Installation	Total
Hacienda Landscaping, Inc			
17840 Grove Road	\$81,838.00	\$79,948.50	\$161,786.50
Minooka, IL 60447			
Innovation Landscape, Inc			
1481 Plainfield Road	\$121,117.20	\$80,559.50	\$201,676.70
Oswego, IL 60543			

References for Hacienda Landscaping, Inc. were checked and were all positive for quality of workmanship and materials. The references included Glencoe Park District, Schaumburg Park District, Lockport Township Park District, City of Evanston and Park Ridge Park District.

Explanation:

- 1. Budgeted Cost: \$250,000 (less play equipment: \$79,813.00 and site amenities: \$9,230.00 = \$160,957.00)
- 2. Budget Source: 2022 Capital Improvement Plan: 1050-6570-CED01-22

Motion #1:

The Parks and Properties Committee Chair moves to approve the Cedar Lane Tot Lot Playground Replacement, Bid #2222 Base Bid in the amount \$81,838.00 from Hacienda Landscaping, Inc. of Minooka, Illinois to the full Board for approval.

Motion #2:

The Parks and Properties Committee Chair moves to approve the Cedar Lane Tot Lot Playground Replacement, Bid #2222 Base Bid in the amount of \$81,838.00 and Alternate #1 Synthetic Turf Installation in the amount of \$79,879.50 for a total amount of \$161,786.90 from Hacienda Landscaping, Inc. of Minooka, Illinois to the full Board for approval.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.14 Consider Meadowhill Park Playground Replacement, Bid #2223

Date: March 11, 2022

Staff Recommendation:

Staff recommends approval of the Meadowhill Park Playground Replacement, Bid #2223 base bid in the amount of \$151,630.00 from Hacienda Landscaping, Inc. of Minooka, Illinois.

Staff is seeking consensus on whether to include Alternate #1 Synthetic Turf Installation in the amount of \$137,325.00 to the scope of the project.

Background & Analysis:

This project includes the removal and replacement of the playground equipment at Meadowhill Park. The playground was originally installed in 1996 and is now 25 years old. The rubber surfacing is peeling and pulling away from the curb. Concept planning for the playground was done in 2020. ADA updates will also be completed at Park at this time.

The District received two bids for this project.

Bidder	Base Bid Total	Alternate #1 Synthetic Turf Installation	Total
Hacienda Landscaping, Inc 17840 Grove Road Minooka, IL 60447	\$151,630.00	\$137,325.00	\$288,955.00
Innovation Landscape, Inc 1481 Plainfield Road Oswego, IL 60543	\$347,687.40	\$147,241.31	\$494,928.71

References for Hacienda Landscaping, Inc. were checked and were all positive for quality of workmanship and materials. The references included Glencoe Park District, Schaumburg Park District, Lockport Township Park District, City of Evanston and Park Ridge Park District.

Explanation:

- 1. Budgeted Cost: \$380,000 (less \$79,834.64 for play equipment, and \$9,538 for site amenities, CA fee of \$15,000, and soil borings \$1,689 = \$273,938.36)
- 2. Budget Source: 2022 Capital Improvement Plan: 1050-6525-MHP05-20; 1029-6505-MHP05-20

Motion #1:

The Parks and Properties Committee Chair moves to approve the Meadowhill Park Playground Replacement, Bid #2223 in the amount of \$151,630.00 from Hacienda Landscaping, Inc. of Minooka, Illinois to the full Board for approval.

Motion #2:

The Parks and Properties Committee Chair moves to approve Meadowhill Park Playground Replacement, Bid #2223 Base Bid in the amount of \$151,630.00 and Alternate #1 Synthetic Turf Installation in the amount of \$137,325.00 for a total amount of \$288,955.00 from Hacienda Landscaping, Inc. of Minooka, Illinois to the full Board for approval.



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MEMORANDUM

To: Parks and Properties Committee

From: Chris Leiner, Director of Parks & Properties

Agenda Item: VI. 3/15.15 Consider Pool Apparatus Painting, Shell Painting & Caulking, Bid #2220

Date: March 11, 2022

Staff Recommendation:

Staff recommends approval of the Pool Apparatus Painting, Shell Painting & Caulking, Bid #2220 in the amount of \$40,000.00 (which includes the base bid for Northbrook Sports Center Leisure Pool at \$16,000.00, the base bid for Northbrook Sports Center Dive Pool at \$12,500.00 and Alternate #1 for a Northbrook Sports Center Pools Second Coat of Paint at \$11,500.00) from Nedrow Painting, Inc. of Aurora, Illinois. Staff also recommends approval of the Pool Apparatus Painting, Shell Painting & Caulking, Bid #2220 in the amount of \$4,878.00 (which includes the base bid for Meadowhill Aquatic Center Children's Pool Apparatus Painting) from Muscat Painting and Decorating of East Dundee, Illinois.

Background & Analysis:

This project includes painting of the entire Northbrook Sports Center pool shells for both the leisure and the dive well pools. Inspection and replacement of any failed caulking along the joints and gutters will also be performed. Per the Tnemec paint rep, the expected lifespan for the pool coating with one coat would be 2-3 years, and the expected lifespan for two coats is double that at 4-6 years. Completing two coats now at \$40,000.00 (Leisure Pool at \$16,000.00, Dive Pool at \$12,500.00 and Alternate #1 – Sports Center Pools Second Coat of Paint at \$11,500.00) would result in a cost savings of \$17,000.00 over the next 4-6 years. This project also includes painting of the chipped and peeling Children's Pool Apparatus at Meadowhill Aquatic Center pool.

The District received two bids for this project.

Bidder	Base Bid Sports Center Leisure Pool	Base Bid Sports Center Dive Pool	Base Bid MAC Children's Pool Apparatus Painting	Base Bid Total	Alternate #1 – Sports Center Pools Second Coat of Paint
Nedrow Painting, Inc 1019 Sill Avenue Aurora, IL 60506	\$16,000.00	\$12,500.00	\$10,000.00	\$38,500.00	\$11,500.00
Muscat Painting and Decorating 555 Ashland Avenue East Dundee, IL 60118	\$28,262.00	\$25,878.00	\$4,878.00	\$59,382.00	\$18,168.00

Staff recommends proceeding with the bid of \$40,000.00 from Nedrow Painting (which includes the Base Bid for Northbrook Sports Center Leisure Pool at \$16,000.00, the Base Bid for Northbrook Sports Center Dive Pool at \$12,500.00 and Alternate #1 for Northbrook Sports Center Second Coat of Paint at \$11,500.00). Nedrow Painting, Inc. of Aurora, Illinois has completed work for the Park District in the past at Northbrook Sports Center A & B Rink painting (2021),

Heritage Oaks Golf Club Clubhouse (2021) and Techny Prairie Activity Center (2020-2021) and have been very satisfied with their communication and workmanship.

Staff also recommends proceeding with the bid of \$4,878.00 (which includes the Base Bid for Meadowhill Aquatic Center Children's Pool Apparatus Painting) from Muscat Painting and Decorating of East Dundee, Illinois. Muscat Painting and Decorating has completed work for the Park District in 2015 and 2016 including painting of the exterior of the Meadowhill Aquatic Center Building, the Meadowhill Park Shelter, Techny Prairie Park and Fields Shelters and Batting Cage Building, Techny Prairie Center, Stonegate Park Shelter, Village Green Playground, Gazebo, and Concessions Building and Williamsburg Square Park Chain Link Fence.

Explanation:

- 1. Budgeted Cost: \$35,750 + 6,500 = \$42,250
- 2. Budget Source: 2022 Capital Improvement Plan: 1053-6575-SC09-22; 1053-6575-MAC12-22

Motion:

The Parks and Properties Committee Chair moves to approve the Pool Apparatus Painting, Shell Painting & Caulking, Bid #2220 for \$40,000.00, from Nedrow Painting, Inc. of Aurora, Illinois and \$4,878.00 from Muscat Painting and Decorating of East Dundee, Illinois to the full Board for approval.