



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

May 14, 2018

5:30pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Commissioners Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
 - o Parks and Properties Committee Meeting of April 16, 2018
- IV. Unfinished Business
 - A. Consider Professional Service Contract with Wight & Company, Inc.
- V. New Business
 - A. Consider Prevailing Wage Ordinance, 18-O-4
 - B. Consider Leisure Center Parking Lot Renovation, Bid #2154
 - C. Consider Professional Service Contract with Corporate Construction Services
- VI. Informational Items / Verbal Updates
 - A. 2017 Northbrook Park District Pool Report
- VII. Move Into Closed Session to Discuss Purchase or Lease of Real Property 2(c)(5)
- VIII. Return to Open Session
- IX. Next Meeting – June 18, 2018 at 5:30 pm., Joe Doud Administration Building
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: IV. A. Consider Professional Service Contract with Wight & Company
Date: May 11, 2018

Staff recommended the approval of the professional services contract for architectural services with Wight & Company Inc. last month in Committee. At the time of the Committee meeting, we did not have the finalized contract available for review. The April Board Meeting Agenda was revised accordingly.

With the finalized contract available, we are now prepared to move the contract forward to the full Board for approval.

Pc: Molly Hamer



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. A. Consider Prevailing Wage Ordinance 18-O-4
Date: May 11, 2018

Staff Recommendation:

Staff recommends the Committee review and move forward the Prevailing Wage Ordinance 18-O-4 to be approved by the full Board.

Background & Analysis:

The attached ordinance is a required document to be approved annually by the Board.

Explanation:

Legal Requirement: Each year the Board of Commissioners has the opportunity to adopt a Prevailing Wage Ordinance no later than July 15th and file a certified copy of that Ordinance with the Illinois Department of Labor. Within 30 days of filing, the District must also publish a notice of the investigation and determination in a local newspaper. We plan to publish in the *Northbrook Star* on June 1st. The wage determination must be sent to those persons or associations of employees who request copies. Lastly, legislation requires the District to obtain and maintain certified payrolls from the contractors on the District's public works projects under the local records retention act.

Motion:

The Parks and Properties Committee Chair moves to approve Ordinance 18-O-4, an Ordinance adopting prevailing wages to be paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Northbrook Park District to the Board for approval.

Pc: Molly Hamer, Executive Director

ORDINANCE NO. 18-O-4

NORTHBROOK PARK DISTRICT

**AN ORDINANCE ADOPTING PREVAILING WAGES TO BE PAID
TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING
CONSTRUCTION OF PUBLIC WORKS FOR THE NORTHBROOK PARK DISTRICT,
COOK COUNTY, ILLINOIS FOR THE PERIOD OF
JUNE 1, 2018 THROUGH May 31, 2019**

* * *

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, being 820 ILCS 130/1 et seq. (the "Act"); and

WHEREAS, the Act requires that during the month of June of each calendar year the Board of Park Commissioners of the Northbrook Park District (the "Park District") investigate and ascertain the prevailing rate of wages, as defined in said Act, in the "locality" of the Park District for laborers, mechanics and other workers performing construction of public works for the Park District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Northbrook Park District, Cook County, Illinois as follows:

SECTION 1: To the extent and as required by the Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Park District is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County, as determined by the Department of Labor of the State of Illinois (the "Department") as of June 1, 2018 a copy of those determinations being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Park District. The definition of any terms appearing in this Ordinance which are also used in the Act shall be the same as in the Act.

SECTION 2: Nothing herein contained is intended to apply nor shall be construed to apply said prevailing rate of wages as herein ascertained to any work or employment performed on behalf of this Park District except public works construction to the extent required by the Act.

SECTION 3: The Park District Secretary shall publicly post or keep available for inspection by any interested party in the main office of this Park District this determination of prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications, and for works awarded to a

contractor without a public bid, contract or project specification, shall be attached to the purchase order related to the work to be done or in a separate document.

SECTION 4: The Park District Secretary shall promptly file a certified copy of this Ordinance with the Illinois Department of Labor, in Springfield.

SECTION 5: Within thirty (30) days after filing a certified copy of this Ordinance with the Illinois Department of Labor, the Park District Secretary shall cause to be published in a newspaper of general circulation within the area a notice that this determination is effective and constitutes the determination of this public body.

SECTION 6: The Park District Secretary shall mail a copy of this Ordinance to any employer, and to any association of employers and to any person or association of employees who have filed or file their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

PASSED: This 23rd day of May, 2018.
APPROVED: This 23rd day of May, 2018.
RECORDED: This 23rd day of May, 2018.

VOTES:

Ayes:

Nays:

Absent:

ATTEST:

President, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

Secretary, Board of Park Commissioners
Northbrook Park District
Cook County, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

ORDINANCE NO. 18-O-4

NORTHBROOK PARK DISTRICT

**AN ORDINANCE ADOPTING PREVAILING WAGES TO BE PAID
TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING
CONSTRUCTION OF PUBLIC WORKS FOR THE NORTHBROOK PARK DISTRICT,
COOK COUNTY, ILLINOIS FOR THE PERIOD OF
JUNE 1, 2018 THROUGH May 31, 2019**

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 23rd day of May, 2018, and was on the same day executed by the President; that it was filed and recorded in the office of the Secretary of the Northbrook Park District; of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 23rd day of May, 2018.

Secretary
Northbrook Park District
Cook County, Illinois

(SEAL)



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. B. Consider Leisure Center Parking Lot Renovation, Bid #2154
Date: May 11, 2018

Staff Recommendation:

Staff recommends the approval of the Leisure Center Parking Lot Renovation base bid in the amount of \$101,294 from M&J Asphalt Paving Company of Cicero, IL.

Background & Analysis:

The project will include a 2" grind, resurfacing, and striping at the Leisure Center's main and west parking lots. The main lot was originally constructed in 1988 and the west lot was constructed in 2001. Both lots have exceeded their anticipated lifespan of 15 years. Over the past seven plus years, the Leisure Center Parking Lot has flooded after heavy rainfalls. In early 2018, the drainage lines in the Leisure Center Parking Lot were televised. It was discovered that many tree roots had penetrated the pipe that discharges towards River Falls Drive (pipe A to A1) causing the lots not to drain properly. It is the suggestion of the engineer and Park District staff to line these pipes with CIPP pipe liner to prevent future penetration. The CIPP lining holds a 50-year warranty.

Staff suggests that we approve the parking lot base bid of \$101,294. In addition, staff also suggests we approve Alternate #1, the Village Lift Station Property, for which an IGA is in place where the Village will reimburse the District for this work (\$9,200). Staff also suggests we approve Alternate #2, for the installation of the Leisure Center A to A1 CIPP Pipe Lining for \$13,927, and Alternate #4 for the rebuilding of a failed catch basin for \$750.

Four contractors submitted a bid that is listed below.

Bidder	TOTAL BASE BID - Leisure Center Parking Lot	Alternate #1: Village Lift Station Property	Alternate #2: A to A1 CIPP Pipe Lining	Alternate #3: Various CIPP Pipe Lining	Alternate #4: Rebuild Catch Basin
M & J Asphalt Paving Company, Inc. 3124 South 60th Court Cicero, IL 60804	\$101,249.00	\$9,200.00	\$13,927.00	\$23,175.00	\$750.00
Chicagoland Paving Contractors, Inc. 225 Telser Rd. Lake Zurich, IL 60047	\$109,900.00	\$11,900.00	\$13,500.00	\$22,600.00	\$1,000.00
Accu-Paving Company 2665 S. 25th Ave. Broadview, IL 60155	\$123,800.00	\$9,750.00	\$22,000.00	\$38,000.00	\$3,200.00
A. Lamp Concrete Contractors, Inc. 1900 Wright Blvd. Schaumburg, IL 60193	\$129,843.00	\$10,290.00	\$13,680.00	\$23,316.00	\$2,000.00

NORTHBROOK PARK DISTRICT

M & J Asphalt Paving Company, Inc. references were checked and were all positive for quality of workmanship and materials. The references included the Indian Prairie School District 204 (via Engineer at STR-SEG), Wheaton Sanitary District, Chicago Park District (via All-Bry Construction), Walgreens Headquarters (via CBRE) and Ingredion. M & J also completed our Sports Center Parking Lot renovation in 2017.

Explanation:

1. Budgeted Cost: \$135,000
2. Budget Source: 2018 Capital Improvement Plan: 1026-6505-LC01-18
3. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the Leisure Center Parking Lot construction for a combined total of \$125,171 from M&J Asphalt Paving Company of Cicero, IL, to the full Board for approval.

Pc: Molly Hamer, Executive Director

NORTHERBROOK PARK DISTRICT
1730 PINGSTON ROAD
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 EXHIBIT FIRM LOCATOR NO: 184-003101

GRADING PLAN

C-3





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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V.C. Consider Professional Service Contract with Corporate Construction Services
Date: May 11, 2018

Staff Recommendation:

Staff recommends the approval of the professional services contract for construction management services with Corporate Construction Services, Downers Grove, Illinois for construction management services at a fee of 6.8% of the cost of the work, currently estimated at \$10,435,000 with a not to exceed amount of \$10,000 for Reimbursable Expenses.

Background & Analysis:

Within the "Moving Forward 2026" District-Wide Comprehensive Master Plan, Goal Number 2 stated the community asks that we maintain and update existing assets to provide quality parks and facilities, and trails that are attractive, safe, accessible, and compliant with codes and standards. From this Goal, the District completed a Golf Course Operations Assessment in 2017. Within this Assessment, it was determined to proceed with hiring a team of architects to create a Master Plan of improvements to the course and clubhouse so golf operations would remain relevant and up to date in the municipal golf market.

As this process continues, we will need to engage the professional services of a construction manager to help with that assessment and with monitoring the architect's creativity and design work to remain within a defined budget parameter. Staff chose to engage the firm that the District has a long-standing working relationship with: Corporate Construction Services, Downers Grove, Illinois.

Explanation:

1. Budgeted Cost: \$12,000,000
2. Budget Source: 2018-20 Capital Improvement Plan
3. Public / Customer Impact:
4. Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the contract for professional services with Corporate Construction Services, Downers Grove, Illinois for construction management services to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Molly Hamer, Executive Director
Re: Informational Items/Verbal Updates: Manager Reports
Date: May 11, 2018

In the Work Plan I presented to you in March, I shared the idea of including *Manager Reports* on the Committee Agendas. With Board endorsement, I am now initiating this program.

As a reminder, the purpose of this action is to bring relevant and informative topics of interest to the Board. Reports will be generated and presented by staff members at the manager level, giving them both exposure to Committee meetings and the ability to engage with Board Commissioners. To maintain an appropriate meeting time, there will be a ten-minute presentation, followed by a five-minute period for any questions to be answered. An added benefit of these presentations will give Board members an opportunity to better acquaint themselves with the District managers and their respective duties.

George Baumgardt, Athletics and Aquatics Manager, and Kris Sharp, Park Operations & Project Specialist, will present the 2017 Aquatics Report.