



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

April 16, 2018

5:45pm or immediately following the Parks and Properties Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order – Chair Slepicka; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
 - Administration & Finance Committee Minutes of March 19, 2018
 - Closed Session Administration & Finance Committee Minutes of March 19, 2018
- IV. Voucher Review
 - March 2018
- V. Audit Topics
- VI. Unfinished Business
- VII. New Business
 - A. Consider Cook County 6B Property Tax Incentive – Pyramid Packaging, Inc.
 - B. Consider Communication Plan Development
- VIII. Informational Items / Verbal Updates
- IX. Next Meeting – Monday, May 14, 2018 at 5:45pm, or immediately following the Parks & Properties Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- X. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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Northbrook, IL 60062
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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Finance
Agenda Item: IV. Consider March 2018 Vouchers
Date: April 13, 2018

There are two reports in March for your review. I separated the voucher report into disbursements paid to vendors, and refunds paid to patrons. In our legacy system, only the amount of the refund was listed at the end of report, and did not include patron names. It is easier to read the vendor disbursements report by removing the refund recipients since each patron receiving a refund is a vendor in Incode.

Staff has worked unsuccessfully with Incode since our last meeting to try and sort vendors from highest to lowest amount in the voucher report. Our next step would be to have their developers create the report based on our requirements.

Please contact me with any questions regarding the March 2018 Vouchers.

Draft Motion:

The Administration and Finance Committee Chair moves to approve the March 2018 Vouchers in the amount of \$759,978.18 to the full Board for approval.

Pc: Molly Hamer, Executive Director



Northbrook Park District, IL

Voucher Report

By Segment (Select Below)

Payment Dates 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 0 - Open					
Activity: 0000 - Open					
Vendor: P19 - ACTOR'S EQUITY ASSOC-DUES DED					
ACTOR'S EQUITY ASSOC-DUES ...		Actors Equity Working Dues		Accrued Equity Dues	50.87
				Vendor P19 - ACTOR'S EQUITY ASSOC-DUES DED Total:	50.87
Vendor: P4 - ACTOR'S EQUITY ASSOCIATION					
ACTOR'S EQUITY ASSOCIATION		Actors Equity Dues Deduction		Accrued Equity Dues	25.00
				Vendor P4 - ACTOR'S EQUITY ASSOCIATION Total:	25.00
Vendor: 3051 - Acushnet Company					
Acushnet Company		Shoe Return		Accounts Payable-MUNIS	-2,101.00
Acushnet Company		Rental and demo club return		Accounts Payable-MUNIS	-2,122.20
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	443.43
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	768.59
Acushnet Company		Return		Golf Shop - Sportsman's	-37.00
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	108.71
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	377.33
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	877.36
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	995.82
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	2,278.86
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	687.56
Acushnet Company		Merchandise for Resale		Golf Shop - Sportsman's	6,316.03
				Vendor 3051 - Acushnet Company Total:	8,593.49
Vendor: 0170 - Case Lots, Incorporated					
Case Lots, Incorporated		Cleaning Supplies		Admin - Building Supplies	1,239.90
				Vendor 0170 - Case Lots, Incorporated Total:	1,239.90
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		1776 Walters-1/17-2/15		Receivables - Other	872.81
				Vendor 3064 - Constellation Energy Services, Inc. Total:	872.81
Vendor: 3676 - Data Mangement					
Data Mangement		Time Clocks		Accrued Expenses	740.60
Data Mangement		Credit for Scanner		Accrued Expenses	-619.00
				Vendor 3676 - Data Mangement Total:	121.60
Vendor: P20 - EQUITY- LEAGUE 401K TRUST FUND					
EQUITY- LEAGUE 401K TRUST F...		Actors Equity		Actor's Equipy 401K Trust Fund	16.85
				Vendor P20 - EQUITY- LEAGUE 401K TRUST FUND Total:	16.85
Vendor: 3609 - Esteban Colon					
Esteban Colon		Replacement Payroll Check		Pooled Cash - NB Bank Payroll	273.77
				Vendor 3609 - Esteban Colon Total:	273.77
Vendor: 0403 - Grainger					
Grainger		Ballasts		Admin - Building Supplies	434.80
				Vendor 0403 - Grainger Total:	434.80
Vendor: P11 - ICMA					
ICMA		ICMA-\$		ICMA	418.49
ICMA		ICMA-\$		ICMA	2,342.30
ICMA		ICMA-\$		ICMA	2,342.30
ICMA		ICMA-\$		ICMA	418.49
ICMA		ICMA-\$		ICMA	418.49
ICMA		ICMA-\$		ICMA	2,342.30
				Vendor P11 - ICMA Total:	8,282.37
Vendor: P3 - IL DEPARTMENT OF REVENUE					
IL DEPARTMENT OF REVENUE		IL W/H		Accrued Illinois Withholding	9,687.49

Voucher Report
Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
IL DEPARTMENT OF REVENUE		IL W/H		Accrued Illinois Withholding	10,315.92
IL DEPARTMENT OF REVENUE		IL W/H		Accrued Illinois Withholding	10,528.67
Vendor P3 - IL DEPARTMENT OF REVENUE Total:					30,532.08
Vendor: P15 - IMRF					
IMRF		IMRF		Accrued IMRF	17,795.62
IMRF		IMRF		Accrued IMRF	252.14
IMRF		IMRF		Accrued IMRF	1,235.11
IMRF		IMRF		Accrued IMRF	8,097.58
IMRF		IMRF		Accrued IMRF	-445.76
IMRF		IMRF		Accrued IMRF	-347.63
IMRF		IMRF		Accrued IMRF	-1,334.96
IMRF		IMRF		Accrued IMRF	-51.09
IMRF		IMRF		Accrued IMRF	252.14
IMRF		IMRF		Accrued IMRF	18,532.59
IMRF		IMRF		Accrued IMRF	8,467.33
IMRF		IMRF		Accrued IMRF	1,294.69
Vendor P15 - IMRF Total:					53,747.76
Vendor: P7 - INT. UNION OF OPERATING					
INT. UNION OF OPERATING		Dues-Administrative		Accrued Administrative Dues	768.86
INT. UNION OF OPERATING		Dues-Membership		Accrued Membership Dues	223.63
INT. UNION OF OPERATING		Fair Share Fee		Accrued Fair Share Fee	92.83
INT. UNION OF OPERATING		Dues-Administrative		Accrued Administrative Dues	879.12
INT. UNION OF OPERATING		Dues-Membership		Accrued Membership Dues	282.48
INT. UNION OF OPERATING		Fair Share Fee		Accrued Fair Share Fee	92.83
INT. UNION OF OPERATING		Dues-Administrative		Accrued Administrative Dues	1,090.66
INT. UNION OF OPERATING		Dues-Membership		Accrued Membership Dues	376.64
INT. UNION OF OPERATING		Fair Share Fee		Accrued Fair Share Fee	128.39
Vendor P7 - INT. UNION OF OPERATING Total:					3,935.44
Vendor: P12 - IRS					
IRS		FICA		Accrued Fed Withholding	18,196.42
IRS		FICA		Accrued FICA/Medicare	27,602.20
IRS		FICA		Accrued FICA/Medicare	6,455.58
IRS		FICA		Accrued Fed Withholding	20,694.07
IRS		FICA		Accrued FICA/Medicare	6,805.66
IRS		FICA		Accrued FICA/Medicare	29,099.12
IRS		FICA		Accrued Fed Withholding	19,789.83
IRS		FICA		Accrued FICA/Medicare	6,991.44
IRS		FICA		Accrued FICA/Medicare	29,894.18
Vendor P12 - IRS Total:					165,528.50
Vendor: R3669 - Kenneth Lee					
Kenneth Lee		Recreation Refund		Refund Clearing Account - Active	48.00
Vendor R3669 - Kenneth Lee Total:					48.00
Vendor: 3151 - Lauren Roman					
Lauren Roman		Replacement Payroll Check		Pooled Cash - NB Bank Payroll	352.42
Vendor 3151 - Lauren Roman Total:					352.42
Vendor: 0681 - Mizuno Usa, Incorporated					
Mizuno Usa, Incorporated		Merchandise for Resale		Golf Shop - Sportsman's	150.92
Vendor 0681 - Mizuno Usa, Incorporated Total:					150.92
Vendor: P6 - NCPERS - IL IMRF 3454					
NCPERS - IL IMRF 3454		IMRF Life-NCPERS		Accrued IMRF Life Insurance	80.00
NCPERS - IL IMRF 3454		IMRF Life-NCPERS		Accrued IMRF Life Insurance	80.00
Vendor P6 - NCPERS - IL IMRF 3454 Total:					160.00
Vendor: 3084 - Okyeon Chae					
Okyeon Chae		Recreation Refund		Refund Clearing Account - Active	34.00
Vendor 3084 - Okyeon Chae Total:					34.00

Voucher Report
Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Accrued PDRMA Vol Life	188.90
Vendor 0771 - Park District Risk Managment Agency Total:					188.90
Vendor: 0800 - Ping, Incorporated					
Ping, Incorporated		Sales Rebate		Golf Shop - Sportsman's	-444.61
Ping, Incorporated		Merchandise for Resale and D...		Golf Shop - Sportsman's	2,501.11
Vendor 0800 - Ping, Incorporated Total:					2,056.50
Vendor: 0957 - Sterling Network Integration Incorporated					
Sterling Network Integration In...		October Support		Accrued Expenses	3,000.00
Sterling Network Integration In...		2017 Support		Accrued Expenses	3,000.00
Sterling Network Integration In...		Software, Support Contracts and...		Accrued Expenses	2,350.00
Sterling Network Integration In...		Software, Support Contracts and...		Accrued Expenses	2,019.00
Sterling Network Integration In...		Disaster Recovery Project		Accrued Expenses	1,595.00
Sterling Network Integration In...		Network Services		Accrued Expenses	875.00
Sterling Network Integration In...		Network Services		Accrued Expenses	1,090.50
Sterling Network Integration In...		Network Infrastructure Project ...		Accrued Expenses	4,867.50
Vendor 0957 - Sterling Network Integration Incorporated Total:					18,797.00
Vendor: 0977 - Taylor Made Golf					
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	564.73
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	379.85
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	626.77
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	6,829.00
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	700.92
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	370.75
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	491.03
Taylor Made Golf		Club Return		Golf Shop - Sportsman's	-1,051.65
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	97.81
Taylor Made Golf		Merchandise for Resale		Golf Shop - Sportsman's	114.27
Vendor 0977 - Taylor Made Golf Total:					9,123.48
Vendor: 1956 - The Antigua Group, Inc.					
The Antigua Group, Inc.		Merchandise for Resale		Golf Shop - Sportsman's	1,118.67
The Antigua Group, Inc.		Merchandise for Resale		Golf Shop - Sportsman's	960.75
Vendor 1956 - The Antigua Group, Inc. Total:					2,079.42
Vendor: 1047 - U.S. Kids Golf					
U.S. Kids Golf		Merchandise for Resale		Golf Shop - Sportsman's	126.58
U.S. Kids Golf		Merchandise for Resale		Golf Shop - Sportsman's	141.17
Vendor 1047 - U.S. Kids Golf Total:					267.75
Vendor: 1083 - Warehouse Direct					
Warehouse Direct		Cleaning Supplies		Admin - Building Supplies	128.62
Vendor 1083 - Warehouse Direct Total:					128.62
Vendor: P17 - WI SCTF					
WI SCTF		WI Child Support		Accrued Garnished Wages	106.28
WI SCTF		WI Child Support		Accrued Garnished Wages	106.28
WI SCTF		WI Child Support		Accrued Garnished Wages	106.28
Vendor P17 - WI SCTF Total:					318.84
Vendor: P13 - WI STATE TAX					
WI STATE TAX		WI W/H		Accrued Wisconsin Withholding	136.44
WI STATE TAX		WI W/H		Accrued Wisconsin Withholding	140.04
WI STATE TAX		WI W/H		Accrued Wisconsin Withholding	148.39
Vendor P13 - WI STATE TAX Total:					424.87
Activity 0000 - Open Total:					307,785.96
Division 0 - Open Total:					307,785.96

Voucher Report

Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 1 - Administration					
Activity: 1000 - District Services					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Coffee		Office Supplies	75.90
				Vendor 2340 - Avcoa, Inc. Total:	75.90
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		545 Academy-1/19-2/19		Electricity	1,156.44
				Vendor 3064 - Constellation Energy Services, Inc. Total:	1,156.44
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	802.50
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	802.50
Vendor: 1159 - Lewis Paper					
Lewis Paper		Paper Supplies		Office Supplies	2,307.85
				Vendor 1159 - Lewis Paper Total:	2,307.85
Vendor: 0717 - Neofunds By Neopost					
Neofunds By Neopost		Admin Postage		Postage/Delivery charges	500.00
				Vendor 0717 - Neofunds By Neopost Total:	500.00
Vendor: 2214 - Neopost USA Inc					
Neopost USA Inc		Envelope Sealing Repair Kit		Postage/Delivery charges	21.78
				Vendor 2214 - Neopost USA Inc Total:	21.78
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-11/16/17-2/26/18		Water	44.48
				Vendor 1073 - Village Of Northbrook Total:	44.48
				Activity 1000 - District Services Total:	4,908.95
Activity: 1001 - Executive Administration					
Vendor: 3331 - Molly Hamer					
Molly Hamer		Mileage Reimbursement-2/7-3/3		Transportation	30.41
				Vendor 3331 - Molly Hamer Total:	30.41
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	3,346.79
				Vendor 0771 - Park District Risk Managment Agency Total:	3,346.79
Vendor: 3241 - Robbins Schwartz					
Robbins Schwartz		Professional Services-January		Legal Services	11,611.00
Robbins Schwartz		Professional Service for February		Legal Services	6,115.00
				Vendor 3241 - Robbins Schwartz Total:	17,726.00
				Activity 1001 - Executive Administration Total:	21,103.20
Activity: 1002 - Accounting/Finance					
Vendor: 0402 - Government Finance Officers Association					
Government Finance Officers A...		Membership-M. Munn-3/1/18-...		Professional Memberships	280.00
				Vendor 0402 - Government Finance Officers Association Total:	280.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	3,794.27
				Vendor 0771 - Park District Risk Managment Agency Total:	3,794.27
				Activity 1002 - Accounting/Finance Total:	4,074.27
Activity: 1003 - Human Resources/Risk Mgmt					
Vendor: 3046 - John Collins					
John Collins		Steel Toe Boot Reimbursement		Employee Uniforms	150.00
				Vendor 3046 - John Collins Total:	150.00
Vendor: 2165 - Laurel Hall					
Laurel Hall		Reimburse IPRA Conference Ex...		Transportation	6.50
Laurel Hall		Reimburse Expenses-Employm...		Transportation	15.50
				Vendor 2165 - Laurel Hall Total:	22.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	2,382.30

Voucher Report
Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	-199.17
				Vendor 0771 - Park District Risk Managment Agency Total:	2,183.13
				Activity 1003 - Human Resources/Risk Mgmt Total:	2,355.13
Activity: 1004 - Technology					
Vendor: 2187 - Access One					
Access One		PRI Service-2/1-3/31		Voice/Data Services	3,159.19
				Vendor 2187 - Access One Total:	3,159.19
Vendor: 0100 - At&T					
At&T		Velodrome Internet-2/15-3/15		Voice/Data Services	43.73
At&T		Velodrome Internet-3/13-4/12		Voice/Data Services	40.28
				Vendor 0100 - At&T Total:	84.01
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	951.44
				Vendor 0771 - Park District Risk Managment Agency Total:	951.44
Vendor: 0819 - Precision Control Systems Of Chicago, Incorporated					
Precision Control Systems Of Ch...		Software License Upgrade		Computer and Data Services	3,400.00
				Vendor 0819 - Precision Control Systems Of Chicago, Incorporated Total:	3,400.00
Vendor: 3578 - Rethync Studio					
Rethync Studio		February Tech Services		Independent Contractor	3,000.00
				Vendor 3578 - Rethync Studio Total:	3,000.00
Vendor: 0957 - Sterling Network Integration Incorporated					
Sterling Network Integration In...		Software,Support Contracts and...		Professional Services	2,898.73
Sterling Network Integration In...		Mitel Annual Phone Contract		Professional Services	3,646.00
Sterling Network Integration In...		Network Services		Professional Services	290.00
Sterling Network Integration In...		Monthly Service Contract-Febr...		Professional Services	2,585.00
Sterling Network Integration In...		Network Support for March		Professional Services	2,585.00
				Vendor 0957 - Sterling Network Integration Incorporated Total:	12,004.73
Vendor: 4185 - Syed Ali					
Syed Ali		Mileage Reimbursement		Transportation	35.10
				Vendor 4185 - Syed Ali Total:	35.10
				Activity 1004 - Technology Total:	22,634.47
Activity: 1005 - Marketing					
Vendor: 0024 - Action Printing					
Action Printing		Spring and Camp Guides		Printing/Finishing Services	10,894.22
				Vendor 0024 - Action Printing Total:	10,894.22
Vendor: 3431 - Clarity Partners, Llc					
Clarity Partners, Llc		Website Support-December		Professional Services	250.00
Clarity Partners, Llc		Website Support-December		Computer and Data Services	200.00
Clarity Partners, Llc		February Website Hosting		Professional Services	437.50
Clarity Partners, Llc		February Website Hosting		Computer and Data Services	200.00
				Vendor 3431 - Clarity Partners, Llc Total:	1,087.50
Vendor: 3615 - Creekside Printing					
Creekside Printing		Camp Postcards		Printing/Finishing Services	1,205.00
				Vendor 3615 - Creekside Printing Total:	1,205.00
Vendor: 0270 - Dex Media					
Dex Media		Advertising		Promotional Advertising	270.00
				Vendor 0270 - Dex Media Total:	270.00
Vendor: 0338 - Federal Express Corporation					
Federal Express Corporation		Shipping Charges		Postage/Delivery charges	45.09
				Vendor 0338 - Federal Express Corporation Total:	45.09
Vendor: 0465 - Illinois Audio Productions					
Illinois Audio Productions		On Hold Messages		Voice/Data Services	900.00
				Vendor 0465 - Illinois Audio Productions Total:	900.00

Voucher Report
Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3386 - Katie Ogrinc					
Katie Ogrinc		Mileage Reimbursement-12/14...		Transportation	57.13
				Vendor 3386 - Katie Ogrinc Total:	57.13
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Business Cards		Office Supplies	52.00
				Vendor 0691 - MSF Graphics Incorporated Total:	52.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	2,859.22
				Vendor 0771 - Park District Risk Managment Agency Total:	2,859.22
				Activity 1005 - Marketing Total:	17,370.16
Activity: 1006 - Administrative Support					
Vendor: 0608 - Liz Brannstrom					
Liz Brannstrom		Mileage Reimbursement-1/29-3...		Transportation	103.01
				Vendor 0608 - Liz Brannstrom Total:	103.01
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	1,872.49
				Vendor 0771 - Park District Risk Managment Agency Total:	1,872.49
Vendor: 3042 - Theresa King					
Theresa King		Mileage Reimbursement-2/8-3/7		Transportation	33.14
				Vendor 3042 - Theresa King Total:	33.14
				Activity 1006 - Administrative Support Total:	2,008.64
Activity: 1029 - NSSRA					
Vendor: 0403 - Grainger					
Grainger		Grinder Dust Shroud-ADA Plan		Land Improvements	131.50
				Vendor 0403 - Grainger Total:	131.50
				Activity 1029 - NSSRA Total:	131.50
Activity: 1052 - Capital Projects - Tech/Business					
Vendor: 0174 - Cdw Government, Incorporated					
Cdw Government, Incorporated		3 Dell Desktop Units		Tech-Hardware/Software	5,185.60
				Vendor 0174 - Cdw Government, Incorporated Total:	5,185.60
Vendor: 3712 - Network Fleet Inc					
Network Fleet Inc		New GPS Trackers and Wire Ha...		Tech-Hardware/Software	1,627.33
				Vendor 3712 - Network Fleet Inc Total:	1,627.33
Vendor: 0819 - Precision Control Systems Of Chicago, Incorporated					
Precision Control Systems Of Ch...		Camera Upgrade-545 Academy		Tech-Hardware/Software	1,376.00
				Vendor 0819 - Precision Control Systems Of Chicago, Incorporated Total:	1,376.00
Vendor: 0957 - Sterling Network Integration Incorporated					
Sterling Network Integration In...		Network Services-Virtualize Ser...		Tech-Hardware/Software	1,745.00
Sterling Network Integration In...		Anti Spam Network Services		Tech-Hardware/Software	2,755.00
Sterling Network Integration In...		Server Virtualization-Final		Tech-Hardware/Software	2,180.00
Sterling Network Integration In...		Additional Network Storage		Tech-Hardware/Software	5,356.80
				Vendor 0957 - Sterling Network Integration Incorporated Total:	12,036.80
				Activity 1052 - Capital Projects - Tech/Business Total:	20,225.73
				Division 1 - Administration Total:	94,812.05

Voucher Report

Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 2 - Parks & Properties					
Activity: 1100 - Parks & Properties Administration					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Coffee		Office Supplies	151.80
				Vendor 2340 - Avcoa, Inc. Total:	151.80
Vendor: 2687 - Calamp Wireless Data Systems, Inc.					
Calamp Wireless Data Systems, ...		Fleet GPS		Mobile communication services	631.90
				Vendor 2687 - Calamp Wireless Data Systems, Inc. Total:	631.90
Vendor: 0231 - Commonwealth Edison					
Commonwealth Edison		1605 Illinois-2/15-3/16		Electricity	62.36
				Vendor 0231 - Commonwealth Edison Total:	62.36
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		Hampton Lane-1/16-2/14		Electricity	25.83
Constellation Energy Services, I...		Oakwood/Walnut-1/17-2/15		Electricity	35.95
Constellation Energy Services, I...		Wood Oaks Tennis-1/18-2/16		Electricity	423.51
Constellation Energy Services, I...		545 Academy-1/19-2/19		Electricity	1,734.65
Constellation Energy Services, I...		Stonegate-1/19-2/19		Electricity	27.60
Constellation Energy Services, I...		Greenfield Park=1/19-2/19		Electricity	24.68
Constellation Energy Services, I...		TPPF-1/19-2/19		Electricity	395.43
Constellation Energy Services, I...		1225 Cedar Ln-1/25-2/23		Electricity	236.13
				Vendor 3064 - Constellation Energy Services, Inc. Total:	2,903.78
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	1,203.74
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	166.26
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	1,370.00
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Postcards for Prescribed Burn at...		Public Notices	518.78
MSF Graphics Incorporated		Business Cards		Office Supplies	78.00
				Vendor 0691 - MSF Graphics Incorporated Total:	596.78
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	2,419.00
				Vendor 0771 - Park District Risk Managment Agency Total:	2,419.00
Vendor: 3542 - PRF Graphics					
PRF Graphics		CIP Booklets		Printing/Finishing Services	310.00
				Vendor 3542 - PRF Graphics Total:	310.00
Vendor: 1068 - Verizon Wireless					
Verizon Wireless		GPS-2/11-3/10		Mobile communication services	70.28
				Vendor 1068 - Verizon Wireless Total:	70.28
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-11/16/17-2/26/18		Water	333.60
Village Of Northbrook		Water-11/16/17-2/26/18		Water	177.92
Village Of Northbrook		Water-1/22-2/21		Water	70.80
				Vendor 1073 - Village Of Northbrook Total:	582.32
				Activity 1100 - Parks & Properties Administration Total:	9,098.22
Activity: 1101 - Parks & Properties Planning					
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	1,911.14
				Vendor 0771 - Park District Risk Managment Agency Total:	1,911.14
				Activity 1101 - Parks & Properties Planning Total:	1,911.14
Activity: 1102 - Parks & Properties Ground Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/22		Uniform Cleaning	21.54
Aramark Uniform Services		Uniform Service/Shop Rags-3/1		Uniform Cleaning	21.54
Aramark Uniform Services		Uniform Service/Shop Rags-3/8		Uniform Cleaning	21.54
Aramark Uniform Services		Uniform Service/Shop Rags-3/15		Uniform Cleaning	21.54

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Aramark Uniform Services		Uniform Service/Shop Rags-3/22		Uniform Cleaning	21.54
				Vendor 2383 - Aramark Uniform Services Total:	107.70
Vendor: 2286 - Beacon Athletics					
Beacon Athletics		Fence Guard		Athletic Field Supplies	3,005.00
				Vendor 2286 - Beacon Athletics Total:	3,005.00
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Trash Can Stickers		Building Maintenance Supplies	375.00
				Vendor 0198 - Chicago Silk Screen Total:	375.00
Vendor: 2563 - Christopher Ryerson					
Christopher Ryerson		Steel Toe Boot Reimbursement		Safety Supplies	150.00
				Vendor 2563 - Christopher Ryerson Total:	150.00
Vendor: 0263 - Dehne Lawn & Leisure Incorporated					
Dehne Lawn & Leisure Incorpor...		Repair Parts		Ground Supplies	34.00
				Vendor 0263 - Dehne Lawn & Leisure Incorporated Total:	34.00
Vendor: 1774 - Illinois Department Of Agriculture					
Illinois Department Of Agricultu...		Applicator License-John Collins		Professional Memberships	45.00
				Vendor 1774 - Illinois Department Of Agriculture Total:	45.00
Vendor: 0669 - Midwest Institute Park Executives					
Midwest Institute Park Executiv...		March Meeting-Chris Ryerson		Training/Education/Conferences	10.00
				Vendor 0669 - Midwest Institute Park Executives Total:	10.00
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	6,362.00
				Vendor 3216 - Moe Funds Total:	6,362.00
Vendor: 2924 - Montoya Tree Service					
Montoya Tree Service		Tree Removal		Ground Maintenance Services	1,985.00
				Vendor 2924 - Montoya Tree Service Total:	1,985.00
Vendor: 0740 - Northern Safety Company, Incorporated					
Northern Safety Company, Inco...		Safety Supplies		Safety Supplies	189.83
Northern Safety Company, Inco...		Free Shipping on all Orders		Safety Supplies	149.00
				Vendor 0740 - Northern Safety Company, Incorporated Total:	338.83
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	1,834.88
				Vendor 0771 - Park District Risk Managment Agency Total:	1,834.88
Vendor: 2725 - Partytime-Hdo Productions					
Partytime-Hdo Productions		Tent Cleaning and Repair		Misc Contractual Services	1,855.00
				Vendor 2725 - Partytime-Hdo Productions Total:	1,855.00
Vendor: 0858 - Red'S Garden Center					
Red'S Garden Center		Topsoil		Ground Supplies	14.25
Red'S Garden Center		Topsoil		Ground Supplies	34.20
				Vendor 0858 - Red'S Garden Center Total:	48.45
				Activity 1102 - Parks & Properties Ground Maintenance Total:	16,150.86
Activity: 1103 - Parks & Properties Facility Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		545 Kitchen Renovation Supplies		Furniture & Fixtures < \$10K	43.18
Ace Hardware		Hand Tools		Hand Tools	32.38
Ace Hardware		Wire Brush		Hand Tools	16.19
Ace Hardware		Electrical Supplies		Electrical Supplies	18.84
				Vendor 2428 - Ace Hardware Total:	110.59
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/19		Uniform Cleaning	9.20
Aramark Uniform Services		Uniform Service-2/22		Uniform Cleaning	30.40
Aramark Uniform Services		Uniform Service-2/26		Uniform Cleaning	9.20
Aramark Uniform Services		Uniform Service/Shop Rags-3/1		Uniform Cleaning	30.40
Aramark Uniform Services		Uniform Service-3/5		Uniform Cleaning	9.20
Aramark Uniform Services		Uniform Service/Shop Rags-3/8		Uniform Cleaning	30.40

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Aramark Uniform Services		Uniform Service-3/12		Uniform Cleaning	9.20
Aramark Uniform Services		Uniform Service/Shop Rags-3/15		Uniform Cleaning	30.40
Aramark Uniform Services		Uniform Service-3/19		Uniform Cleaning	9.20
Aramark Uniform Services		Uniform Service/Shop Rags-3/22		Uniform Cleaning	30.40
Vendor 2383 - Aramark Uniform Services Total:					198.00
Vendor: 0107 - Banner Plumbing Supply Company, Incorporated					
Banner Plumbing Supply Comp...		Plumbing Supplies		Building Maintenance Supplies	53.48
Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:					53.48
Vendor: 0170 - Case Lots, Incorporated					
Case Lots, Incorporated		Cleaning Supplies		Janitorial Supplies	382.40
Case Lots, Incorporated		Cleaning Supplies		Janitorial Supplies	93.30
Vendor 0170 - Case Lots, Incorporated Total:					475.70
Vendor: 0192 - Chicago Communication Systems, Incorporated					
Chicago Communication System...		Alarm Monitoring-545		Building Maintenance Services	135.00
Vendor 0192 - Chicago Communication Systems, Incorporated Total:					135.00
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection/Batteries...		Inspection Services	950.00
Fox Valley Fire & Safety		Fire Alarm Inspection-TPPF		Inspection Services	125.00
Fox Valley Fire & Safety		Installation of Fire Strobe in Tra...		Building Repairs	550.00
Vendor 0360 - Fox Valley Fire & Safety Total:					1,625.00
Vendor: 0403 - Grainger					
Grainger		Hand Tools		Hand Tools	103.63
Grainger		Repair Parts		Building Maintenance Supplies	178.01
Vendor 0403 - Grainger Total:					281.64
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Tools		Hand Tools	32.94
Home Depot Credit Services		Hardware		Hardware & Fastener Supplies	18.43
Home Depot Credit Services		Training Room Supplies		Furniture & Fixtures < \$10K	20.48
Home Depot Credit Services		545 Kitchen Reno Supplies		Furniture & Fixtures < \$10K	25.29
Home Depot Credit Services		Hardware and Sign Supplies		Signs Supplies	48.32
Home Depot Credit Services		Hardware and Sign Supplies		Hardware & Fastener Supplies	5.87
Home Depot Credit Services		Anchors and Drill Bits		Hand Tools	7.64
Home Depot Credit Services		Anchors and Drill Bits		Hardware & Fastener Supplies	13.00
Home Depot Credit Services		Electrical Supplies		Electrical Supplies	29.09
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	74.84
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	22.90
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	43.62
Home Depot Credit Services		Hardware		Hardware & Fastener Supplies	2.56
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	12.88
Home Depot Credit Services		Electrical Supplies		Electrical Supplies	64.74
Vendor 0441 - Home Depot Credit Services Total:					422.60
Vendor: 1774 - Illinois Department Of Agriculture					
Illinois Department Of Agricultu...		Applicator License-Tom Drager		Professional Memberships	45.00
Vendor 1774 - Illinois Department Of Agriculture Total:					45.00
Vendor: 0651 - Mergenthaler Plumbing					
Mergenthaler Plumbing		Annual Backflow Prevention Tes...		Inspection Services	247.44
Vendor 0651 - Mergenthaler Plumbing Total:					247.44
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	7,591.00
Vendor 3216 - Moe Funds Total:					7,591.00
Vendor: 0744 - Nutoys Leisure Products					
Nutoys Leisure Products		Bench Replacement Parts		Playground Supplies	1,743.25
Vendor 0744 - Nutoys Leisure Products Total:					1,743.25
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	1,033.45
Vendor 0771 - Park District Risk Managment Agency Total:					1,033.45

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 2438 - Sherwin Williams Co.					
Sherwin Williams Co.		Paint		Building Maintenance Supplies	284.99
Sherwin Williams Co.		Paint		Signs Supplies	147.94
Vendor 2438 - Sherwin Williams Co. Total:					432.93
Vendor: 2229 - Youngs					
Youngs		Hardware		Hardware & Fastener Supplies	31.45
Vendor 2229 - Youngs Total:					31.45
Activity 1103 - Parks & Properties Facility Maintenance Total:					14,426.53
Activity: 1104 - Parks & Properties Fleet Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Kerosene		Oil & Lubricants	44.98
Vendor 2428 - Ace Hardware Total:					44.98
Vendor: 1222 - Alexander Equipment Company, Inc.					
Alexander Equipment Company,...		Chipper Repaired		Equipment Repairs	8,674.71
Vendor 1222 - Alexander Equipment Company, Inc. Total:					8,674.71
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/22		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform Service/Shop Rags-3/1		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform Service/Shop Rags-3/8		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform Service/Shop Rags-3/15		Uniform Cleaning	14.00
Aramark Uniform Services		Uniform Service/Shop Rags-3/22		Uniform Cleaning	14.00
Vendor 2383 - Aramark Uniform Services Total:					70.00
Vendor: 0237 - Conserv Fs, Incorporated					
Conserv Fs, Incorporated		Unleaded Gasoline		Fuel	4,083.67
Conserv Fs, Incorporated		Diesel Fuel		Fuel	486.60
Vendor 0237 - Conserv Fs, Incorporated Total:					4,570.27
Vendor: 0403 - Grainger					
Grainger		Hand Tools		Hand Tools	82.75
Grainger		Return Parts		Hand Tools	-82.75
Vendor 0403 - Grainger Total:					0.00
Vendor: 0591 - Lawson Products, Incorporated					
Lawson Products, Incorporated		Shop Supplies		Hardware & Fastener Supplies	50.93
Lawson Products, Incorporated		Shop Supplies		Hardware & Fastener Supplies	59.47
Vendor 0591 - Lawson Products, Incorporated Total:					110.40
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	1,921.00
Vendor 3216 - Moe Funds Total:					1,921.00
Vendor: 0703 - Napa Auto Parts - Wheeling					
Napa Auto Parts - Wheeling		Retrned Battery Core		Equipment Supplies	-18.00
Napa Auto Parts - Wheeling		Truck Bed Coating Paint		Vehicle Supplies	102.58
Napa Auto Parts - Wheeling		Truck Bed Coating Material		Vehicle Supplies	68.39
Napa Auto Parts - Wheeling		Rerturn		Vehicle Supplies	-92.69
Napa Auto Parts - Wheeling		Parts and Shop Chemicals		Vehicle Supplies	10.03
Napa Auto Parts - Wheeling		Parts and Shop Chemicals		Oil & Lubricants	25.15
Napa Auto Parts - Wheeling		Shop Chemicals		Oil & Lubricants	5.03
Napa Auto Parts - Wheeling		Battery for Pressure Washer		Equipment Supplies	30.99
Napa Auto Parts - Wheeling		Returned Batter Core		Equipment Supplies	-9.00
Napa Auto Parts - Wheeling		Spark Plugs		Equipment Supplies	14.24
Vendor 0703 - Napa Auto Parts - Wheeling Total:					136.72
Vendor: 3712 - Network Fleet Inc					
Network Fleet Inc		New GPS Trackers and Wire Ha...		Vehicle Supplies	1,627.34
Vendor 3712 - Network Fleet Inc Total:					1,627.34
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	945.94
Vendor 0771 - Park District Risk Managment Agency Total:					945.94

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0884 - Rondout Service Center					
Rondout Service Center		Truck Safety Inspections		Inspection Services	185.00
Vendor 0884 - Rondout Service Center Total:					185.00
Vendor: 0891 - Russo'S Power Equipment Incorporated					
Russo'S Power Equipment Incor...		Repair Parts		Equipment Supplies	117.68
Russo'S Power Equipment Incor...		Repair Parts		Equipment Supplies	689.22
Russo'S Power Equipment Incor...		Trimmer Repair Parts		Equipment Supplies	9.93
Russo'S Power Equipment Incor...		Rotary Blade Belt Grinder		Small Equipment < \$10k	2,725.00
Vendor 0891 - Russo'S Power Equipment Incorporated Total:					3,541.83
Activity 1104 - Parks & Properties Fleet Maintenance Total:					21,828.19
Division 2 - Parks & Properties Total:					63,414.94

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 3 - Recreation					
Activity: 1026 - P&L Projects - Recreation					
Vendor: 3153 - Webster,Mcgrath & Ahlberg, Ltd					
Webster,Mcgrath & Ahlberg, Ltd		Topo Survey-Leisure Center Par...		Land Improvements	2,400.00
				Vendor 3153 - Webster,Mcgrath & Ahlberg, Ltd Total:	2,400.00
				Activity 1026 - P&L Projects - Recreation Total:	2,400.00
Activity: 1053 - Capital Projects - Recreation					
Vendor: 3249 - Bhfx Digital Imaging					
Bhfx Digital Imaging		Printing-Sports Center Project		Building Improvements	460.00
				Vendor 3249 - Bhfx Digital Imaging Total:	460.00
Vendor: 3116 - Fgm Architects					
Fgm Architects		Front Office/Vestibule Reno		Building Improvements	3,427.50
Fgm Architects		Sports Center Office Renovation		Building Improvements	19,200.00
				Vendor 3116 - Fgm Architects Total:	22,627.50
Vendor: 0764 - Paddock Publications					
Paddock Publications		Legal Bid Notice		Building Improvements	191.70
Paddock Publications		Legal Bid Ad		Building Improvements	205.20
				Vendor 0764 - Paddock Publications Total:	396.90
Vendor: 3241 - Robbins Schwartz					
Robbins Schwartz		Professional Service for February		Capital - Professional Services	6,172.50
				Vendor 3241 - Robbins Schwartz Total:	6,172.50
Vendor: 1687 - W-T Group, Llc					
W-T Group, Llc		Sports Center HVAC RTU Replac...		Building Improvements	2,200.00
				Vendor 1687 - W-T Group, Llc Total:	2,200.00
				Activity 1053 - Capital Projects - Recreation Total:	31,856.90
Activity: 1300 - LC Administration					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Coffee		Office Supplies	159.80
				Vendor 2340 - Avcoa, Inc. Total:	159.80
Vendor: 1547 - Carol Stream Park District					
Carol Stream Park District		Poster Stand		Printing/Finishing Services	175.00
				Vendor 1547 - Carol Stream Park District Total:	175.00
Vendor: 0326 - Ews Welding Supply Inc.					
Ews Welding Supply Inc.		Helium Supplies		Miscellaneous Supplies	19.32
Ews Welding Supply Inc.		Helium		Miscellaneous Supplies	12.50
				Vendor 0326 - Ews Welding Supply Inc. Total:	31.82
Vendor: 1789 - Jane Senkpiel					
Jane Senkpiel		Mileage Reimbursement-Jan/F...		Transportation	65.49
				Vendor 1789 - Jane Senkpiel Total:	65.49
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	4,615.41
				Vendor 0771 - Park District Risk Managment Agency Total:	4,615.41
				Activity 1300 - LC Administration Total:	5,047.52
Activity: 1301 - LC Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Cleaning and Plumbing Supplies		Janitorial Supplies	8.53
Ace Hardware		Cleaning and Plumbing Supplies		Plumbing/Irrigation/Fountain	4.59
Ace Hardware		Velcro Strips		Building Maintenance Supplies	4.49
				Vendor 2428 - Ace Hardware Total:	17.61
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/22		Uniform Cleaning	15.18
Aramark Uniform Services		Uniform Service-3/1		Uniform Cleaning	13.20
				Vendor 2383 - Aramark Uniform Services Total:	28.38

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0107 - Banner Plumbing Supply Company, Incorporated					
Banner Plumbing Supply Comp...		Plumbing Supplies		HVAC	97.00
Vendor 0107 - Banner Plumbing Supply Company, Incorporated Total:					97.00
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		3323 Walters-1/19-2/19		Electricity	3,864.43
Vendor 3064 - Constellation Energy Services, Inc. Total:					3,864.43
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	1,631.35
Vendor 3391 - Constellation NewEnergy-Gas Division Total:					1,631.35
Vendor: 3011 - Darling Ingredients, Inc.					
Darling Ingredients, Inc.		Kitchen Grease Trap Cleaning		Building Maintenance Services	140.00
Vendor 3011 - Darling Ingredients, Inc. Total:					140.00
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection-3323 Wal...		Inspection Services	1,155.00
Vendor 0360 - Fox Valley Fire & Safety Total:					1,155.00
Vendor: 0403 - Grainger					
Grainger		Cleaning and Plumbing Supplies		Janitorial Supplies	45.66
Grainger		Cleaning and Plumbing Supplies		Plumbing/Irrigation/Fountain	130.77
Vendor 0403 - Grainger Total:					176.43
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	14.40
Home Depot Credit Services		Electrical and Safety Supplies		Electrical Supplies	8.33
Home Depot Credit Services		Electrical and Safety Supplies		Safety Supplies	21.47
Vendor 0441 - Home Depot Credit Services Total:					44.20
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Incor...		Elevator Maintenance		Building Maintenance Services	290.00
Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:					290.00
Vendor: 0651 - Mergenthaler Plumbing					
Mergenthaler Plumbing		Annual Backflow Prevention Tes...		Inspection Services	447.44
Vendor 0651 - Mergenthaler Plumbing Total:					447.44
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	3,150.00
Vendor 3216 - Moe Funds Total:					3,150.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	243.12
Vendor 0771 - Park District Risk Managment Agency Total:					243.12
Vendor: 2438 - Sherwin Williams Co.					
Sherwin Williams Co.		Paint Supplies		Building Maintenance Supplies	392.90
Vendor 2438 - Sherwin Williams Co. Total:					392.90
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-1/22-2/21		Water	145.95
Vendor 1073 - Village Of Northbrook Total:					145.95
Activity 1301 - LC Maintenance Total:					11,823.81
Activity: 1305 - LC Parties					
Vendor: 0622 - Magic Of Gary Kantor					
Magic Of Gary Kantor		Entertainment		Program Services	185.00
Vendor 0622 - Magic Of Gary Kantor Total:					185.00
Activity 1305 - LC Parties Total:					185.00
Activity: 1320 - SC Administration					
Vendor: 2340 - Avcoa, Inc.					
Avcoa, Inc.		Coffee		Office Supplies	59.31
Avcoa, Inc.		Coffee		Office Supplies	75.90
Vendor 2340 - Avcoa, Inc. Total:					135.21

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 1336 - Direct Tv					
Direct Tv		Monthly Cable Service-2/26-3/...		Misc Contractual Services	144.98
				Vendor 1336 - Direct Tv Total:	144.98
Vendor: 3649 - Kiefer U.S.A.					
Kiefer U.S.A.		Rubber Mats for NBHL Locker R...		Miscellaneous Supplies	813.10
				Vendor 3649 - Kiefer U.S.A. Total:	813.10
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	5,379.26
				Vendor 0771 - Park District Risk Managment Agency Total:	5,379.26
				Activity 1320 - SC Administration Total:	6,472.55
Activity: 1321 - SC Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/22		Uniform Cleaning	13.20
Aramark Uniform Services		Uniform Service-3/1		Uniform Cleaning	13.20
Aramark Uniform Services		Uniform Service-3/15		Uniform Cleaning	13.20
				Vendor 2383 - Aramark Uniform Services Total:	39.60
Vendor: 0192 - Chicago Communication Systems, Incorporated					
Chicago Communication System...		Alarm Monitoring-1730 Pflngst...		Building Maintenance Services	105.00
				Vendor 0192 - Chicago Communication Systems, Incorporated Total:	105.00
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		1730 Pflngsten-1/26-2/26		Electricity	14,926.21
				Vendor 3064 - Constellation Energy Services, Inc. Total:	14,926.21
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	5,624.00
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	5,624.00
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection-1730 Pfin...		Inspection Services	795.00
				Vendor 0360 - Fox Valley Fire & Safety Total:	795.00
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Runner Mats for Speed Skating ...		Building Maintenance Supplies	272.40
Home Depot Credit Services		Tools and Ice Show Supplies		Hand Tools	23.85
Home Depot Credit Services		Plumbing Supplies		Plumbing/Irrigation/Fountain	3.11
				Vendor 0441 - Home Depot Credit Services Total:	299.36
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Incor...		Elevator Maintenance		Building Maintenance Services	290.00
				Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:	290.00
Vendor: 0540 - Jorson & Carlson Co., Incorporated					
Jorson & Carlson Co., Incorpora...		Ice Scraper Knives Sharpened		Equipment Maintenance Servic...	39.35
Jorson & Carlson Co., Incorpora...		Ice Scraper Knives Sharpened		Equipment Maintenance Servic...	72.95
Jorson & Carlson Co., Incorpora...		Ice Scraper Knives Sharpened		Equipment Maintenance Servic...	39.35
Jorson & Carlson Co., Incorpora...		Ice Scraper Knives Sharpened		Equipment Maintenance Servic...	39.35
				Vendor 0540 - Jorson & Carlson Co., Incorporated Total:	191.00
Vendor: 0651 - Mergenthaler Plumbing					
Mergenthaler Plumbing		Annual Backflow Prevention Tes...		Inspection Services	433.12
				Vendor 0651 - Mergenthaler Plumbing Total:	433.12
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	4,472.00
				Vendor 3216 - Moe Funds Total:	4,472.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	451.51
				Vendor 0771 - Park District Risk Managment Agency Total:	451.51
Vendor: 0872 - Rmc Incorporated					
Rmc Incorporated		Sports Center HVAC Maintenanc...		Building Maintenance Services	5,651.00
Rmc Incorporated		Snow Melt Pit Repairs		Building Repairs	1,880.00

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Rmc Incorporated		Snow Melt Pit Repaired		Building Repairs	690.00
				Vendor 0872 - Rmc Incorporated Total:	8,221.00
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-1/22-2/21		Water	695.00
				Vendor 1073 - Village Of Northbrook Total:	695.00
Vendor: 1083 - Warehouse Direct					
Warehouse Direct		Cleaning Supplies		Janitorial Supplies	264.12
				Vendor 1083 - Warehouse Direct Total:	264.12
Vendor: 1085 - Waukegan Roofing Company Incorporated					
Waukegan Roofing Company In...		Roof Repair		Building Repairs	1,787.12
				Vendor 1085 - Waukegan Roofing Company Incorporated Total:	1,787.12
				Activity 1321 - SC Maintenance Total:	38,594.04
Activity: 1351 - VG Maintenance					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, L...		1810 Walters-1/25-2/23		Electricity	1,333.55
				Vendor 3064 - Constellation Energy Services, Inc. Total:	1,333.55
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	638.36
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	638.36
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection-1810 Wal...		Inspection Services	311.00
				Vendor 0360 - Fox Valley Fire & Safety Total:	311.00
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-1/22-2/21		Water	6.95
				Vendor 1073 - Village Of Northbrook Total:	6.95
				Activity 1351 - VG Maintenance Total:	2,289.86
Activity: 1405 - MAC Pool Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Cleaning Supplies		Janitorial Supplies	22.82
Ace Hardware		Drop Cloth		Building Maintenance Supplies	8.98
				Vendor 2428 - Ace Hardware Total:	31.80
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, L...		MAC-12/21-1/28/18		Electricity	846.22
Constellation Energy Services, L...		MAC-1/28-2/23		Electricity	609.29
				Vendor 3064 - Constellation Energy Services, Inc. Total:	1,455.51
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	921.31
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	921.31
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection-1501 Map...		Inspection Services	200.00
				Vendor 0360 - Fox Valley Fire & Safety Total:	200.00
Vendor: 2725 - Partytime-Hdo Productions					
Partytime-Hdo Productions		Tent Cleaning and Repair		Equipment Repairs	445.00
				Vendor 2725 - Partytime-Hdo Productions Total:	445.00
Vendor: 2438 - Sherwin Williams Co.					
Sherwin Williams Co.		Paint		Building Maintenance Supplies	336.00
Sherwin Williams Co.		Paint		Building Maintenance Supplies	3.56
				Vendor 2438 - Sherwin Williams Co. Total:	339.56
				Activity 1405 - MAC Pool Maintenance Total:	3,393.18
Activity: 1501 - Turf Field Rentals					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, L...		TPPF-1/19-2/19		Electricity	148.29
				Vendor 3064 - Constellation Energy Services, Inc. Total:	148.29
				Activity 1501 - Turf Field Rentals Total:	148.29

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1504 - Batting Cages					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		TPPF-1/19-2/19		Electricity	49.43
				Vendor 3064 - Constellation Energy Services, Inc. Total:	49.43
				Activity 1504 - Batting Cages Total:	49.43
Activity: 1506 - Velodrome/Chalet Rentals					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		MAC-12/21-1/28/18		Electricity	411.02
Constellation Energy Services, I...		MAC-1/28-2/23		Electricity	295.94
				Vendor 3064 - Constellation Energy Services, Inc. Total:	706.96
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	131.62
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	131.62
				Activity 1506 - Velodrome/Chalet Rentals Total:	838.58
Activity: 1510 - Dog Park					
Vendor: 0231 - Commonwealth Edison					
Commonwealth Edison		2490 Dundee-2/16-3/19		Electricity	88.14
				Vendor 0231 - Commonwealth Edison Total:	88.14
				Activity 1510 - Dog Park Total:	88.14
Activity: 1800 - Recreation Admin					
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Business Cards		Printing/Finishing Services	78.00
				Vendor 0691 - MSF Graphics Incorporated Total:	78.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	3,493.27
				Vendor 0771 - Park District Risk Managment Agency Total:	3,493.27
Vendor: 0849 - Randy Truhlar					
Randy Truhlar		Mileage Reimbursement-IPRA ...		Training/Education/Conferences	27.68
				Vendor 0849 - Randy Truhlar Total:	27.68
				Activity 1800 - Recreation Admin Total:	3,598.95
Activity: 1810 - Recreation Program Admin					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		MAC-12/21-1/28/18		Electricity	1,160.52
Constellation Energy Services, I...		TPPF-1/19-2/19		Electricity	197.71
Constellation Energy Services, I...		MAC-1/28-2/23		Electricity	835.61
				Vendor 3064 - Constellation Energy Services, Inc. Total:	2,193.84
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		Business Cards		Printing/Finishing Services	416.00
				Vendor 0691 - MSF Graphics Incorporated Total:	416.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance	19,518.02
				Vendor 0771 - Park District Risk Managment Agency Total:	19,518.02
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Membership Dues-Jane Senkpiel		Publications and Subscriptions	95.00
				Vendor 0898 - Sam'S Club Direct Total:	95.00
				Activity 1810 - Recreation Program Admin Total:	22,222.86
Activity: 2009 - Adult Basketball Leagues					
Vendor: 2873 - Baseline Youth Sports, Inc.					
Baseline Youth Sports, Inc.		Basketball Referee Services		Program Services	520.00
Baseline Youth Sports, Inc.		Basketball Referee Services for ...		Program Services	617.50
				Vendor 2873 - Baseline Youth Sports, Inc. Total:	1,137.50

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0839 - Quickscores Llc					
Quickscores Llc		Adult Basketball Scheduling Serv..		Program Services	35.00
				Vendor 0839 - Quickscores Llc Total:	35.00
				Activity 2009 - Adult Basketball Leagues Total:	1,172.50
Activity: 2201 - Adventure Campus Hickory Point					
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Program Supplies		Program Supplies	189.70
				Vendor 0898 - Sam'S Club Direct Total:	189.70
				Activity 2201 - Adventure Campus Hickory Point Total:	189.70
Activity: 2202 - Adventure Campus - Shabonee					
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Program Supplies		Program Supplies	102.48
				Vendor 0898 - Sam'S Club Direct Total:	102.48
				Activity 2202 - Adventure Campus - Shabonee Total:	102.48
Activity: 2203 - Adventure Campus Wescott					
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Program Supplies		Program Supplies	70.20
				Vendor 0898 - Sam'S Club Direct Total:	70.20
				Activity 2203 - Adventure Campus Wescott Total:	70.20
Activity: 2204 - Adventure Campus Winkleman					
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Program Supplies		Program Supplies	115.34
				Vendor 0898 - Sam'S Club Direct Total:	115.34
				Activity 2204 - Adventure Campus Winkleman Total:	115.34
Activity: 2205 - Adventure Campus Willowbrook					
Vendor: 0898 - Sam'S Club Direct					
Sam'S Club Direct		Program Supplies		Program Supplies	70.20
				Vendor 0898 - Sam'S Club Direct Total:	70.20
				Activity 2205 - Adventure Campus Willowbrook Total:	70.20
Activity: 2302 - Sunshine Preschool 2's					
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Music Classes for Sunshine Pres...		Program Services	100.00
				Vendor 0880 - Rock N Kids Incorporated Total:	100.00
				Activity 2302 - Sunshine Preschool 2's Total:	100.00
Activity: 2303 - Sunshine Preschool 3's					
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Music Classes for Sunshine Pres...		Program Services	100.00
				Vendor 0880 - Rock N Kids Incorporated Total:	100.00
				Activity 2303 - Sunshine Preschool 3's Total:	100.00
Activity: 2304 - Sunshine Preschool 4's					
Vendor: 0880 - Rock N Kids Incorporated					
Rock N Kids Incorporated		Music Classes for Sunshine Pres...		Program Services	50.00
				Vendor 0880 - Rock N Kids Incorporated Total:	50.00
				Activity 2304 - Sunshine Preschool 4's Total:	50.00
Activity: 2305 - EC Contractual					
Vendor: 3548 - ADS Occupational Therapy LLC					
ADS Occupational Therapy LLC		Storytime Yoga Class		Program Services	1,200.00
				Vendor 3548 - ADS Occupational Therapy LLC Total:	1,200.00
Vendor: 3715 - Miss Cathy Music, Inc.					
Miss Cathy Music, Inc.		Kindermusik Classes		Program Services	626.94
				Vendor 3715 - Miss Cathy Music, Inc. Total:	626.94
				Activity 2305 - EC Contractual Total:	1,826.94

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 2402 - Group Fitness - Adult					
Vendor: 0973 - Tai Chi Society					
Tai Chi Society		Adult Fitness Programs		Program Services	263.25
				Vendor 0973 - Tai Chi Society Total:	263.25
				Activity 2402 - Group Fitness - Adult Total:	263.25
Activity: 2501 - General Interest - Contractual Youth					
Vendor: 0187 - Chess Wizards Incorporated					
Chess Wizards Incorporated		Winter Classes		Program Services	450.00
				Vendor 0187 - Chess Wizards Incorporated Total:	450.00
Vendor: 0232 - Computer Explorers					
Computer Explorers		Video Game Animation Classes		Program Services	1,824.00
				Vendor 0232 - Computer Explorers Total:	1,824.00
Vendor: 1287 - Hot Shots Sports					
Hot Shots Sports		Birthday Party on 3/11		Program Services	120.00
				Vendor 1287 - Hot Shots Sports Total:	120.00
Vendor: 3035 - Lisa Dimaggio					
Lisa Dimaggio		Glitzy Girlz Class		Program Services	132.00
				Vendor 3035 - Lisa Dimaggio Total:	132.00
				Activity 2501 - General Interest - Contractual Youth Total:	2,526.00
Activity: 2504 - Art Classes - Youth					
Vendor: 3186 - Sunshine Arts And Crafts,Inc.					
Sunshine Arts And Crafts,Inc.		Art Classes		Program Services	810.00
				Vendor 3186 - Sunshine Arts And Crafts,Inc. Total:	810.00
				Activity 2504 - Art Classes - Youth Total:	810.00
Activity: 2601 - Men's Hockey					
Vendor: 0675 - Mike Wagner					
Mike Wagner		Adult Hockey Officials-February		Program Services	2,646.00
				Vendor 0675 - Mike Wagner Total:	2,646.00
				Activity 2601 - Men's Hockey Total:	2,646.00
Activity: 2705 - Specialized Skating					
Vendor: 1225 - Northbrook Speed Skating Club					
Northbrook Speed Skating Club		Winter Session		Independent Contractor Services	346.50
				Vendor 1225 - Northbrook Speed Skating Club Total:	346.50
				Activity 2705 - Specialized Skating Total:	346.50
Activity: 2708 - NOI Admin/Tickets					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Display Signs-Teams Elite and ...		Program Services	185.00
				Vendor 0198 - Chicago Silk Screen Total:	185.00
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Tools and Ice Show Supplies		Program Supplies	339.90
Home Depot Credit Services		Ice Show Prop Supplies		Program Supplies	317.10
Home Depot Credit Services		Ice Show Prop Supplies		Program Supplies	209.29
				Vendor 0441 - Home Depot Credit Services Total:	866.29
				Activity 2708 - NOI Admin/Tickets Total:	1,051.29
Activity: 2709 - NOI Participants/Costumes					
Vendor: 1025 - Toe The Line					
Toe The Line		Ice Show Costumes		Program Supplies	666.00
				Vendor 1025 - Toe The Line Total:	666.00
				Activity 2709 - NOI Participants/Costumes Total:	666.00
Activity: 2712 - Teams Elite					
Vendor: 3599 - Arrow Stage Lines					
Arrow Stage Lines		Teams Elite Bus Service to Kans...		Transportation	7,435.00
				Vendor 3599 - Arrow Stage Lines Total:	7,435.00

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3604 - Claudia Welke					
Claudia Welke		Reimburse Teams Elite Meals at...		Program Supplies	179.75
				Vendor 3604 - Claudia Welke Total:	179.75
Vendor: 0338 - Federal Express Corporation					
Federal Express Corporation		Shipping Charges		Program Services	161.71
				Vendor 0338 - Federal Express Corporation Total:	161.71
Vendor: 3567 - Heather Abels					
Heather Abels		Reimburse Meals-Teams Elite N...		Program Supplies	742.98
				Vendor 3567 - Heather Abels Total:	742.98
Vendor: 1221 - Laila Schlesinger					
Laila Schlesinger		Reimburse Taxi Fare to O'Hare f...		Program Services	26.00
				Vendor 1221 - Laila Schlesinger Total:	26.00
Vendor: 3151 - Lauren Roman					
Lauren Roman		Reimburse Travel Expenses-Mid...		Program Services	100.00
Lauren Roman		Reimburse Travel Expenses-Mid...		Program Supplies	55.29
				Vendor 3151 - Lauren Roman Total:	155.29
Vendor: 3240 - Lisa Kaplan					
Lisa Kaplan		Reimburse Program Supplies		Program Supplies	82.50
				Vendor 3240 - Lisa Kaplan Total:	82.50
Vendor: 3544 - Marcy Knysz					
Marcy Knysz		Reimburse Team Meals At Nati...		Program Supplies	534.47
				Vendor 3544 - Marcy Knysz Total:	534.47
Vendor: 0827 - Promotional Products Partners					
Promotional Products Partners		Teams Elite National Sweat Pan...		Program Supplies	869.50
				Vendor 0827 - Promotional Products Partners Total:	869.50
				Activity 2712 - Teams Elite Total:	10,187.20
Activity: 2713 - Cosmic Skating					
Vendor: 2207 - Daniel Catron					
Daniel Catron		Reimburse Cosmic Skate Raffle ...		Program Supplies	60.00
				Vendor 2207 - Daniel Catron Total:	60.00
				Activity 2713 - Cosmic Skating Total:	60.00
Activity: 2800 - Performing Arts Admin					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Hardware		Hardware & Fastener Supplies	8.99
				Vendor 2428 - Ace Hardware Total:	8.99
				Activity 2800 - Performing Arts Admin Total:	8.99
Activity: 2806 - Theatre Production Admin					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Theatre Supplies		Theatre Set Design	52.15
Ace Hardware		Theatre Supplies		Theatre Set Design	19.59
				Vendor 2428 - Ace Hardware Total:	71.74
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Scenery		Theatre Set Design	820.49
Home Depot Credit Services		Scenery		Theatre Set Design	34.47
Home Depot Credit Services		Scenery		Theatre Set Design	10.00
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	35.76
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	16.32
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	38.09
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	439.43
Home Depot Credit Services		Return		Theatre Set Design	-16.32
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	16.32
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	30.89
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	16.32
Home Depot Credit Services		Set Design Supplies		Theatre Set Design	110.71
				Vendor 0441 - Home Depot Credit Services Total:	1,552.48

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3488 - Protolight, Inc.					
Protolight, Inc.		Theatre Set Designs		Theatre Set Design	1,820.00
				Vendor 3488 - Protolight, Inc. Total:	1,820.00
				Activity 2806 - Theatre Production Admin Total:	3,444.22
Activity: 2807 - NTJC					
Vendor: 3097 - Images Alive, Ltd					
Images Alive, Ltd		Theatre T-Shirts		Program Supplies	919.33
				Vendor 3097 - Images Alive, Ltd Total:	919.33
				Activity 2807 - NTJC Total:	919.33
Activity: 2808 - NTCC					
Vendor: 3097 - Images Alive, Ltd					
Images Alive, Ltd		Theatre T-Shirts		Program Supplies	307.00
				Vendor 3097 - Images Alive, Ltd Total:	307.00
				Activity 2808 - NTCC Total:	307.00
Activity: 2809 - Community Theatre					
Vendor: 1333 - Tams-Witmark Music Library, Inc.					
Tams-Witmark Music Library, Inc.		Wizard of Oz Royalties		Royalties/Rent	3,568.00
				Vendor 1333 - Tams-Witmark Music Library, Inc. Total:	3,568.00
				Activity 2809 - Community Theatre Total:	3,568.00
Activity: 3001 - Senior Trips					
Vendor: 0678 - Milwaukee Brewers Baseball Club					
Milwaukee Brewers Baseball Cl...		Chicago Cubs Tickets-6/13/18		Program Services	929.00
				Vendor 0678 - Milwaukee Brewers Baseball Club Total:	929.00
				Activity 3001 - Senior Trips Total:	929.00
Activity: 3006 - Senior Drop-in Member Programs					
Vendor: 0691 - MSF Graphics Incorporated					
MSF Graphics Incorporated		March/April Momentum		Printing/Finishing Services	1,020.00
MSF Graphics Incorporated		March/April Momentum		Postage/Delivery Charges	186.66
				Vendor 0691 - MSF Graphics Incorporated Total:	1,206.66
				Activity 3006 - Senior Drop-in Member Programs Total:	1,206.66
Activity: 3102 - Daddy Daughter Dance					
Vendor: 0198 - Chicago Silk Screen					
Chicago Silk Screen		Daddy Daughter Dance Banner		Program Supplies	125.00
				Vendor 0198 - Chicago Silk Screen Total:	125.00
Vendor: 1973 - Swansons Blossom Shop					
Swansons Blossom Shop		Flowers-Daddy Daughter Dance		Program Supplies	1,245.75
				Vendor 1973 - Swansons Blossom Shop Total:	1,245.75
				Activity 3102 - Daddy Daughter Dance Total:	1,370.75
Activity: 3108 - Figure Skating Competition					
Vendor: 0495 - Isi District 8					
Isi District 8		Winter Welcome Judges Fees		Program Services	503.00
				Vendor 0495 - Isi District 8 Total:	503.00
				Activity 3108 - Figure Skating Competition Total:	503.00
Activity: 3113 - NTYA					
Vendor: 0316 - Equity League Health Trust Fund					
Equity League Health Trust Fund		Health Payment-Week Ending 2...		Actor Equity Benefitis	8.00
Equity League Health Trust Fund		Health Payment-Week Ending 2...		Actor Equity Benefitis	8.00
				Vendor 0316 - Equity League Health Trust Fund Total:	16.00
Vendor: 0317 - Equity League Pension Fund					
Equity League Pension Fund		Pension-Week Ending 2/18		Actor Equity Benefitis	38.92
Equity League Pension Fund		Pension-Week Ending 2/25		Actor Equity Benefitis	36.05
				Vendor 0317 - Equity League Pension Fund Total:	74.97

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 3488 - Protolight, Inc.					
Protolight, Inc.		Theatre Set Designs		Theatre Set Design	1,405.00
				Vendor 3488 - Protolight, Inc. Total:	1,405.00
				Activity 3113 - NTYA Total:	1,495.97
Activity: 3115 - Spring Bunny Trail					
Vendor: 3677 - Accrodazzle Entertainment					
Accrodazzle Entertainment		Magician/DJ -Spring Bunny Event		Program Services	1,025.00
				Vendor 3677 - Accrodazzle Entertainment Total:	1,025.00
				Activity 3115 - Spring Bunny Trail Total:	1,025.00
Activity: 3118 - Movie in the Park					
Vendor: 3080 - Sunset Cinema, Inc.					
Sunset Cinema, Inc.		Deposit-Movie in the Park		Program Supplies	400.00
				Vendor 3080 - Sunset Cinema, Inc. Total:	400.00
				Activity 3118 - Movie in the Park Total:	400.00
Activity: 3200 - Summer Camp - Admin					
Vendor: 2333 - 22Nd Century Media, Llc					
22Nd Century Media, Llc		Northbrook Tower and Camp E...		Promotional Advertising	1,055.00
				Vendor 2333 - 22Nd Century Media, Llc Total:	1,055.00
Vendor: 2548 - Hd Supply Facilities Maintenance					
Hd Supply Facilities Maintenance		Ice Packs		Safety Supplies	417.80
				Vendor 2548 - Hd Supply Facilities Maintenance Total:	417.80
				Activity 3200 - Summer Camp - Admin Total:	1,472.80
Activity: 3217 - Summer Camp - Performing Arts Workshops Admin					
Vendor: 3488 - Protolight, Inc.					
Protolight, Inc.		Theatre Set Designs		Theatre Set Design	805.00
				Vendor 3488 - Protolight, Inc. Total:	805.00
				Activity 3217 - Summer Camp - Performing Arts Workshops Admin Total:	805.00
Activity: 3218 - Summer Camp - Theatre Arts Workshop					
Vendor: 3608 - Broadway in Chicago Group Sales					
Broadway in Chicago Group Sal...		Hamilton Tickets-Summer P/A ...		Program Services	5,220.00
				Vendor 3608 - Broadway in Chicago Group Sales Total:	5,220.00
				Activity 3218 - Summer Camp - Theatre Arts Workshop Total:	5,220.00
Activity: 3302 - Martial Arts - Contractual					
Vendor: 0473 - Illinois Shotokan Karate					
Illinois Shotokan Karate		Winter Classes		Independent Contractor Services	2,444.40
				Vendor 0473 - Illinois Shotokan Karate Total:	2,444.40
Vendor: 0552 - K H Kim					
K H Kim		Winter Classes		Independent Contractor Services	4,067.70
				Vendor 0552 - K H Kim Total:	4,067.70
				Activity 3302 - Martial Arts - Contractual Total:	6,512.10
Activity: 3303 - Youth Sports - Contractual					
Vendor: 0118 - Ben Chin					
Ben Chin		Youth Volleyball Skills Clinic		Independent Contractor Services	763.00
				Vendor 0118 - Ben Chin Total:	763.00
				Activity 3303 - Youth Sports - Contractual Total:	763.00
Activity: 3309 - Lacrosse Non Contractual					
Vendor: 4114 - Illinois Boys Lacrosse Association					
Illinois Boys Lacrosse Association		League Registration		Program Services	2,400.00
				Vendor 4114 - Illinois Boys Lacrosse Association Total:	2,400.00
				Activity 3309 - Lacrosse Non Contractual Total:	2,400.00

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 3310 - Youth Soccer					
Vendor: 0070 - American Soccer Company, Incorporated					
American Soccer Company, Inco...		Youth Soccer Jerseys		Program Supplies	8,072.60
Vendor 0070 - American Soccer Company, Incorporated Total:					8,072.60
Activity 3310 - Youth Soccer Total:					8,072.60
Activity: 3311 - Youth Basketball					
Vendor: 2873 - Baseline Youth Sports, Inc.					
Baseline Youth Sports, Inc.		Basketball Referee Services		Program Services	1,742.00
Baseline Youth Sports, Inc.		Basketball Referee Services for ...		Program Services	4,135.00
Vendor 2873 - Baseline Youth Sports, Inc. Total:					5,877.00
Vendor: 3653 - River Trails Park District					
River Trails Park District		7th/8th Grade Boys Basketball ...		Program Supplies	15.00
Vendor 3653 - River Trails Park District Total:					15.00
Activity 3311 - Youth Basketball Total:					5,892.00
Division 3 - Recreation Total:					197,678.13

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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Division: 4 - Golf					
Activity: 1051 - Capital Projects - Golf					
Vendor: 0701 - Nadler Golf Car Sales Incorporated					
Nadler Golf Car Sales Incorporated		Club Car		Machinery & Equipment	8,499.60
Nadler Golf Car Sales Incorporated		3 Utility Carts		Machinery & Equipment	26,091.60
Vendor 0701 - Nadler Golf Car Sales Incorporated Total:					34,591.20
Vendor: 0862 - Reinders, Incorporated					
Reinders, Incorporated		Rough Mower		Machinery & Equipment	19,381.87
Vendor 0862 - Reinders, Incorporated Total:					19,381.87
Vendor: 3241 - Robbins Schwartz					
Robbins Schwartz		Professional Service for February		Capital - Professional Services	297.50
Vendor 3241 - Robbins Schwartz Total:					297.50
Activity 1051 - Capital Projects - Golf Total:					54,270.57
Activity: 1200 - Golf Admin					
Vendor: 0771 - Park District Risk Management Agency					
Park District Risk Management Agency		February Health Insurance		Health Insurance Premiums	2,415.36
Vendor 0771 - Park District Risk Management Agency Total:					2,415.36
Activity 1200 - Golf Admin Total:					2,415.36
Activity: 1201 - Sportsman's Operations					
Vendor: 0338 - Federal Express Corporation					
Federal Express Corporation		Shipping Charges		Postage/Delivery charges	52.49
Vendor 0338 - Federal Express Corporation Total:					52.49
Vendor: 0530 - John Billiter					
John Billiter		Reimbursement for SCC Supplies		Program Supplies	149.99
John Billiter		Reimbursement for SCC Supplies		Cost of Goods Sold	95.82
Vendor 0530 - John Billiter Total:					245.81
Vendor: 0727 - Nike Golf					
Nike Golf		Returned Merchandise		Cost of Goods Sold	-210.00
Nike Golf		Staff Shirts		Employee Uniforms	1,688.92
Vendor 0727 - Nike Golf Total:					1,478.92
Vendor: 0771 - Park District Risk Management Agency					
Park District Risk Management Agency		February Health Insurance		Health Insurance Premiums	3,750.16
Vendor 0771 - Park District Risk Management Agency Total:					3,750.16
Vendor: 0800 - Ping, Incorporated					
Ping, Incorporated		Merchandise for Resale		Cost of Goods Sold	117.32
Ping, Incorporated		Demo Clubs		Cost of Goods Sold	346.03
Ping, Incorporated		Merchandise for Resale and D...		Cost of Goods Sold	608.77
Vendor 0800 - Ping, Incorporated Total:					1,072.12
Vendor: 0977 - Taylor Made Golf					
Taylor Made Golf		Rental Sets		Cost of Goods Sold	428.51
Taylor Made Golf		Rental Set		Cost of Goods Sold	144.96
Vendor 0977 - Taylor Made Golf Total:					573.47
Activity 1201 - Sportsman's Operations Total:					7,172.97
Activity: 1202 - Driving Range					
Vendor: 3039 - P & W Golf Supply, LLC					
P & W Golf Supply, LLC		Range Grips for Resale		Club Fitting	159.00
Vendor 3039 - P & W Golf Supply, LLC Total:					159.00
Activity 1202 - Driving Range Total:					159.00
Activity: 1210 - Golf Ground Maintenance					
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/19		Uniform Cleaning	4.51
Aramark Uniform Services		Uniform Service-2/26		Uniform Cleaning	4.51
Aramark Uniform Services		Uniform Service-3/5		Uniform Cleaning	4.51
Aramark Uniform Services		Uniform Service-3/12		Uniform Cleaning	4.51

Voucher Report
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Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Aramark Uniform Services		Uniform Service-3/19		Uniform Cleaning	4.51
				Vendor 2383 - Aramark Uniform Services Total:	22.55
Vendor: 0237 - Conserv Fs, Incorporated					
Conserv Fs, Incorporated		Tech Day Registration		Training/Education/Conferences	160.00
				Vendor 0237 - Conserv Fs, Incorporated Total:	160.00
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Building Supplies and Hardware		Building Maintenance Supplies	53.37
				Vendor 0441 - Home Depot Credit Services Total:	53.37
Vendor: 1876 - Mark Kosbab					
Mark Kosbab		Reimbursement for Coffee for B...		Office Supplies	19.96
				Vendor 1876 - Mark Kosbab Total:	19.96
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	1,921.00
				Vendor 3216 - Moe Funds Total:	1,921.00
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	2,788.28
Park District Risk Managment A...		Golf Risk Management Training		Training/Education/Conferences	30.00
				Vendor 0771 - Park District Risk Managment Agency Total:	2,818.28
Vendor: 0862 - Reinders, Incorporated					
Reinders, Incorporated		Course Supplies		Golf - Course Supplies	1,079.20
Reinders, Incorporated		Course Supplies		Golf - Course Supplies	3,026.97
Reinders, Incorporated		Course Supplies		Golf - Course Supplies	153.60
				Vendor 0862 - Reinders, Incorporated Total:	4,259.77
Vendor: 3650 - Thermodynamic Solutions					
Thermodynamic Solutions		Weather Consulting		Publications/Subscriptions	1,020.00
				Vendor 3650 - Thermodynamic Solutions Total:	1,020.00
				Activity 1210 - Golf Ground Maintenance Total:	10,274.93
Activity: 1211 - Golf Facility Maintenance					
Vendor: 2955 - Aver Us					
Aver Us		Kitchen Exhaust Cleaning		Building Repairs	534.15
				Vendor 2955 - Aver Us Total:	534.15
Vendor: 0192 - Chicago Communication Systems, Incorporated					
Chicago Communication System...		Alarm Monitoring-3401 Dundee		Building Maintenance Services	117.00
Chicago Communication System...		Alarm Monitoring-Clubhouse		Building Maintenance Services	234.00
				Vendor 0192 - Chicago Communication Systems, Incorporated Total:	351.00
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		3535 Dundee-1/19-2/19		Electricity	3,633.32
Constellation Energy Services, I...		3401 Dundee-1/19-2/19		Electricity	836.39
				Vendor 3064 - Constellation Energy Services, Inc. Total:	4,469.71
Vendor: 3391 - Constellation NewEnergy-Gas Division					
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	812.37
Constellation NewEnergy-Gas D...		Natural Gas-January		Natural Gas	916.26
				Vendor 3391 - Constellation NewEnergy-Gas Division Total:	1,728.63
Vendor: 0360 - Fox Valley Fire & Safety					
Fox Valley Fire & Safety		Fire Alarm Inspection-TPPF		Inspection Services	125.00
Fox Valley Fire & Safety		Fire Alarm Inspection-3535 Dun...		Inspection Services	316.50
Fox Valley Fire & Safety		Fire Alarm Inspection-Storage B...		Inspection Services	425.00
Fox Valley Fire & Safety		Fire Alarm Inspection-3401 Dun...		Inspection Services	225.00
				Vendor 0360 - Fox Valley Fire & Safety Total:	1,091.50
Vendor: 0375 - Gempler'S					
Gempler'S		Hose Reel for Pressure Washer		Building Maintenance Supplies	337.40
				Vendor 0375 - Gempler'S Total:	337.40
Vendor: 0403 - Grainger					
Grainger		Electrical Supplies		Electrical Supplies	261.00
				Vendor 0403 - Grainger Total:	261.00

Voucher Report
Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Vendor: 0441 - Home Depot Credit Services					
Home Depot Credit Services		Window Blinds for Golf Mainte...		Building Repairs	1,760.31
Home Depot Credit Services		Building Supplies and Hardware		Hardware & Fastener Supplies	11.81
Home Depot Credit Services		Plumbing Supplies		Plumbing/Irrigation/Fountain	61.82
Home Depot Credit Services		Hardware		Hardware & Fastener Supplies	45.06
Home Depot Credit Services		Electrical Supplies		Electrical Supplies	26.46
Home Depot Credit Services		Plumbing Supplies		Plumbing/Irrigation/Fountain	17.73
Home Depot Credit Services		Electrical Supplies		Electrical Supplies	12.57
Home Depot Credit Services		Building Supplies		Building Maintenance Supplies	11.74
Home Depot Credit Services		Return		Building Maintenance Supplies	-53.06
Vendor 0441 - Home Depot Credit Services Total:					1,894.44
Vendor: 0454 - Idlewood Electric Supply					
Idlewood Electric Supply		Electrical Supplies		Electrical Supplies	25.48
Vendor 0454 - Idlewood Electric Supply Total:					25.48
Vendor: 0514 - Jeffrey Elevator Company, Incorporated					
Jeffrey Elevator Company, Incor...		Elevator Maintenance		Building Maintenance Services	145.00
Vendor 0514 - Jeffrey Elevator Company, Incorporated Total:					145.00
Vendor: 3169 - Readyrefresh By Nestle					
Readyrefresh By Nestle		Bottled Water		Miscellaneous Supplies	13.98
Vendor 3169 - Readyrefresh By Nestle Total:					13.98
Vendor: 1073 - Village Of Northbrook					
Village Of Northbrook		Water-1/22-2/21		Water	41.75
Vendor 1073 - Village Of Northbrook Total:					41.75
Activity 1211 - Golf Facility Maintenance Total:					10,894.04
Activity: 1212 - Golf Fleet Maintenance					
Vendor: 2428 - Ace Hardware					
Ace Hardware		Equipment Supplies		Equipment Supplies	44.95
Vendor 2428 - Ace Hardware Total:					44.95
Vendor: 2383 - Aramark Uniform Services					
Aramark Uniform Services		Uniform Service-2/19		Uniform Cleaning	18.03
Aramark Uniform Services		Uniform Service-2/26		Uniform Cleaning	18.03
Aramark Uniform Services		Uniform Service-3/5		Uniform Cleaning	18.03
Aramark Uniform Services		Uniform Service-3/12		Uniform Cleaning	18.03
Aramark Uniform Services		Uniform Service-3/19		Uniform Cleaning	18.03
Vendor 2383 - Aramark Uniform Services Total:					90.15
Vendor: 0157 - CAGCS					
CAGCS		Annual Forum		Training/Education/Conferences	100.00
Vendor 0157 - CAGCS Total:					100.00
Vendor: 0375 - Gempler'S					
Gempler'S		Grease Gun Attachment		Hand Tools	29.95
Vendor 0375 - Gempler'S Total:					29.95
Vendor: 0403 - Grainger					
Grainger		Hose Reel Repair Parts		Equipment Supplies	18.76
Vendor 0403 - Grainger Total:					18.76
Vendor: 3216 - Moe Funds					
Moe Funds		April Health Insurance		Health Insurance Premiums	1,260.00
Vendor 3216 - Moe Funds Total:					1,260.00
Vendor: 0703 - Napa Auto Parts - Wheeling					
Napa Auto Parts - Wheeling		Repair Parts		Equipment Supplies	6.15
Vendor 0703 - Napa Auto Parts - Wheeling Total:					6.15
Vendor: 0834 - Pump Biz					
Pump Biz		Porta Pump		Small Equipment < \$10k	1,535.00
Vendor 0834 - Pump Biz Total:					1,535.00
Activity 1212 - Golf Fleet Maintenance Total:					3,084.96

Voucher Report

Payment Dates: 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Activity: 1221 - Anets Maintenance					
Vendor: 3064 - Constellation Energy Services, Inc.					
Constellation Energy Services, I...		TPPF-1/19-2/19		Electricity	197.71
				Vendor 3064 - Constellation Energy Services, Inc. Total:	197.71
				Activity 1221 - Anets Maintenance Total:	197.71
Activity: 1235 - Golf Instruction Administration					
Vendor: 0771 - Park District Risk Managment Agency					
Park District Risk Managment A...		February Health Insurance		Health Insurance Premiums	2,633.96
				Vendor 0771 - Park District Risk Managment Agency Total:	2,633.96
				Activity 1235 - Golf Instruction Administration Total:	2,633.96
				Division 4 - Golf Total:	91,103.50
				Grand Total:	754,794.58

Report Summary

Fund Summary

Fund	Payment Amount
10 - General	422,554.37
20 - Recreation	222,607.72
45 - Paving & Lighting	2,400.00
55 - SRA	131.50
65 - Capital Fund	106,474.80
99 - Pooled Cash Fund	626.19
Grand Total:	754,794.58

Account Summary

Account Number	Account Name	Payment Amount
10-00-00-000-0000-1420	Receivables - Other	872.81
10-00-00-000-0000-1510	Admin - Building Supplies	1,803.32
10-00-00-000-0000-2005	Accrued Expenses	18,797.00
10-00-00-000-0000-2015	Accrued Fed Withholding	58,680.32
10-00-00-000-0000-2020	Accrued Illinois Withholdi...	30,532.08
10-00-00-000-0000-2025	Accrued Wisconsin Withh...	424.87
10-00-00-000-0000-2030	Accrued FICA/Medicare	106,848.18
10-00-00-000-0000-2035	Accrued IMRF	53,747.76
10-00-00-000-0000-2050	Accrued PDRMA Vol Life	188.90
10-00-00-000-0000-2055	Accrued Fair Share Fee	314.05
10-00-00-000-0000-2060	Accrued Administrative D...	2,738.64
10-00-00-000-0000-2065	Accrued Membership Dues	882.75
10-00-00-000-0000-2070	Accrued IMRF Life Insuran...	160.00
10-00-00-000-0000-2080	Accrued Garnished Wages	318.84
10-00-00-000-0000-2085	ICMA	8,282.37
10-00-00-000-0000-2090	Accrued Equity Dues	75.87
10-00-00-000-0000-2091	Actor's Equipy 401K Trust ...	16.85
10-10-80-900-1000-5214	Postage/Delivery charges	521.78
10-10-80-900-1000-5296	Water	44.48
10-10-80-900-1000-5297	Electricity	1,156.44
10-10-80-900-1000-5298	Natural Gas	802.50
10-10-80-900-1000-5401	Office Supplies	2,383.75
10-10-81-910-1001-5100	Health Insurance Premiu...	3,346.79
10-10-81-910-1001-5201	Legal Services	17,726.00
10-10-81-910-1001-5205	Transportation	30.41
10-10-81-910-1002-5100	Health Insurance Premiu...	3,794.27
10-10-81-910-1002-5204	Professional Memberships	280.00
10-10-81-910-1003-5100	Health Insurance Premiu...	2,183.13
10-10-81-910-1003-5205	Transportation	22.00
10-10-81-910-1003-5407	Employee Uniforms	150.00
10-10-81-910-1004-5100	Health Insurance Premiu...	951.44
10-10-81-910-1004-5202	Professional Services	12,004.73
10-10-81-910-1004-5203	Computer and Data Servi...	3,400.00
10-10-81-910-1004-5205	Transportation	35.10
10-10-81-910-1004-5218	Independent Contractor	3,000.00
10-10-81-910-1004-5295	Voice/Data Services	3,243.20
10-10-81-910-1005-5100	Health Insurance Premiu...	2,859.22
10-10-81-910-1005-5202	Professional Services	687.50
10-10-81-910-1005-5203	Computer and Data Servi...	400.00
10-10-81-910-1005-5205	Transportation	57.13
10-10-81-910-1005-5213	Printing/Finishing Services	12,099.22
10-10-81-910-1005-5214	Postage/Delivery charges	45.09
10-10-81-910-1005-5215	Promotional Advertising	270.00
10-10-81-910-1005-5295	Voice/Data Services	900.00
10-10-81-910-1005-5401	Office Supplies	52.00
10-10-81-910-1006-5100	Health Insurance Premiu...	1,872.49
10-10-81-910-1006-5205	Transportation	136.15

Account Summary

Account Number	Account Name	Payment Amount
10-15-82-920-1100-5100	Health Insurance Premiu...	2,419.00
10-15-82-920-1100-5213	Printing/Finishing Services	310.00
10-15-82-920-1100-5216	Public Notices	518.78
10-15-82-920-1100-5220	Mobile communication se...	702.18
10-15-82-920-1100-5296	Water	582.32
10-15-82-920-1100-5297	Electricity	2,966.14
10-15-82-920-1100-5298	Natural Gas	1,370.00
10-15-82-920-1100-5401	Office Supplies	229.80
10-20-82-620-1102-5100	Health Insurance Premiu...	8,196.88
10-20-82-620-1102-5204	Professional Memberships	45.00
10-20-82-620-1102-5212	Ground Maintenance Serv...	1,985.00
10-20-82-620-1102-5223	Uniform Cleaning	107.70
10-20-82-620-1102-5299	Misc Contractual Services	1,855.00
10-20-82-620-1102-5406	Building Maintenance Su...	375.00
10-20-82-620-1102-5411	Ground Supplies	82.45
10-20-82-620-1102-5415	Safety Supplies	488.83
10-20-82-620-1102-5417	Athletic Field Supplies	3,005.00
10-20-82-620-1102-5500	Training/Education/Confe...	10.00
10-20-82-620-1103-5100	Health Insurance Premiu...	8,624.45
10-20-82-620-1103-5204	Professional Memberships	45.00
10-20-82-620-1103-5208	Building Maintenance Serv..	135.00
10-20-82-620-1103-5210	Inspection Services	1,322.44
10-20-82-620-1103-5223	Uniform Cleaning	198.00
10-20-82-620-1103-5310	Building Repairs	550.00
10-20-82-620-1103-5406	Building Maintenance Su...	670.72
10-20-82-620-1103-5408	Janitorial Supplies	475.70
10-20-82-620-1103-5410	Signs Supplies	196.26
10-20-82-620-1103-5412	Electrical Supplies	112.67
10-20-82-620-1103-5419	Playground Supplies	1,743.25
10-20-82-620-1103-5421	Hand Tools	192.78
10-20-82-620-1103-5422	Hardware & Fastener Sup...	71.31
10-20-82-620-1103-5498	Furniture & Fixtures < \$1...	88.95
10-20-82-620-1104-5100	Health Insurance Premiu...	2,866.94
10-20-82-620-1104-5210	Inspection Services	185.00
10-20-82-620-1104-5223	Uniform Cleaning	70.00
10-20-82-620-1104-5305	Equipment Repairs	8,674.71
10-20-82-620-1104-5403	Vehicle Supplies	1,715.65
10-20-82-620-1104-5404	Fuel	4,570.27
10-20-82-620-1104-5405	Oil & Lubricants	75.16
10-20-82-620-1104-5409	Equipment Supplies	835.06
10-20-82-620-1104-5421	Hand Tools	0.00
10-20-82-620-1104-5422	Hardware & Fastener Sup...	110.40
10-20-82-620-1104-5497	Small Equipment < \$10k	2,725.00
10-20-82-920-1101-5100	Health Insurance Premiu...	1,911.14
20-00-00-000-0000-1500	Golf Shop - Sportsman's	26,494.76
20-00-00-000-0000-2002	Accounts Payable-MUNIS	-4,223.20
20-00-00-000-0000-2100	Refund Clearing Account -...	82.00
20-25-83-930-1800-5100	Health Insurance Premiu...	3,493.27
20-25-83-930-1800-5213	Printing/Finishing Services	78.00
20-25-83-930-1800-5500	Training/Education/Confe...	27.68
20-30-01-015-2009-5200	Program Services	1,172.50
20-30-03-030-2201-5400	Program Supplies	189.70
20-30-03-030-2202-5400	Program Supplies	102.48
20-30-03-030-2203-5400	Program Supplies	70.20
20-30-03-030-2204-5400	Program Supplies	115.34
20-30-03-030-2205-5400	Program Supplies	70.20
20-30-04-035-2302-5200	Program Services	100.00
20-30-04-035-2303-5200	Program Services	100.00

Account Summary

Account Number	Account Name	Payment Amount
20-30-04-035-2304-5200	Program Services	50.00
20-30-04-040-2305-5200	Program Services	1,826.94
20-30-05-045-2402-5200	Program Services	263.25
20-30-06-050-2501-5200	Program Services	2,526.00
20-30-06-060-2504-5200	Program Services	810.00
20-30-08-015-2601-5200	Program Services	2,646.00
20-30-09-020-2713-5400	Program Supplies	60.00
20-30-09-075-2705-5218	Independent Contractor S...	346.50
20-30-09-080-2708-5200	Program Services	185.00
20-30-09-080-2708-5400	Program Supplies	866.29
20-30-09-080-2709-5400	Program Supplies	666.00
20-30-09-085-2712-5200	Program Services	287.71
20-30-09-085-2712-5205	Transportation	7,435.00
20-30-09-085-2712-5400	Program Supplies	2,464.49
20-30-10-095-2806-5426	Theatre Set Design	3,444.22
20-30-10-095-2807-5400	Program Supplies	919.33
20-30-10-095-2808-5400	Program Supplies	307.00
20-30-10-095-2809-5219	Royalties/Rent	3,568.00
20-30-10-100-2800-5422	Hardware & Fastener Sup...	8.99
20-30-12-105-3001-5200	Program Services	929.00
20-30-12-110-3006-5213	Printing/Finishing Services	1,020.00
20-30-12-110-3006-5214	Postage/Delivery Charges	186.66
20-30-13-115-3102-5400	Program Supplies	1,370.75
20-30-13-115-3108-5200	Program Services	503.00
20-30-13-115-3113-5150	Actor Equity Benefitis	90.97
20-30-13-115-3113-5426	Theatre Set Design	1,405.00
20-30-13-120-3115-5200	Program Services	1,025.00
20-30-13-120-3118-5400	Program Supplies	400.00
20-30-14-100-3200-5215	Promotional Advertising	1,055.00
20-30-14-100-3200-5415	Safety Supplies	417.80
20-30-14-135-3217-5426	Theatre Set Design	805.00
20-30-14-135-3218-5200	Program Services	5,220.00
20-30-15-065-3302-5218	Independent Contractor S...	6,512.10
20-30-15-065-3303-5218	Independent Contractor S...	763.00
20-30-15-070-3309-5200	Program Services	2,400.00
20-30-15-070-3310-5400	Program Supplies	8,072.60
20-30-15-070-3311-5200	Program Services	5,877.00
20-30-15-070-3311-5400	Program Supplies	15.00
20-30-83-930-1810-5100	Health Insurance	19,518.02
20-30-83-930-1810-5213	Printing/Finishing Services	416.00
20-30-83-930-1810-5217	Publications and Subscript...	95.00
20-30-83-930-1810-5297	Electricity	2,193.84
20-35-40-600-1300-5100	Health Insurance Premiu...	4,615.41
20-35-40-600-1300-5205	Transportation	65.49
20-35-40-600-1300-5213	Printing/Finishing Services	175.00
20-35-40-600-1300-5401	Office Supplies	159.80
20-35-40-600-1300-5499	Miscellaneous Supplies	31.82
20-35-40-610-1301-5100	Health Insurance Premiu...	3,393.12
20-35-40-610-1301-5208	Building Maintenance Serv..	430.00
20-35-40-610-1301-5210	Inspection Services	1,602.44
20-35-40-610-1301-5223	Uniform Cleaning	28.38
20-35-40-610-1301-5296	Water	145.95
20-35-40-610-1301-5297	Electricity	3,864.43
20-35-40-610-1301-5298	Natural Gas	1,631.35
20-35-40-610-1301-5406	Building Maintenance Su...	411.79
20-35-40-610-1301-5408	Janitorial Supplies	54.19
20-35-40-610-1301-5412	Electrical Supplies	8.33
20-35-40-610-1301-5413	Plumbing/Irrigation/Foun...	135.36

Account Summary

Account Number	Account Name	Payment Amount
20-35-40-610-1301-5415	Safety Supplies	21.47
20-35-40-610-1301-5423	HVAC	97.00
20-35-41-600-1320-5100	Health Insurance Premiu...	5,379.26
20-35-41-600-1320-5299	Misc Contractual Services	144.98
20-35-41-600-1320-5401	Office Supplies	135.21
20-35-41-600-1320-5499	Miscellaneous Supplies	813.10
20-35-41-610-1321-5100	Health Insurance Premiu...	4,923.51
20-35-41-610-1321-5208	Building Maintenance Serv..	6,046.00
20-35-41-610-1321-5209	Equipment Maintenance ...	191.00
20-35-41-610-1321-5210	Inspection Services	1,228.12
20-35-41-610-1321-5223	Uniform Cleaning	39.60
20-35-41-610-1321-5296	Water	695.00
20-35-41-610-1321-5297	Electricity	14,926.21
20-35-41-610-1321-5298	Natural Gas	5,624.00
20-35-41-610-1321-5310	Building Repairs	4,357.12
20-35-41-610-1321-5406	Building Maintenance Su...	272.40
20-35-41-610-1321-5408	Janitorial Supplies	264.12
20-35-41-610-1321-5413	Plumbing/Irrigation/Foun...	3.11
20-35-41-610-1321-5421	Hand Tools	23.85
20-35-42-610-1351-5210	Inspection Services	311.00
20-35-42-610-1351-5296	Water	6.95
20-35-42-610-1351-5297	Electricity	1,333.55
20-35-42-610-1351-5298	Natural Gas	638.36
20-35-45-610-1405-5210	Inspection Services	200.00
20-35-45-610-1405-5297	Electricity	1,455.51
20-35-45-610-1405-5298	Natural Gas	921.31
20-35-45-610-1405-5305	Equipment Repairs	445.00
20-35-45-610-1405-5406	Building Maintenance Su...	348.54
20-35-45-610-1405-5408	Janitorial Supplies	22.82
20-35-49-600-1504-5297	Electricity	49.43
20-35-49-600-1510-5297	Electricity	88.14
20-40-40-730-1305-5200	Program Services	185.00
20-40-49-700-1501-5297	Electricity	148.29
20-40-49-730-1506-5297	Electricity	706.96
20-40-49-730-1506-5298	Natural Gas	131.62
20-45-84-940-1200-5100	Health Insurance Premiu...	2,415.36
20-50-07-100-1235-5100	Health Insurance Premiu...	2,633.96
20-55-46-600-1201-5100	Health Insurance Premiu...	3,750.16
20-55-46-600-1201-5214	Postage/Delivery charges	52.49
20-55-46-600-1201-5400	Program Supplies	149.99
20-55-46-600-1201-5407	Employee Uniforms	1,688.92
20-55-46-600-1201-5429	Cost of Goods Sold	1,531.41
20-55-46-600-1202-5431	Club Fitting	159.00
20-55-46-610-1211-5208	Building Maintenance Serv..	496.00
20-55-46-610-1211-5210	Inspection Services	1,091.50
20-55-46-610-1211-5296	Water	41.75
20-55-46-610-1211-5297	Electricity	4,469.71
20-55-46-610-1211-5298	Natural Gas	1,728.63
20-55-46-610-1211-5310	Building Repairs	2,294.46
20-55-46-610-1211-5406	Building Maintenance Su...	296.08
20-55-46-610-1211-5412	Electrical Supplies	325.51
20-55-46-610-1211-5413	Plumbing/Irrigation/Foun...	79.55
20-55-46-610-1211-5422	Hardware & Fastener Sup...	56.87
20-55-46-610-1211-5499	Miscellaneous Supplies	13.98
20-55-46-625-1210-5100	Health Insurance Premiu...	4,709.28
20-55-46-625-1210-5217	Publications/Subscriptions	1,020.00
20-55-46-625-1210-5223	Uniform Cleaning	22.55
20-55-46-625-1210-5401	Office Supplies	19.96

Account Summary

Account Number	Account Name	Payment Amount
20-55-46-625-1210-5406	Building Maintenance Su...	53.37
20-55-46-625-1210-5430	Golf - Course Supplies	4,259.77
20-55-46-625-1210-5500	Training/Education/Confe...	190.00
20-55-46-625-1212-5100	Health Insurance Premiu...	1,260.00
20-55-46-625-1212-5223	Uniform Cleaning	90.15
20-55-46-625-1212-5409	Equipment Supplies	69.86
20-55-46-625-1212-5421	Hand Tools	29.95
20-55-46-625-1212-5497	Small Equipment < \$10k	1,535.00
20-55-46-625-1212-5500	Training/Education/Confe...	100.00
20-55-47-625-1221-5297	Electricity	197.71
45-25-83-999-1026-6505	Land Improvements	2,400.00
55-10-80-999-1029-6505	Land Improvements	131.50
65-00-00-000-0000-2005	Accrued Expenses	121.60
65-10-81-999-1052-6535	Tech-Hardware/Software	20,225.73
65-25-83-999-1053-6515	Building Improvements	25,684.40
65-25-83-999-1053-6570	Capital - Professional Serv...	6,172.50
65-45-84-999-1051-6525	Machinery & Equipment	53,973.07
65-45-84-999-1051-6570	Capital - Professional Serv...	297.50
99-00-00-000-0000-1010	Pooled Cash - NB Bank Pa...	626.19
Grand Total:		754,794.58

Project Account Summary

Project Account Key	Payment Amount
None	645,909.88
ADA0118	131.50
ADMIN0118	1,376.00
ADMIN0218	5,185.60
ADMIN0318	13,664.13
GSCC0118	297.50
GVE0118	8,499.60
GVE0318	19,381.87
GVE0518	26,091.60
LC0118	2,400.00
PARKS0118	6,172.50
SC0218	23,279.20
SC0418	2,405.20
Grand Total:	754,794.58



Northbrook Park District, IL

Refund Report

By (None)

Payment Dates 03/01/2018 - 03/31/2018

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Siara Patel		Recreation Refund		Refund Clearing Account - Active	63.00
Teralyn Keith		Recreation Refund		Refund Clearing Account Class	261.00
Tracy Schy		Recreation Refund		Refund Clearing Account Class	75.00
Ying Hui		Recreation Refund		Refund Clearing Account - Active	102.00
Dona Alesia		Recreation Refund		Refund Clearing Account - Active	96.00
Constadina Castellucci		Recreation Refund		Refund Clearing Account - Active	72.00
Kristy Burch		Recreation Refund		Refund Clearing Account - Active	72.00
Meeta Kratz		Recreation Refund		Refund Clearing Account - Active	144.00
Mia Seifert		Recreation Refund		Refund Clearing Account - Active	266.40
Linda Davie		Recreation Refund		Refund Clearing Account - Active	26.55
Lilin Jin		Recreation Refund		Refund Clearing Account - Active	250.00
Michael Tekippe		Recreation Refund		Refund Clearing Account - Active	48.00
Helen Tamvakis		Recreation Refund		Refund Clearing Account - Active	17.00
Mitchell Brumwell		Recreation Refund		Refund Clearing Account - Active	36.00
Mara H. Corush		Recreation Refund		Refund Clearing Account - Active	75.00
Lori Schwarcz		Recreation Refund		Refund Clearing Account - Active	36.00
Barbara Arrazola		Recreation Refund		Refund Clearing Account - Active	66.60
Deepti K Dawadi		Recreation Refund		Refund Clearing Account - Active	250.00
Mitchell Brumwell		Recreation Refund		Refund Clearing Account - Active	238.95
Susan Taylor		Recreation Refund		Refund Clearing Account - Active	20.00
Amy Tucker		Recreation Refund		Refund Clearing Account - Active	72.00
Mia Seifert		Recreation Refund		Refund Clearing Account - Active	171.00
Marie Platowski-Beals		Recreation Refund		Refund Clearing Account - Active	69.55
Jiajia Wu		Recreation Refund		Refund Clearing Account - Active	30.00
Natalie Critchley		Recreation Refund		Refund Clearing Account - Active	30.00
Shayna Barreca		Recreation Refund		Refund Clearing Account - Active	30.00
Simon Chuang		Recreation Refund		Refund Clearing Account - Active	30.00
Inna Rogoff		Recreation Refund		Refund Clearing Account - Active	131.50
Whitney Beswick		Recreation Refund		Refund Clearing Account - Active	81.00
Alex Marks		Recreation Refund		Refund Clearing Account - Active	295.00
Joel Engel		Recreation Refund		Refund Clearing Account - Active	75.00
Yelena Bazer		Recreation Refund		Refund Clearing Account - Active	54.90
Audrey Nicoll		Recreation Refund		Refund Clearing Account - Active	88.00
Susanna Chan		Recreation Refund		Refund Clearing Account - Active	54.90
Andrea Grouper		Recreation Refund		Refund Clearing Account - Active	70.00
Valerie Rangel		Recreation Refund		Refund Clearing Account - Active	126.40
Meghan Goldberg		Recreation Refund		Refund Clearing Account - Active	34.00
Yongbo Zhang		Recreation Refund		Refund Clearing Account - Active	34.00
Cheri Baumgartner		Recreation Refund		Refund Clearing Account - Active	34.00
Christopher Manshio		Recreation Refund		Refund Clearing Account - Active	34.00
Edira Haxhagaj		Recreation Refund		Refund Clearing Account - Active	34.00
Amanda Bishop		Recreation Refund		Refund Clearing Account - Active	34.00
Jennifer Loewy		Recreation Refund		Refund Clearing Account - Active	34.00
Donna Sabin		Recreation Refund		Refund Clearing Account - Active	34.00
Kathleen Buyck		Recreation Refund		Refund Clearing Account - Active	5.00
Jessica Paik		Recreation Refund		Refund Clearing Account - Active	34.00
Carley Barkin		Recreation Refund		Refund Clearing Account - Active	34.00
Carron DeGrass		Recreation Refund		Refund Clearing Account - Active	34.00
Chu Hui		Recreation Refund		Refund Clearing Account - Active	34.00
Debbie Roever		Recreation Refund		Refund Clearing Account - Active	34.00
Beata Redzisz		Recreation Refund		Refund Clearing Account - Active	34.00
Brigitte Hajosch		Recreation Refund		Refund Clearing Account - Active	34.00
Melanie Arons		Recreation Refund		Refund Clearing Account - Active	90.00
Margaret Rubin		Recreation Refund		Refund Clearing Account - Active	34.00

Refund Report**Payment Dates: 03/01/2018 - 03/31/2018**

Vendor Name	(None)	Description (Payable)	(None)	Account Name	Amount
Lei Huang		Recreation Refund		Refund Clearing Account - Active	34.00
Craig Arnstein		Recreation Refund		Refund Clearing Account - Active	90.00
Weidong Dong		Recreation Refund		Refund Clearing Account - Active	82.50
Weidong Dong		Recreation Refund		Refund Clearing Account - Active	22.50
Jill A Hartzman		Recreation Refund		Refund Clearing Account - Active	44.00
Jill A Hartzman		Recreation Refund		Refund Clearing Account - Active	12.00
Nataly Kercher		Recreation Refund		Refund Clearing Account - Active	70.00
Susan Edelman		Recreation Refund		Refund Clearing Account - Active	129.00
Joan M Gessler		Recreation Refund		Refund Clearing Account - Active	129.00
Clara Mueller		Recreation Refund		Refund Clearing Account - Active	129.00
Kathleen Buyck		Recreation Refund		Refund Clearing Account - Active	7.00
Kirsten Feeney		Recreation Refund		Refund Clearing Account - Active	9.00
Valerie Rangel		Recreation Refund		Refund Clearing Account - Active	86.90
Jean Hamano		Recreation Refund		Refund Clearing Account - Active	22.00
Dona Alesia		Recreation Refund		Refund Clearing Account - Active	43.20
Katie Chen		Recreation Refund		Refund Clearing Account Class	9.75
				Grand Total:	5,183.60

Report Summary**Fund Summary**

Fund	Payment Amount
20 - Recreation	5,183.60
Grand Total:	5,183.60

Account Summary

Account Number	Account Name	Payment Amount
20-00-00-000-0000-2100	Refund Clearing Account -...	4,837.85
20-00-00-000-0000-2101	Refund Clearing Account C..	345.75
Grand Total:		5,183.60

Project Account Summary

Project Account Key	Payment Amount
None	5,183.60
Grand Total:	5,183.60



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Molly Hamer, Executive Director
Date: April 13, 2018
Re: VII. A. Consider Cook County 6B Property Tax Incentive – Pyramid Packaging, Inc.

Background & Analysis:

A formal application is attached for a 6B Property Tax Incentive involving the property at 2901 Shermer Road (south of Willow Road at the intersection of Shermer Road and Holste Avenue). This land is currently owned and, since 1968, occupied by Pyramid Packaging, Inc.

This new construction will involve a two-step expansion of an existing business. Following the completion of Phase 1, the business will demolish the existing building and construct Phase 2. This phased construction approach will allow the business to remain in operation while construction is underway.

As part of the formal application process, Pyramid Packaging, Inc. has addressed and answered the pertinent topics put forth as part of the Cook County Class 6B request process. I have included the entire package Pyramid Packaging submitted to the Village, but have segregated these two documents for your convenience.

The Village of Northbrook has tentatively scheduled this matter to be reviewed by their Board of Trustees on May 8, 2018.

Director of DPS, Tom Poupard, of The Village of Northbrook has asked the Northbrook Park District Board Commissioners to review the request and forward any comments regarding it to his office so they may be shared with the Village Board.

Pc: Molly Hamer, Executive Director



Village of Northbrook

DEVELOPMENT & PLANNING SERVICES

March 27, 2018

Mr. Adam Roginsky
Worsek & Vihon, LLP
180 N. LaSalle Street - Suite 3010
Chicago, IL 60601

RE: Pyramid Packaging, Inc. – 2901 Shermer Road, Northbrook, IL
PREI: 04-22-300-035-0000
Confirmation of Receipt – 6B Property Tax Application

Dear Mr. Roginsky;

I am writing this letter to confirm that the Village of Northbrook has received the complete application you submitted for a Cook County 6B Property Tax Incentive for Pyramid Packaging, Inc. involving the property commonly known as 2901 Shermer Road in Northbrook. We received separately, the required application fee from your client.

The Village will now commence our formal review of the application. I will contact you when our Village Board schedules its review of the Resolution supporting and consenting to the request.

In the meantime, if you have questions, please contact me at tom.poupard@northbrook.il.us.

Sincerely,

Thomas R Poupard, AICP
Director of DPS
Village of Northbrook

CC: Economic Development Committee (EDC)
Industrial & Commercial Development Commission ICDC)

WORSEK & VIHON LLP

March 27, 2018

Mr. Tom Poupard
Development and Planning Services Director
Community Planning Department
1225 Cedar Lane
Northbrook, IL 60062

Richard D. Worssek
Robert S. Vihon
Edwin M. Wittenstein
Francis W. O'Malley
Nicholas T. McIntyre
Jessica L. MacLean
Adam Rogozinsky
Mark V. Volpe

Matthew E. Panish
Senior Analyst

**Re: Class 6B Application
Pyramid Packaging, Inc.
2901 Shermer Road
Northbrook, Illinois 60062
Township: Northfield
Permanent Index Number: 04-22-300-035-0000**

Dear Mr. Poupard:

Enclosed herewith is the Cook County Class 6B Village of Northbrook Application and supporting documentation on behalf of my client, Pyramid Packaging, Inc. Additionally, enclosed is a completed Cook County Assessor Class 6B Eligibility Application, along with all supporting documentation. We have already submitted the required \$5,000 application fee.

Please provide us with a letter acknowledging that a resolution supporting the 6B incentive has been requested, so that we may include it in our application to the Assessor.

If you have any questions or believe further documentation is required, please let us know.

Thank you for your assistance in this matter.

Very truly yours,

WORSEK & VIHON LLP



Adam Rogozinsky

AR
Enclosure
W:\Worsck\Adam\Pyramid 6B\Cover_letter.docx

**Cook County Class 6B
Village of Northbrook Application**

Pyramid Packaging, Inc.
2901 Shermer Road
Northbrook, IL 60062

List of Attachments

1. Cook County Class 6B Eligibility Application
2. Plat of Survey
3. Schematic Drawings and Renderings
4. Village of Northbrook Class 6B Application
 - a. Exhibit 1 – 6B Tax Projection over 10 Years
 - b. Exhibit 2 – 2013, 2014, 2015 Property Tax Bills

COOK COUNTY ASSESSOR
JOSEPH BERRIOS



COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550 FAX: 312.603.6584
WWW.COOKCOUNTYASSESSOR.COM

CLASS 6B
ELIGIBILITY APPLICATION

Carefully review the Class 6B Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Development Incentives Department (312) 603-7529. This application, **a filing fee of \$500.00**, and supporting documentation (*except drawings and surveys*) must be filed as follows:

This application must be filed **PRIOR TO** the commencement of New Construction or **PRIOR TO** the commencement of Substantial Rehabilitation Activities or **PRIOR TO** the commencement of Reoccupation of Abandoned Property.

Applicant Information

Name: Pyramid Packaging, Inc. Telephone: (847) 272-3400
Address: 2901 Shermer Road
City: Northbrook State: IL Zip Code: 60062

Contact Person (if different than the Applicant)

Name: Adam Rogozinsky Telephone: (312) 917-2327
Address: 180 N. LaSalle Street Suite 3010
City: Chicago State: IL Zip Code: 60601
Email: arogozinsky@wvproptax.com

Property Description (per PIN)

If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street Address: (1) 2901 Shermer Road
Permanent Real Estate Index Number: 04-22-300-035-0000
(2) _____
Permanent Real Estate Index Number: _____
(3) _____
Permanent Real Estate Index Number: _____
City: Northbrook State: IL Zip Code: 60062
Township: Northfield Existing Class: 5-93

Attach legal description, site dimensions and square footage and building dimensions and square footage.

Identification of Person Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties (*including all beneficial owners of a land trust*) identified by names and addresses, and the nature and extent of their interest.

Industrial Use

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

Include copies of materials, which explain the occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Nature of Development

Indicate nature of proposed development by checking the appropriate space:

- ☒ New Construction (**Read and Complete Section A**)
- ☐ Substantial Rehabilitation (**Read and Complete Section A**)
Incentive only applied to the market value attributable to the rehabilitation
- ☐ Occupation of Abandoned Property - No Special Circumstance
(Read and Complete Section B)
- ☐ Occupation of Abandoned Property - With Special Circumstance
(Read and Complete Section C)
- ☐ Occupation of Abandoned Property - (TEERM Supplemental Application)
(Read and Complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of *New Construction* or *Substantial Rehabilitation*, provide the following information:

Estimated date of construction commencement (*excluding demolition, if any*): March 2018

Estimated date of construction completion: December 2019

Attach copies of the following:

1. Specific description of the proposed *New Construction* or *Substantial Rehabilitation*
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (*including date of issuance*)
5. Complete description of the cost and extent of the *Substantial Rehabilitation* or *New Construction* (*including such items as contracts, itemized statements of all direct and indirect costs, contractor's affidavits, etc*)

SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 24 continuous months prior to the purchase for value?

[] YES [] NO

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

Estimated date of reoccupation:

Date of Purchase:

Name of purchaser:

Name of seller:

Relationship of purchaser to seller:

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a **purchase for value**, but the period of **abandonment prior to purchase was less than 24 months**, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application 24 continuous months or greater**, complete section (2).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was **no purchase for value**, but the period of **abandonment prior to the application was greater than 12 continuous months and less than 24 continuous month**, complete section (2) and the **TEERM Supplemental Application**.

1. How long was the period of abandonment prior to the purchase for value? _____

When and by whom was the subject property last occupied prior to the purchase for value?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting "abandonment" as determined by the municipality, or the County Board, if located in an unincorporated area. *Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 24-month abandonment period.*

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation: _____
Date of purchase: _____
Name of purchaser: _____
Name of seller: _____
Relationship of purchaser to seller: _____

Attach copies of the following documents:

- (a) Sale Contract
- (b) Closing Statement
- (c) Recorded Deed
- (d) Assignment of Beneficial Interest
- (e) Real Estate Transfer Declaration

2. How long has the subject property been unused?

- ☐ 24 or greater continuous months (*Eligible for Special Circumstance*)
- ☐ 12 continuous months but less than 24 continuous months (*Eligible for Special Circumstance under TEERM*) - **Complete TEERM Supplemental Application**
- ☐ Less than 12 continuous months (*Not Eligible for Special Circumstance*)

When and by whom was the subject property last occupied prior to the filing of this application?

Attach copies of the following documents:

- (a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment
- (b) Information (*such as statements of utility companies*) which demonstrate that the property was vacant and unused and indicate duration of vacancy
- (c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value.

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: _____

TEERM SUPPLEMENTAL APPLICATION

(This form will ONLY be utilized for applicants who specifically elect for TEERM)

This supplemental eligibility application is for properties that have been abandoned (due to special circumstances) for at least 12 continuous months and less than 24 continuous months with no purchase taking place.

*Under the **TEERM** Program, qualifying industrial real estate would be eligible for the Class 6B level of assessment from the date of substantial re-occupancy of the abandoned property. Properties receiving Class 6B will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. **The terms of this program are Not Renewable.***

No applications will be taken after November 30, 2018.

I _____ applicant/representative hereby specifically elect to submit this **Supplemental Application** for the **TEERM** program.

Further affiant sayeth not.

Agent's Signature

Agent's Name & Title

Agent's Mailing Address

Agent's Telephone Number

Applicant's Name

Applicant's Mailing Address

Applicant's e-mail address

Subscribed and sworn before me this _____ day of _____, 20 _____

Signature of Notary Public

EMPLOYMENT OPPORTUNITIES

How many construction jobs will be created as a result of this development? _____

How many new permanent full-time and part-time employees do you now employ in Cook County?

Full-time: 8 Part-time: _____

How many new permanent full-time jobs will be created as a result of this proposed development?

3-4

How many new permanent full-time jobs will be created as a result of this proposed development?

LOCAL APPROVAL

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) should accompany this Application. The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B Application and that it finds Class 6B necessary for development to occur on the subject property. If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board, as the case may be, stating that a resolution or ordinance supporting the incentive has been requested may be filed with this application instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If, at a later date, the municipality or the County Board denies the applicant's request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 6B incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an "Incentive Appeal".

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.

Signature



Date

3/6/2018

Print Name

ROBERT C. PLOEN

Title

President

10/4/13

INCENTIVES CLASS LIVING WAGE ORDINANCE AFFIDAVIT

Robert C. Ploen

as agent for the applicant set forth below, who is seeking a classification incentive as referenced below, I do hereby state under oath as follows:

1. As the agent for the applicant set forth below, I have personal knowledge as to the facts stated herein.
2. The property identified by PIN(s) with commonly known address(es), listed in Exhibit A attached and herein incorporated, are/is the subject of a pending application/renewal (*circle as appropriate*) for one of the following development incentives provided by the Code of Ordinances of Cook County, Chapter 74, Article II, Division 2, The Cook County Real Property Assessment Classification Ordinance, Sec.74-60 et seq., as amended:

☒ Class 6B ☐ Class 8 (*Industrial property*) ☐ Class 9

3. I have reviewed the Code of Ordinances of Cook County, Chapter 34, Article IV, Division 1 and The Cook County Living Wage Ordinance, Sec. 34-127 et seq., as amended (*the "Ordinance"*), and certify that the applicant is in compliance with the above referenced Cook County Living Wage Ordinance, due to one of the following options (*check as appropriate*):

☒ Applicant is currently paying a living wage to its employees, as defined in the Ordinance.

OR

☐ Applicant is not required to pay a living wage, pursuant to the Ordinance.

Further affiant sayeth not.


Agent's Signature

2901 Shermer Rd. Northbrook, IL 60062

Agent's Mailing Address

Pyramid Packaging, Inc.

Applicant's Name

bploen@pyramidpackaging.com

Applicant's e-mail address

Robert C. Ploen

Agent's Name & Title

847-272-3400

Agent's Telephone Number

2901 Shermer Rd. Northbrook, IL 60062

Applicant's Mailing Address

Subscribed and sworn before me this 6th day of March, 20 18

Signature of Notary Public

(Please type or Print)

(Please type or Print)

Common Address

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, leaving small margins at the top and bottom. There are no vertical margin lines, and the page is completely blank except for the lines themselves.

**Cook County Class 6B
Eligibility Application**

Pyramid Packaging, Inc.
2901 Shermer Road
Northbrook, IL 60062

Richard D. Worssek
Robert S. Viron
Edwin M. Wittenstein
Francis W. O'Malley
Nicholas T. McIntyre
Jessica L. MacLean
Adam Rogozlinsky
Mark V. Voipe

Matthew E. Panush
Senior Analyst

PIN

04-22-300-035-0000

Identification of Person Having an Interest in the Property

The subject property is owned and occupied by Pyramid Packaging, Inc., located in the subject property at 2901 Shermer Road, Northbrook, IL 60062.

Industrial Use

Established in 1968, Pyramid Packaging is a value-added and ISO 9001 compliant supplier of packaging machinery, supplies, and services. Pyramid specializes in packaging supplies for food, medical, and industrial customers.

Specific Description of the Proposed New Construction

The existing building and headquarters for Pyramid Packaging, Inc. is a 6,500 square foot single story building on PIN 04-22-300-035.

The plan is to construct the new building in two phases. Phase 1 is projected to start in March 2018 and will comprise of about 8,092 square feet located twelve feet South of the existing building. After Pyramid Packaging, Inc. moves into the new building in late Fall 2018, they will tear down the existing building and begin construction of Phase 2, which consists of an additional 5,620 square feet in Spring 2019. The two buildings will be joined together with a projected Fall 2019 overall completion date.

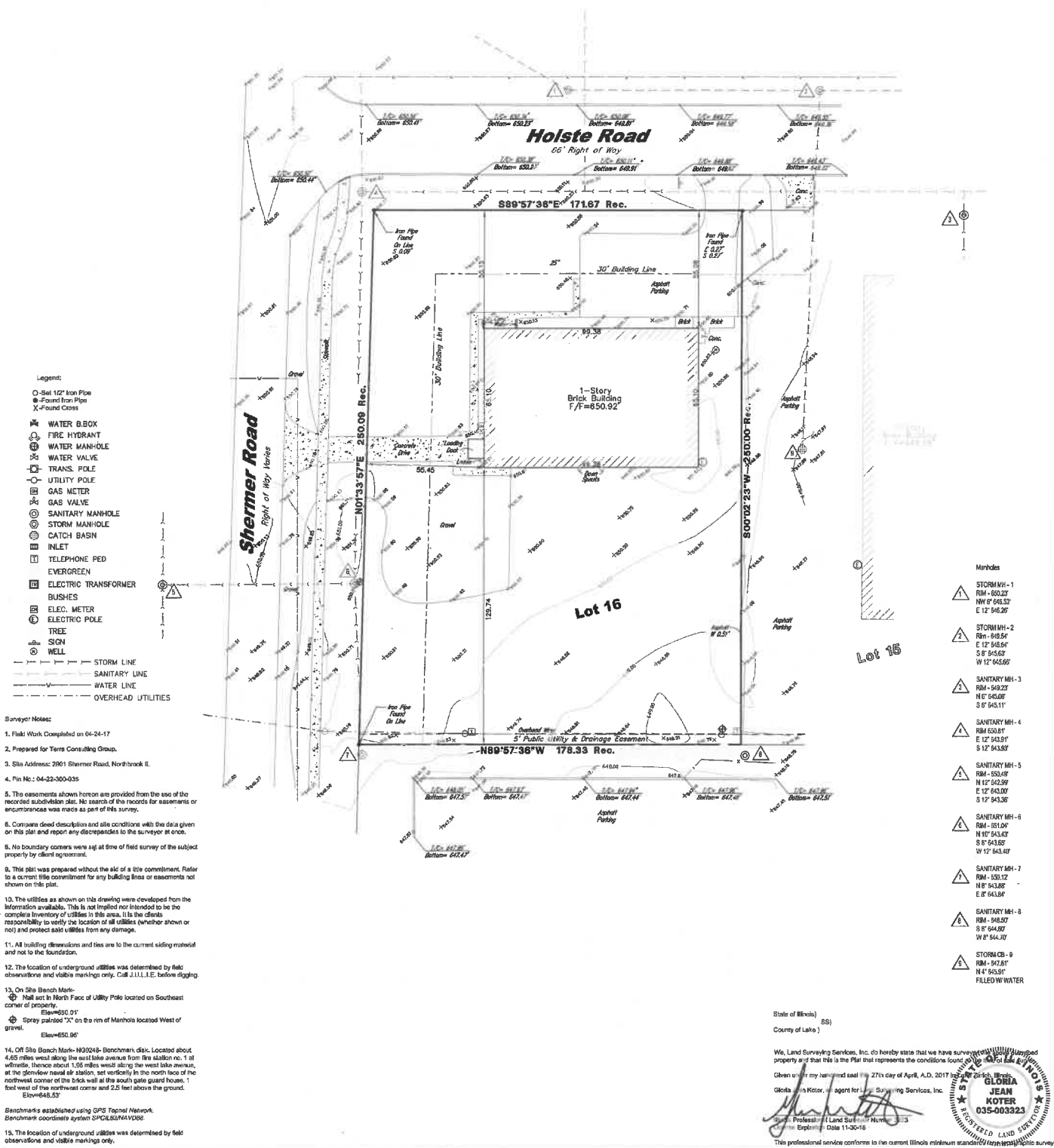
PROPERTY DESCRIPTION

LOT 16 IN THE GLENDALE INDUSTRIAL DISTRICT, A SUBDIVISION OF PART OF THE NORTH HALF OF THE NORTH RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 17, 1961 AS DOCUMENT NO. 18333203, IN COOK COUNTY, ILLINOIS.



PLAT OF TOPOGRAPHY

LOT 16 IN GLENDALE INDUSTRIAL DISTRICT, A SUBDIVISION OF PART OF THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 17, 1861 AS DOCUMENT NUMBER 18333203, IN COOK COUNTY, ILLINOIS.



- Legend:**
- Set 12" Iron Pipe
 - Found Iron Pipe
 - ✕ Found Cross
 - ⊗ WATER BOX
 - ⊕ FIRE HYDRANT
 - ⊗ WATER MANHOLE
 - ⊕ WATER VALVE
 - ⊗ TRANS. POLE
 - ⊕ UTILITY POLE
 - ⊗ GAS METER
 - ⊕ GAS VALVE
 - ⊗ SANITARY MANHOLE
 - ⊕ STORM MANHOLE
 - ⊗ CATCH BASIN
 - ⊕ INLET
 - ⊗ TELEPHONE PED
 - ⊕ EVERGREEN
 - ⊗ ELECTRIC TRANSFORMER
 - ⊕ BUSHES
 - ⊗ ELEC. METER
 - ⊕ ELECTRIC POLE
 - ⊗ TREE
 - ⊕ SIGN
 - ⊗ WELL
 - STORM LINE
 - SANITARY LINE
 - WATER LINE
 - OVERHEAD UTILITIES

- Surveyor Notes:**
- Field Work Completed on 04-24-17
 - Prepared for Terra Consulting Group.
 - Site Address: 2901 Shermer Road, Northbrook, IL
 - Pin No.: 04-23-300-035
 - The easements shown hereon are provided from the use of the recorded subdivision plat. No search of the records for easements or encumbrances was made as part of this survey.
 - Compare deed description and site conditions with the data given on this plat and report any discrepancies to the surveyor at once.
 - No boundary corners were set at time of field survey of the subject property by client agreement.
 - This plat was prepared without the aid of a title commitment. Refer to a current title commitment for any building lines or easements not shown on this plat.
 - The utilities as shown on this drawing were developed from the information available. This is not implied nor intended to be the complete inventory of utilities in this area. It is the client's responsibility to verify the location of all utilities (whether shown or not) and protect said utilities from any damage.
 - All building dimensions and ties are to the current siding material and not to the foundation.
 - The location of underground utilities was determined by field observations and visible markings only. Call J.U.I.L.E. before digging.
 - On Site Bench Mark:
 - ⊗ Nail set in North Face of Utility Pole located on Southeast corner of property. Elev=550.01'
 - ⊗ Spray painted "X" on the rim of Manhole located West of gravel. Elev=550.96'
 - Off Site Bench Mark: N310248-Benchmark, disc. Located about 4.65 miles west along the east lake avenue from fire station no. 1 at northwest corner about 1.55 miles west along the west lake avenue, at the Glenview Naval Air Station, set vertically in the north face of the northwest corner of the brick wall at the south gate guard house, 1 foot west of the northwest corner and 2.5 feet above the ground. Elev=645.53'
 - Benchmarks established using GPS Topcon Network. Benchmark coordinate system SP02USNAVD83.
 - The location of underground utilities was determined by field observations and visible markings only.

- Monuments**
- STORM MH-1
RM=653.29
NW 6' 645.53'
E 12' 645.26'
 - STORM MH-2
RM=648.54
E 12' 645.64'
S 6' 645.65'
W 12' 645.66'
 - SANITARY MH-3
RM=549.23
N 6' 645.08'
S 6' 645.11'
 - SANITARY MH-4
RM=650.81
E 12' 645.91'
S 12' 645.93'
 - SANITARY MH-5
RM=650.49
N 12' 642.99'
E 12' 643.00'
S 12' 643.35'
 - SANITARY MH-6
RM=651.09
N 10' 643.43'
S 8' 643.55'
W 12' 643.40'
 - SANITARY MH-7
RM=650.12
N 8' 643.88'
E 6' 643.94'
 - SANITARY MH-8
RM=649.57
N 8' 644.07'
W 8' 644.10'
 - STORM CS-9
RM=647.81
N 4' 645.01'
FILLED W-WATER

State of Illinois (SS)
County of Lake (S)

We, Land Surveying Services, Inc. do hereby state that we have surveyed and mapped the property and that this is the Plat that represents the conditions found.

Given under my hand and seal this 27th day of April, A.D. 2017 at Northbrook, Illinois

Gloria Jean Koter, agent for Land Surveying Services, Inc.

Professional Land Surveyor No. 035-003323
Expire Date 11-30-18

This professional service conforms to the current Illinois minimum standards for a topographic survey.

Drawn:	KD	Date:	04-27-17
Revision	Date	Drawn	Checked

Land Surveying Services, Inc.

1182 Heather Drive Lake Zurich, Illinois 60047
Ph. (847)847-1079 Fax. (847)847-1278
Professional Design Firm License No. 184-003632

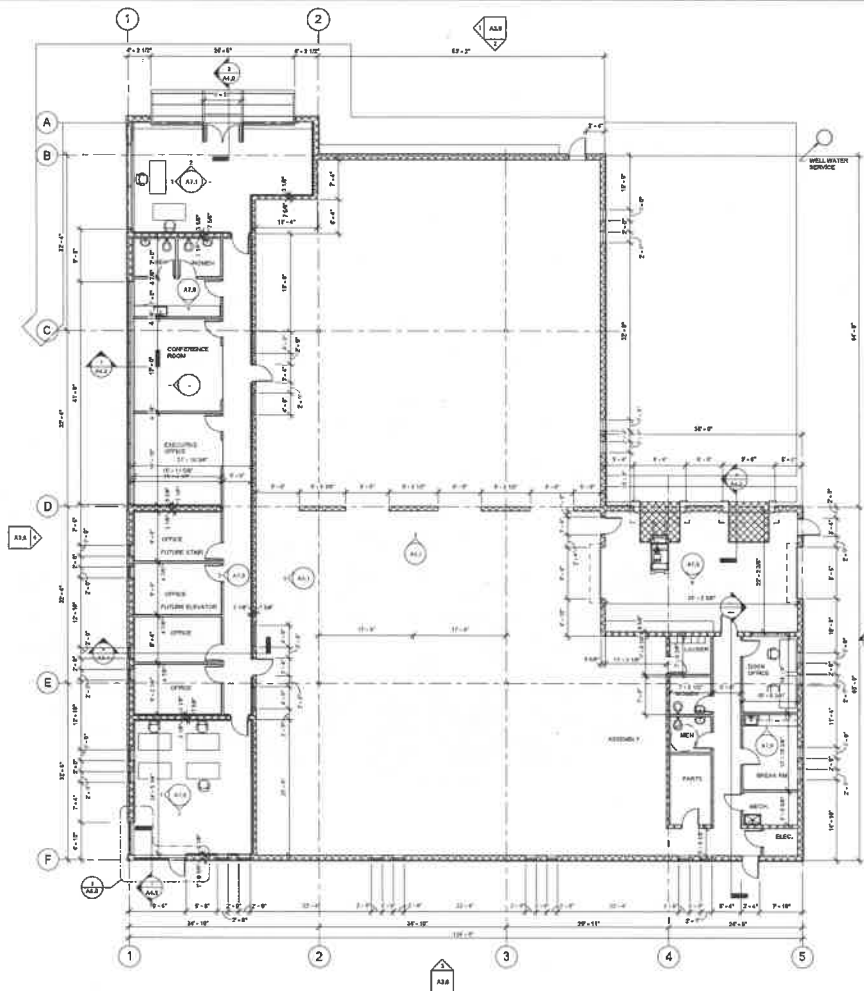
Field Work Completed: 04-26-17 Scale: 1" = 30' Date: 04-27-17

Site Address:
2901 Shermer Road
Northbrook, Illinois

Job Number
LS170275

Sheet Number
TOPO

Sheet Name
PLAT OF TOPOGRAPHY



GROUP A architects
 1000 North 1st Street
 Suite 100
 Tallahassee, FL 32301

Phone: 904.224.1111
 Fax: 904.224.1112
 E-mail: info@groupa.com

ADDENDUM TO EXISTING HUMAN SERVICES

**PYRAMID
 PACKAGING**
 1000 North 1st Street, Suite 100
 Tallahassee, FL 32301

DATE: 01/11/11
 BY: [Signature]

REVISIONS

NO.	DATE	DESCRIPTION
1	01/11/11	ISSUED FOR PERMIT
2	01/11/11	ISSUED FOR PERMIT
3	01/11/11	ISSUED FOR PERMIT
4	01/11/11	ISSUED FOR PERMIT
5	01/11/11	ISSUED FOR PERMIT
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7	01/11/11	ISSUED FOR PERMIT
8	01/11/11	ISSUED FOR PERMIT
9	01/11/11	ISSUED FOR PERMIT
10	01/11/11	ISSUED FOR PERMIT

CONTRACTOR:
 [Name]
 [Address]
 [City, State, Zip]
 [Phone]
 [Fax]
 [E-mail]

DESIGNED BY:
 [Name]
 [Title]

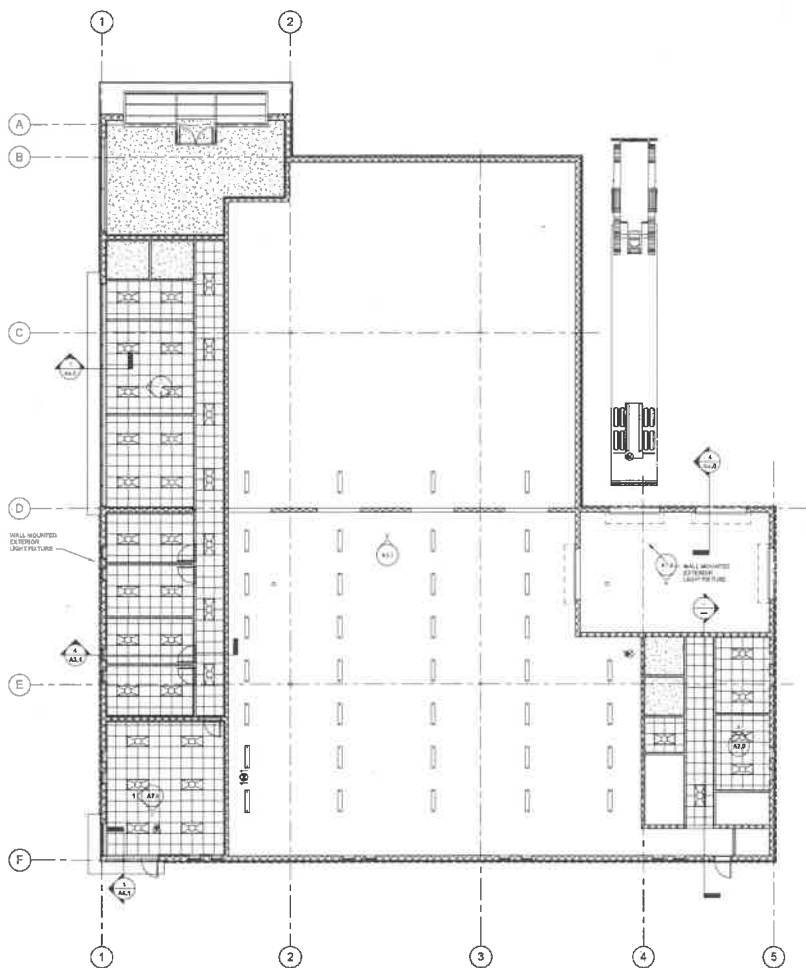
DATE:
 [Date]

PROJECT NO.:
 [Number]

Floor Plan

DATE: 01/11/11

A2.0



GROUP A architecture
 8. Professional - 01/01/2011
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ADDITION TO EXISTING WAREHOUSE

PYRAMID
 PACKAGING
 100,000 SQ. FT. WAREHOUSE
 100,000 SQ. FT. WAREHOUSE

ISSUING DATE

11/12/2011

REVISIONS



NO. 11-1100000-0000

DATE

11/12/2011

COPYRIGHT 2011

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**PYRAMID
PACKAGING**
AND VERTICALLY-ORIENTED
FILLS

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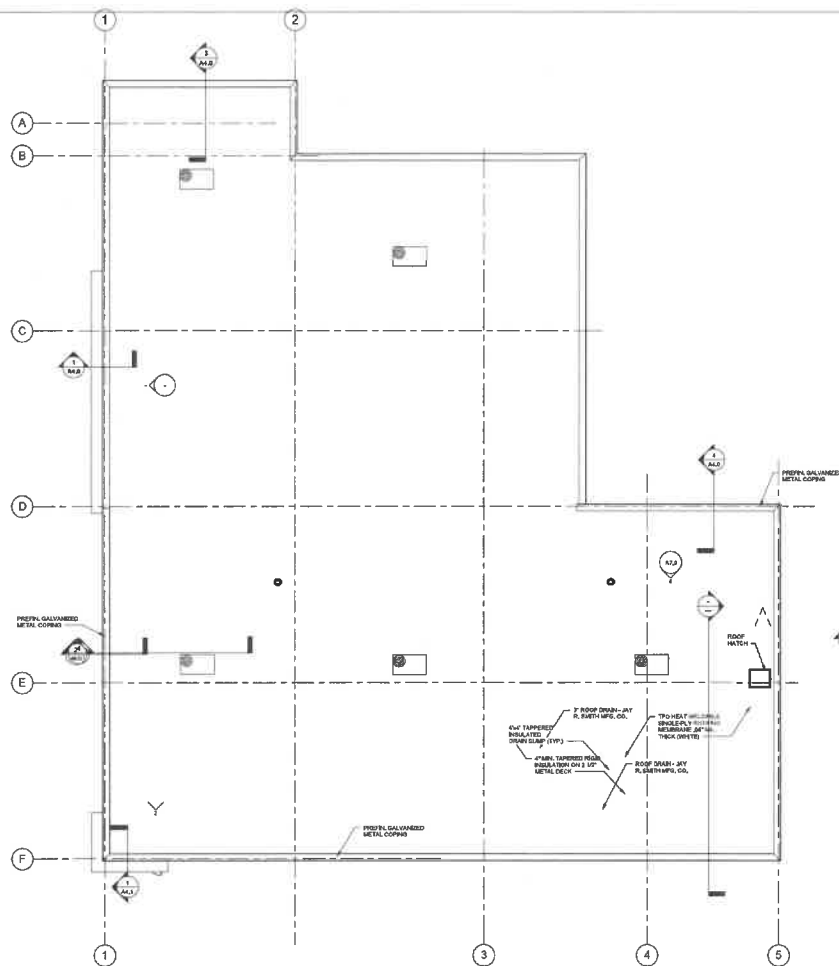
87010

Enlarged Partial Plan

Page 10 of 10

A22

A2.2



ADDITION TO EXISTING WORKSPACE

**PYRAMID
PACKAGING**
MKT. SURVEYING PRINCIPLES, EXPERTISE IN THE
FIELD

DRAWING SIZE

See Also

PUBLIC HEALTH AND SAFETY



Dr. S. K. Saha

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APR 19 1977

Source: *Author's calculations*.

13010

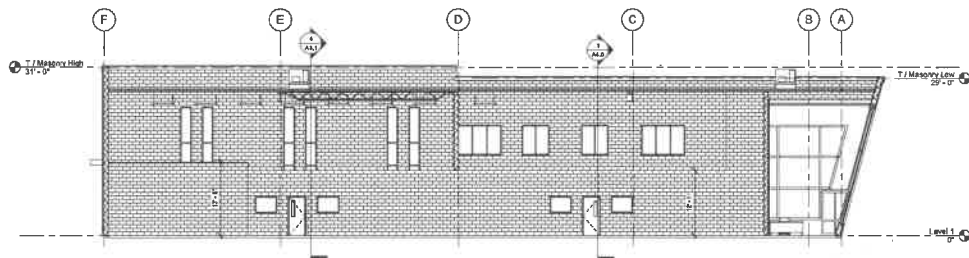
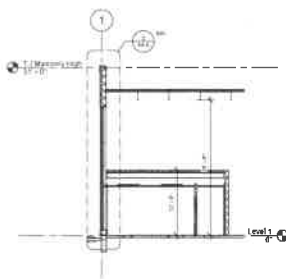
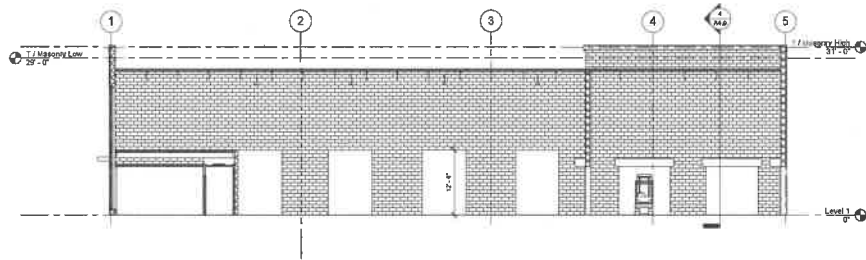
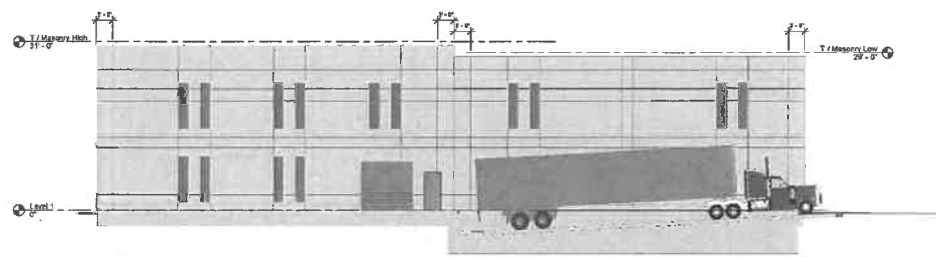
STARTING TITLE

Roof Plan

10.1301/JHE-2016-01

JYXINZHUANG

A2.3



GROUP A
Architectural Services
1100 Lakeside Dr., Suite 200
Ft. Lauderdale, FL 33304
Tel: 954.444.1100
Fax: 954.444.1101
www.groupa.com

ADDITION TO EXISTING BUILDING

PYRAMID
PACKAGING
Manufactured Warehouse
Ft. Lauderdale, FL

DRAWING USE

Project Name

PROFESSIONAL SEAL



REVISIONS

NO. DESCRIPTION DATE

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EXHIBIT

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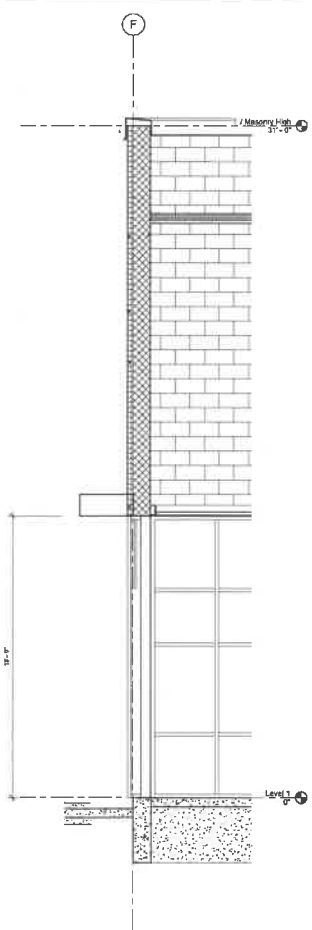
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GROUP A
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3. 10'-0" x 1'-0" x 1'-0"

ADDITIONAL TO EXISTING WALL SECTION

PREPARED
BY: [Name]
DATE: [Date]

DRAWING USE
Page No.

EXHIBIT AND BULK



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RETRIEVAL SYSTEM
WITHOUT PERMISSION
IN WRITING FROM
THE PUBLISHER

CREATED BY
[Name]

APPROVED BY
[Name]

DATE
[Date]

DRAWING TITLE
Wall Section

DRAWING NO. 001
A4.1



GROUP A enclaves
1. 100% enclaves
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3. 100% enclaves
4. 100% enclaves

100% enclaves
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ADDITION TO EXISTING WAREHOUSE

PYLARO
PACIFIC
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EXHIBIT ONE

Print Name

REQUIREMENT



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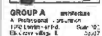
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EXHIBIT ONE

Enlarged Details

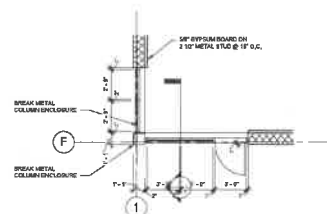
EXHIBIT ONE

A5.0



ADDITION TO EXISTING HARDWARE

**PYRAMID
PACKAGING**
201 N. W. 10TH AVE. SUITE 200
MIAMI, FL 33136
305/375-1111



CRAYON D'USE

Zurück

SIGNATURE AND SEAL

[illegible][illegible]

64

APPROVED BY _____

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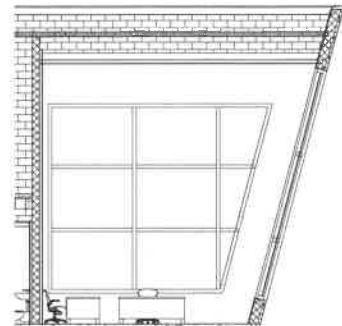
©2004 Ford Motor Co.

Enlarged Plans and

Detailed

CHANGING THE GEAR

A6.0





Site Plan Option 2

JOB NUMBER: 17019
DATE: 11/14/17



A Professional Corporation
1100 Landmeier Rd. Suite 202,
Elk Grove Village, IL 60007

Phone: 847.952.1100
Fax: 847.952.1156
Web: www.grouparch.com

PYRAMID PACKAGING
2601 SHERMAN ROAD, NORTHBROOK, IL
60062

SK-1a



GROUP



A Professional Corporation
1100 Landmeier Rd. Suite 202,
Elk Grove Village, IL 60007

Phone: 847.952.1100
Fax: 847.952.1158
Web: www.grouparch.com

FRONT RIGHT PERSPECTIVE

PYRAMID PACKAGING
2001 SHERMER ROAD, NORTHBROOK, IL
60062

JOB NUMBER: 17018
DATE: 11/14/17

SK-3



A Professional Corporation
1100 Landmeier Rd. Suite 202,
Elk Grove Village, IL 60007

Phone: 847.952.1100
Fax: 847.952.1158
Web: www.groaarch.com

REAR LEFT PERSPECTIVE

PYRAMID PACKAGING
201 SHERMER ROAD, NORTHBROOK IL
60062

JOB NUMBER: 17019
DATE: 11/14/17

SK-4



A Professional Corporation
1100 Landmeier Rd. Suite 202,
Elk Grove Village, IL 60007

Phone: 847.852.1100
Fax: 847.852.1188
Web: www.gpsaarch.com

LOADING DOCK PERSPECTIVE

PYRAMID PACKAGING
2001 SHERMER ROAD, NORTHBROOK IL
60062

JOB NUMBER: 17018
DATE: 11/14/17

SK-5

**Cook County Class 6B
Village of Northbrook Application**

Pyramid Packaging, Inc.
2901 Shermer Road
Northbrook, IL 60062

Economic & Fiscal Impacts of Business on the Community

- 1. Provide the North American Industry Classification System (NAICS) code(s) for the business to occupy the subject property. Describe the potential for future growth of the business and of the industry the business is in.**

Pyramid Packaging, Inc. has at least two North American Industry Classification System (NAICS) codes: 424130, Industrial and Personal Service Paper Merchant Wholesalers, and 423830, Industrial machinery and equipment merchant wholesalers.

Pyramid Packaging, Inc. is a supplier of packaging machinery, supplies, and services. Pyramid specializes in packaging supplies for food, medical, and industrial customers. With the expansion, Pyramid plans to hire an additional 3 to 4 employees.

- 2. If an existing business, provide information regarding the business' current operations, such as locations, size of current facilities, and number of current employees. Also explain why the business is relocating or expanding to Northbrook.**

Pyramid Packaging, Inc. is currently headquartered at the subject property at 2901 Shermer Road. The existing structure is a 6,500 square foot single story building. Pyramid wishes to stay in Northbrook and expand its operations.

Additionally, the new design will bring truck traffic off of busy Shermer Road and onto Holste Ave. The new docks facing Holste are designed to improve traffic flow on this Shermer Road and enhance overall vehicle and pedestrian safety from trucks backing up and pulling away from the current Shermer facing dock.

The modern design of the new building will have a strong impact in the area and hopefully increase the value of the surrounding real estate.

- 3. Do any Northbrook businesses provide services or supplies to the business that will be locating on the subject property? If so, please list the businesses and describe the services/supplies they would provide?**

Pyramid Packaging, Inc. enlists the services of many companies in Northbrook and the surrounding areas including the following:

- Advanced Disposal
- Diamond Flexible Packaging
- Grosse Pointe Towing Inc.

- J. A. Schwall
- Northbrook Chamber of Commerce
- Santucci Plumbing Inc.
- Service Envelope
- Village Of Northbrook

4. **Does the business that will be locating on the subject property provide services or supplies to Northbrook businesses? If so, please list the businesses and describe the services/supplies that would be provided to them.**

Pyramid Packaging, Inc. provides services or supplies to many Northbrook and Cook County businesses, including:

- Cornell Container
- Diversified Metal Products, Inc.
- Dream Cakes
- Dynaco USA, Inc.
- Encore Hartco
- Highland Baking Company, Inc.
- Illinois Glove Company
- Lou Malnati's Catering
- Rogan Corporation
- Service Envelope Corporation
- Windy City Organics, LLC

5. **Explain by how much the proposed construction of building additions or other significant improvements to the site would increase the assessed value of the property.**

Pyramid Packaging, Inc. is proposing to complete an industrial building in Northbrook that will cost approximately \$1.2-1.5 million. In Northbrook, the new construction will increase Pyramid's overall square footage, while modernizing the improvements, and therefore increase the assessed value.

6. **Will the project require the Village to invest in public infrastructure improvements? If so, what percentage of the costs of those improvements will the business/developer contribute?**

The development of this space will not require any new infrastructure.

7. **Will the project generate new local sales tax? If so, how much would be annually generated?**

The project is not expected to generate significant new local sales tax.

8. **Is the business a start-up company or an expansion of an existing Northbrook operation?**

The new development will be the expansion of an existing operation and, if approved, would replace the smaller existing industrial property.

9. **Describe the business' history of contributing to its community through volunteer work, financial contributions or other means. If a new start-up business, please demonstrate the business' commitment to becoming involved in the community.**

Pyramid Packaging, Inc., who has been in Northbrook for almost 4 years, contributes to the Northbrook Community in the following ways:

- Owner, Bob Ploen, is a member of the Northbrook Chamber of Commerce.
- Contributes to the following charities in 2017:
 - Aspire
 - Mercy Home
 - Bear Necessities Pediatric Cancer
 - Alzheimer's Association
 - St. Paul Men's Club.

Conditions of Existing Building /Site and Private Financial Contribution Compared to Public Assistance

10. **If purchasing the property, provide documentation from the current property owners that they have made a reasonable effort to market the property, including a description of those efforts. Provide a chronological detail of those efforts.**

N/A.

11. **Has the current owner of the subject property filed a vacancy appeal with the County within the last two years? If so, please provide a copy of the appeal and details of how the appeal has affected the assessed value of the property.**

Pyramid Packaging, Inc. has not filed a vacancy appeal with the County in the last two years.

12. **Submit a tax impact table showing the projected property taxes that would be paid if the 6b is granted over the life of the 6b and the property taxes that would be paid if the property is reused without the 6b (A suggested format is available in a Microsoft Excel worksheet).**

See Exhibit 2.

13. **Submit copies of the property tax bill for the subject property for the past three years.**

See Exhibit 3.

14. **Provide an explanation and documentation for why the site in question is difficult to lease or sell due to age, size, condition, or unique characteristics of the building.**

Pyramid Packaging, Inc. is not attempting to lease or sell the property.

15. **If purchasing the property, provide a copy of a certified appraisal of the property or other documentation demonstrating that the property's purchase price is not the reason for needing a Class 6b incentive;**

N/A.

- 16. Provide documentation indicating that deferred maintenance issues are not the reasons for needing the 6b incentive.**

Pyramid Packaging, Inc. proposes to construct the new building to expand its existing business. The building square footage will be increased from 6,500 to 13,712.

- 17. Provide details regarding the amount of investment the applicant and the business planning to occupy the subject property plan to invest in the property.**

Pyramid Packaging, Inc. is planning to invest \$1.2 to \$1.5 million in the new construction.

- 18. What is the purchase price of the real property on the subject property? Provide support documentation, such as a copy of the purchase contract.**

Pyramid Packaging, Inc. currently owns the existing property upon which the new building will be constructed.

- 19. Submit a narrative and supporting documents indicating the need for the 6b incentive.**

Pyramid Packaging, Inc. has been considering the development of a new industrial building for some time. In determining where to build the new facility, many factors must be considered.

Pyramid could potentially relocate its business to nearby, Wheeling, or even Buffalo Grove in Lake County, at considerably lower cost than redeveloping in Northbrook. The business does not necessarily need to be in Northbrook, however, Pyramid has become and continues to be part of the local community and wishes to remain in Northbrook. Pyramid is committed to improving the community, and in particular, ensuring that the manufacturing and distribution industry remains strong in Northbrook.

In addition to Pyramid's commitment to the Northbrook community, the planned expansion is only economically feasible with the assistance of the 6B incentive. As detailed in the 12-year tax projection attached as Exhibit 1, without the 6B incentive, the annual property tax burden on the new property would increase from about \$24,736 to \$61,842. With this 150% increase in taxes, taken along with the \$1.2 to \$1.5 million, the initial cost of expansion would be too high for Pyramid to proceed with the project. With the 6B in place, property taxes would remain at or slightly above the current taxes for 10 years, before gradually increasing.

The 6B will enable Pyramid to afford the upfront cost of demolition and construction, which will benefit the applicant, the community, and even the tax districts. Without the incentive this project would not be possible.

Quality of Jobs to be Created

20. **Provide the projected number of employees that will be located at the Northbrook facility and the average wage for those employees.**

Currently, the Pyramid Packaging, Inc. has 8 full time employees. The proposed new building space would add approximately 7,212 square feet of space and provide working space for additional employees and inventory. Pyramid plans to hire 3-4 new employees. The average current wage is about \$48 per hour, and the estimates wages for new hires is between \$17 to \$30 per hour.

21. **Provide a break down between full-time, part-time, and seasonal employees at the Northbrook facility.**

Virtually all of these people will be full time employees or full time equivalents.

22. **Provide a breakdown between current employees, if any, that will transfer from the business' existing facilities and new employees from the local area.**

All 8 existing employees will relocate to the new building.

23. **Provide the projected total annual payroll for the Northbrook facility.**

The total annual payroll in 2017 was \$880,747.

Environmental Impact

24. **Please describe if the business has implemented any of the following as part of its operations:**
- a. **Comprehensive energy and resource efficiency programs, including green buildings (e.g. LEED certification, binding energy efficiency commitments, etc.)**
 - b. **Comprehensive waste reduction, waste exchange, and recycling programs.**

The new building aims to be energy efficient, and while the building will not be LEED certified, they intend for it to be LEED compliant, with the use of energy efficient building materials, LED lighting, and in the near future, solar panels on the roof.

25. **Please describe if the company has introduced environmentally sound products/services, including but not limited to:**
- a. **Products/services that expand markets for recycled materials.**
 - b. **Development of renewable energy resources or products that conserve energy.**

Pyramid Packaging, Inc. is an active recycler of office waste.

Class 6b General Requirements & Standards

- 26. Does the proposal satisfy all applicable Cook County criteria for the approval of a Class 6b incentive?**

The proposal satisfies all applicable Cook County criteria for Class 6b approval.

- 27. Does the applicant agree to develop, operate, and maintain the Subject Property in compliance with all codes and ordinances of the Village of Northbrook?**

Pyramid Packaging, Inc. agrees to develop, operate, and maintain the Subject Property in compliance with all codes and ordinances of the Village of Northbrook.

- 28. Does the applicant acknowledge that the Village shall not renew a Class 6b incentive after the initial 12-year Class 6b assessment time period has expired?**

Pyramid Packaging, Inc. acknowledges that the Village shall not renew a Class 6b incentive after the initial 12-year Class 6b assessment period has expired.

- 29. Does the applicant agree to tie the property tax relief from the Class 6b classification to a specific business(es) locating and remaining on the subject property for length of the 12-year Class 6b assessment time period?**

Pyramid Packaging, Inc. acknowledges that the Village resolution in support of a class 6b incentive for the property may be specific to Pyramid Packaging, Inc.

- 30. Does the applicant agrees that during the life of the Class 6b schedule, the applicant shall agree not to seek a property tax protest that would result in a property value less than the fair market value set by the Cook County Assessor's Office during the first year of the Class 6b schedule.**

Pyramid Packaging, Inc. agrees that during the life of the Class 6b schedule, it will not seek a property tax protest that would result in a property value less than the final fair market value established during the first year of the Class 6b schedule.

- 31. The applicant must acknowledge that it must enter into an agreement with the Village setting the terms and conditions for the Village's support and consent to the Class 6b classification.**

Pyramid Packaging, Inc. acknowledges that it must enter into an agreement with the Village setting the terms and conditions for the Village's support and consent to the Class 6b classification.

Pyramid Packaging, Inc.
6b Tax Projection

Original Structure (6,500 square feet*)

<u>Market Value</u>	<u>Class 5</u>	<u>2015 Assessed Value</u>	<u>2015 State Equalization Factor</u>	<u>Tax Rate</u>	<u>2015 Tax Revenue</u>
\$434,776.00		25% 108,694	2.8032	7.67%	\$23,375.90

Estimated Property Taxes on New Development over 12 years with 6b incentive (13,712 square feet)

Estimated FMV of New Development* \$1,165,520 * Assuming \$70 per square foot (Currently assessed at \$67 per square foot)
New Structure Square Footage 13,712

<u>New Structure (13,712 square feet)</u>	<u>6b Incentive Percentage</u>	<u>Assessed Value</u>	<u>State Equalization Factor</u>	<u>Tax Rate</u>	<u>Tax Revenue</u>
Year 1	10%	116,552	2.8032	7.67%	\$25,065.85
Year 2	10%	116,552	2.8032	7.67%	\$25,065.85
Year 3	10%	116,552	2.8032	7.67%	\$25,065.85
Year 4	10%	116,552	2.8032	7.67%	\$25,065.85
Year 5	10%	116,552	2.8032	7.67%	\$25,065.85
Year 6	10%	116,552	2.8032	7.67%	\$25,065.85
Year 7	10%	116,552	2.8032	7.67%	\$25,065.85
Year 8	10%	116,552	2.8032	7.67%	\$25,065.85
Year 9	10%	116,552	2.8032	7.67%	\$25,065.85
Year 10	10%	116,552	2.8032	7.67%	\$25,065.85
Year 11	15%	174,828	2.8032	7.67%	\$37,598.77
Year 12	20%	233,104	2.8032	7.67%	\$50,131.70
Total					\$338,388.95

Estimated Property Taxes on New Development over 12 years without 6b incentive (13,532 square feet)

Estimated FMV of New Development* \$1,165,520 * Assuming \$70 per square foot (Currently assessed at \$67 per square foot)
New Structure Square Footage 13,712

<u>New Structure (69,390 square feet)</u>	<u>Class 5 Level of Assessment</u>	<u>Assessed Value</u>	<u>State Equalization Factor</u>	<u>Tax Rate</u>	<u>Tax Revenue</u>
Year 1	25%	291,380	2.8032	7.67%	\$62,664.62
Year 2	25%	291,380	2.8032	7.67%	\$62,664.62
Year 3	25%	291,380	2.8032	7.67%	\$62,664.62
Year 4	25%	291,380	2.8032	7.67%	\$62,664.62
Year 5	25%	291,380	2.8032	7.67%	\$62,664.62
Year 6	25%	291,380	2.8032	7.67%	\$62,664.62
Year 7	25%	291,380	2.8032	7.67%	\$62,664.62
Year 8	25%	291,380	2.8032	7.67%	\$62,664.62
Year 9	25%	291,380	2.8032	7.67%	\$62,664.62
Year 10	25%	291,380	2.8032	7.67%	\$62,664.62

Year 11	25%	291,380	2.8032	7.67%	\$62,664.62
Year 12	25%	291,380	2.8032	7.67%	\$62,664.62
Total					\$751,975.45
Tax Revenue over 12 years based on Original Structure (6,500 square feet at 25%)					\$280,510.74
Tax Revenue over 12 years with New Development and with 6b (13,712 square feet at 10% for 10 years, 15% for one year, and 20% for the last year)					\$338,388.95
Tax Revenue over 12 years with New Development and without 6b (13,712 at 25%)					\$751,975.45

TOTAL PAYMENT DUE

\$5,665.35

By 08/01/14 (on time)

2013 Second Installment Property Tax Bill

Property Index Number (PIN) . Volume Code Tax Year (Payable In) Township Classification
 04-22-300-035-0000 132 25037 2013 (2014) NORTHFIELD 5-93

IF PAYING LATE 08/02/14-09/01/14 09/02/14-10/01/14 10/02/14-11/01/14 LATE INTEREST IS 1.5% PER
 PLEASE PAY \$5,750.33 \$5,835.31 \$5,920.29 MONTH, BY STATE LAW

TAXING DISTRICT BREAKDOWN

Taxing District	2013 Tax	2013 Rate	2013 %	Pension	2012 Tax
MISCELLANEOUS TAXES					
North Shore Mosq Abate. Dist Northfield	17.67	0.007	0.08%		38.75
Metro Water Reclamation Dist of Chicago	1,052.42	0.417	4.82%	103.47	1,433.84
Northbrook Park District	1,352.76	0.536	6.19%	141.33	1,825.24
Miscellaneous Taxes Total	2,422.85	0.960	11.09%		3,297.83
SCHOOL TAXES					
Oakton College Dist Skokie Des Plaines	646.09	0.256	2.96%		848.68
Glenbrook HS District 225 (Glenview)	5,908.22	2.341	27.04%	156.47	7,858.99
Northbrook/Glenview School District 30	8,532.97	3.381	39.05%	201.90	11,621.84
School Taxes Total	15,087.28	5.978	69.05%		20,329.51
MUNICIPALITY/TOWNSHIP TAXES					
Northbrook Library Fund	906.04	0.359	4.15%	78.23	1,162.57
Village of Northbrook	1,536.99	0.609	7.03%	330.61	2,030.63
Road & Bridge Northfield	133.76	0.053	0.61%		178.26
General Assistance Northfield	20.19	0.008	0.09%		34.88
Town of Northfield	78.24	0.031	0.36%		93.01
Municipality/Township Taxes Total	2,675.22	1.060	12.24%		3,499.35
COOK COUNTY TAXES					
Cook County Forest Preserve District	174.14	0.069	0.80%	5.04	244.14
Consolidated Elections	78.24	0.031	0.36%		0.00
County of Cook	694.05	0.275	3.17%	300.33	1,112.18
Cook County Public Safety	552.71	0.219	2.53%		701.42
Cook County Health Facilities	166.57	0.066	0.76%		244.14
Cook County Taxes Total	1,665.71	0.660	7.62%		2,301.88
(Do not pay these totals)	21,851.06	8.658	100.00%		29,428.57

TAX CALCULATOR

2012 Assessed Value	138,125	2013 Total Tax Before Exemptions	21,851.06
		Homeowner's Exemption	.00
		Senior Citizen Exemption	.00
		Senior Assessment Freeze Exemption	.00
2013 Assessed Value	94,805		
2013 State Equalization Factor X	2.6621		
2013 Equalized Assessed Value (EAV)	252,380	2013 Total Tax After Exemptions	21,851.06
2013 Local Tax Rate X	8.658%	First Installment	16,185.71
2013 Total Tax Before Exemptions	21,851.06	Second Installment	5,665.35
		Total 2013 Tax (Payable In 2014)	21,851.06

IMPORTANT MESSAGES

- Thank you for your first installment payment of: \$16,185.71 on 02-20-14

PROPERTY LOCATION

2901 SHERMER RD
 NORTHBROOK IL 60062 7712

MAILING ADDRESS

ROBERT PLOEN
 2901 SHERMER RD
 NORTHBROOK IL 60062-7712

DETACH & INCLUDE WITH PAYMENT

TOTAL PAYMENT DUE

2014 First Installment Property Tax Bill

\$12,018.08

By 03/03/15 (on time)

Property Index Number (PIN)
04-22-300-035-0000Volume Code Tax Year (Payable In)
132 25037 2014 (2015)Township
NORTHFIELDClassification
5-93IF PAYING LATE,
PLEASE PAY03/04/15-04/01/15
\$12,198.3504/02/15-05/01/15
\$12,378.6205/02/15-06/01/15
\$12,558.89LATE INTEREST IS 1.5% PER
MONTH, BY STATE LAW

TAXING DISTRICT DEBT AND FINANCIAL DATA

Your Taxing Districts	Money Owed by Your Taxing Districts	Pension and Healthcare Amounts Promised by Your Taxing Districts	Amount of Pension and Healthcare Shortage	% of Pension and Healthcare Costs Taxing Districts Can Pay
North Shore Mosq Abatement Northfield	\$7,869	\$1,201,805	-\$146,089	112.16%
Metro Water Reclamation Dist of Chicago	\$3,052,668,000	\$2,455,275,693	\$1,145,888,977	53.33%
Northbrook Park District	\$13,002,380	\$13,216,774	\$1,627,127	87.69%
Oakton College Dist Skokie Des Plaines	\$67,486,315	\$5,732,612	\$2,834,612	50.55%
Glenbrook HS District 225 (Glenview)	\$107,001,569	\$52,513,800	\$23,971,053	54.35%
Northbrook/Glenview School District 30	\$2,956,621	\$325,912	\$325,912	00.00%
Village of Northbrook	\$93,833,721	\$170,768,363	\$51,179,841	70.03%
Town of Northfield	\$2,473,113	\$0	\$0	00.00%
Cook County Forest Preserve District	\$287,647,645	\$324,673,865	\$142,119,278	56.23%
County of Cook	\$8,110,664,341	\$15,615,343,667	\$7,233,899,380	53.67%
Total	\$11,737,721,574	\$18,639,052,491	\$8,601,700,091	

paid check # 5446
2/19/15

For a more in-depth look at government finances and how they affect your taxes, visit cookcountytreasurer.com.

IMPORTANT MESSAGES

- Pay this bill at cookcountytreasurer.com or at any Chase Bank.

TAX CALCULATOR

2013 TOTAL TAX		21,851.05
2014 ESTIMATE	X	55%
2014 1st INSTALLMENT	=	12,018.08

The First Installment amount is 55% of last year's total taxes.
All exemptions, such as homeowner and senior exemptions, will
be reflected on your Second Installment tax bill.

PROPERTY LOCATION

2901 SHERMER RD
NORTHBROOK IL 60062

MAILING ADDRESS

ROBERT PLOEN
2901 SHERMER RD
NORTHBROOK IL 60062-7712

DETACH & INCLUDE WITH PAYMENT

TOTAL PAYMENT DUE**\$12,174.10**

By 03/01/16 (on time)

2015 First Installment Property Tax Bill

Property Index Number (PIN)	Volume	Code	Tax Year	(Payable in)	Township	Classification
04-22-300-035-0000	132	25037	2015	(2016)	NORTHFIELD	5-93

IF PAYING LATE, PLEASE PAY	03/02/16-04/01/16 \$12,356.71	04/02/16-05/01/16 \$12,539.32	05/02/16-06/01/16 \$12,721.93	LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW
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TAXING DISTRICT DEBT AND FINANCIAL DATA

Your Taxing Districts	Money Owed by Your Taxing Districts	Pension and Healthcare Amounts Promised by Your Taxing Districts	Amount of Pension and Healthcare Shortage	% of Pension and Healthcare Costs Taxing District Can Pay
North Shore Mosq Abatement Northfield	\$42,631	\$1,371,456	-\$145,648	110.62%
Metro Water Reclamation Dist of Chicago	\$2,995,295,000	\$2,556,802,698	\$1,172,632,630	54.14%
Northbrook Park District	\$9,675,025	\$14,739,936	\$1,849,364	87.45%
Oakton College Dist Skokie Des Plaines	\$63,980,267	\$2,951,250	\$2,951,250	00.00%
Glenbrook HS District 225 (Glenview)	\$118,458,087	\$87,255,461	\$20,892,119	76.06%
Northbrook/Glenview School District 30	\$1,867,858	\$11,086,950	\$2,410,908	78.25%
Village of Northbrook	\$100,440,912	\$195,592,781	\$64,959,326	66.79%
Town of Northfield	\$787,935	\$3,387,841	\$484,993	85.60%
Cook County Forest Preserve District	\$297,507,958	\$324,772,385	\$142,217,798	56.21%
County of Cook	\$8,739,635,491	\$15,615,343,667	\$7,233,899,380	53.67%
Total	\$12,322,691,164	\$18,813,284,425	\$8,642,152,120	

For a more in-depth look at government finances and how they affect your taxes, visit cookcountytreasurer.com.**IMPORTANT MESSAGES**- Pay this bill at cookcountytreasurer.com or at any Chase Bank.**TAX CALCULATOR**

2014 TOTAL TAX		22,134.73
2015 ESTIMATE	X	55%
2015 1st INSTALLMENT	=	12,174.10

The First Installment amount is 55% of last year's total taxes.
All exemptions, such as homeowner and senior exemptions, will
be reflected on your Second Installment tax bill.

PROPERTY LOCATION2901 SHERMER RD
NORTHBROOK IL 60062**MAILING ADDRESS**ROBERT PLOEN
2901 SHERMER RD
NORTHBROOK IL 60062-7712

DETACH & INCLUDE WITH PAYMENT



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administrative and Finance Committee
From: Ann Ziolkowski, Marketing Director
Date: April 13, 2018
Agenda Item: VII. B. Consider Communication Plan Development

Staff Recommendation:

Staff recommends that the Committee approves an agreement with Jasculca Terman Strategic Communications of Chicago not to exceed \$35,000 for the development of a District Communication Plan.

Background and Analysis:

The District budgeted for the development of a compelling Communication Plan that articulates what makes the Northbrook Park District relevant and vital to a wide range of audiences including residents, staff, Board, local companies, stakeholders, partners and sponsors. A major focus of the Plan includes 2018-2022: New Places to Play initiatives. The Plan would reflect the District mission and vision and effectively serve the District and the community for the next 3-5 years.

Key objectives of the Plan include:

1. Developing an integrated communications strategy focusing on:
 - a. Raising the District's visibility in the Northbrook community;
 - b. Identifying population segments and how best to communicate;
 - c. Developing plan and messages for **2018-2022: New Places to Play** initiative
 - d. Reviewing and recommending key brand strategy improvements.
2. Conduct District communication analysis including:
 - a. Reviewing existing internal/external communication channels;
 - b. Analyzing target communication markets;
 - c. Identifying objectives, goals and action items in plan (quarterly, annually);
 - c. Utilizing existing District community surveys and reports; and
 - d. Evaluating branding including District logo and Sportsman's Country Club logo.

A request for proposals was sent to 12 firms in early March. The District received four proposals from qualified and experienced firms with background in communication planning and brand strategy development. Director Ziolkowski, Executive Director Hamer and the District Communication Plan selection team (consisting of 6 staff, cross-departmental) reviewed all proposals, evaluated the criteria and invited three firms for interviews on Friday, April 6. At the end of the interviews, the Selection Team discussed the firms experience and determined Jasculca Terman was the best firm for this project.

Our selection team was impressed with their qualifications, depth of team, and previous experience. It should be noted that Jasculca Terman has worked extensively with School District 225 and the Village of Glenview. They bring a team of experts that will support the key initiatives this project requires. Upon approval, staff will begin this project in mid-May with an anticipated completion in 4-5 months.

NORTHBROOK PARK DISTRICT

Budget:

\$35,000

Source:

2018 Operating Budget

Draft Motion:

The Administration and Finance Committee Chair moves to the full Board for approval an agreement with Jascula Terman, Chicago, IL, to develop a Communication Plan for the District at a cost of \$35,000.

Pc: Molly Hamer, Executive Director