



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

February 19, 2018

5:30pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order—Chair Chambers; Commissioners Chalem and Ziering
- II. Recognition of Visitors
- III. Approval of Minutes
 - Parks and Properties Committee Meeting of January 15, 2018
- IV. Unfinished Business
- V. New Business
 - A. Consider Playground Engineered Wood Fiber Replenishment, Bid #2144
- VI. Informational Items / Verbal Updates
 - A. Architect Interview Panel Participants Needed in March for Activity Center
 - B. Architect Interview Panel Participants Needed in April for Golf Course
 - C. 2018 Capital Improvement Plan Revisions
- VII. Next Meeting –Week of March 19, 2018 at 5:30pm, Joe Doud Administration Building
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
Agenda Item: V. A. Consider Playground Engineered Wood Fiber, Bid 2144
Date: February 16, 2018

Staff Recommendation:

Staff recommends the approval of the base bid amount of \$80,700 for Playground Engineered Wood Fiber from Lucas Landscaping and Design of Deerfield, Illinois.

Background & Analysis:

This project will consist of the replenishment of engineered wood fiber in all eighteen (18) playgrounds throughout the District. To continue to meet the American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission (CPSC) standards and guidelines for depth of safety surfacing, the District needs to add engineered wood fiber to each playground. Some areas were not replenished when anticipated playground equipment replacement was planned, subsequently delayed to prioritize replacement based on the Comprehensive Master Plan.

Eight (8) contractors received the project manual and four contractors submitted bids that are listed below:

Company	Total Base Bid
Lucas Landscaping & Design Deerfield, IL	\$80,700
Cedar Valley Express Blower, Inc. Frankfort, IL	\$93,750
Three Oaks Ground Cover Wayland, MI	\$102,000
Innovation Landscape, Inc. Oswego, IL	\$109,200

Lucas Landscaping & Design completed tree removal at Sportsman's Country Club for the Park District this past fall and has provided engineered wood fiber for the climbing wall at Meadowhill Park.

Explanation:

1. Budgeted Cost: \$115,500
2. Budget Source: 2018 Capital Improvement Plan –Project Number 1050-6505-PARKS04-18
3. Legal Requirement: ASTM Standards & CPSC Guidelines

Motion:

The Parks and Properties Committee Chair moves to approve the Playground Engineered Wood Fiber in the amount of \$80,700 from Lucas Landscaping & Design of Deerfield, Illinois to the full Board for approval.

Pc: Molly Hamer



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MEMORANDUM

To: Parks and Properties Committee
From: Ed Dalton, Director of Parks and Properties
RE: VI. C. Informational Items...2018 Capital Improvement Plan Revisions
Date: February 16, 2018

Committee-of-the-Whole Follow up:

At the November 14, 2017 Committee-of-the-Whole meeting, the Board reviewed the draft 2018 Capital Improvement Plan (CIP). Several changes were suggested and are reflective in the updated document enclosed.

The recommended changes are listed below:

❖ Capital Improvement Plan Listing by Location

Page 3	Revised CIP total reduced from \$3.42 million to \$3.35 million
Page 15	Revised HVAC Dehumidifier Refurbishment number from \$200,500 to \$160,000
Page 17	Golf Car Replacement reduced from \$429,625 to \$395,875
Page 17	Golf Utility Vehicle number increased by \$33,750 as had been previously included with the Golf Cars
Page 19	Change in the Carryover Number from \$133,115 to \$160,431

❖ Project Description Worksheets

Page 32	Dehumidifier Refurbishment project amount reduced to reflect the work completed to the unit in 2017
Page 34	Carpet Replacement Project in the amount of \$21,250 for the Sportsman's Clubhouse has been deleted pending clubhouse renovation
Page 34	Adding \$33,750 to the Golf Equipment Replacement for the Utility Vehicle Replacement
Page 35	Removing the \$33,750 for the same utility vehicles being removed from the Golf Cart replacement project
Page 64	Carryover project additions <ul style="list-style-type: none">• Incode Financial Software installation and implementation - \$20,000• 180 Anets Annexation – Village Legal Fees - \$7,316

In addition to these changes, staff has been coordinating Project Numbers for the CIP with our new accounting software to make tracking and recording of financial information easier and more useful.

pc: Molly Hamer, Executive Director