



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

January 15, 2018

5:45pm or immediately following the Parks and Properties Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order – Chair Slepicka; Members Schyman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
 - Committee-Of-The-Whole Meeting of November 14, 2017
- IV. Voucher Review
 - November and December 2017
- V. Audit Topics
- VI. Unfinished Business
- VII. New Business
 - A. Consider Increasing Competitive Bid Requirement and Purchasing Authority for Executive Director
 - B. Consider Bus Transportation Services Contract Renewal, Bid #2098
 - C. Consider Ordinance 18-O-1, Ordinance Approving Northbrook Park District Amended Sexual Harrassment Policy
 - D. Consider 2018 Staff and Participant Apparel, Bid #2138
 - E. Consider Full-time Non-Bargaining Unit Merit and Discretionary Pools for 2018 Fiscal Year
 - F. Consider Rethync Studio LLC Agreement
- VIII. Informational Items / Verbal Updates
- IX. Move Into Closed Session to Discuss Employment of an Employee 2(c)(1)
- X. Return To Open Session
- XI. Next Meeting – Week of February 19, 2018 at 5:30pm, Joe Doud Administration Building
- XII. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Northbrook Star, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Finance Director
Agenda Item: IV. Consider November 2017 Vouchers
Date: January 12, 2018

Please contact me with any questions regarding the November 2017 Vouchers.

Draft Motion:

The Administration and Finance Committee Chair moves to approve the November 2017 Vouchers in the amount of \$ 1,211,690.51 to the full Board for approval.

Pc: Molly Hamer, Executive Director

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
M&J Asphalt Paving Co., Inc.	55676	Sports Center Parking Lot Improvements	\$328,284.60	48000	-5825	Park Amenities	\$328,284.60
Vendor Total: -----							\$328,284.60
BOA - P CARD	TXN00018538	CDW GOVT #KQX3816	\$8,136.90	63000	-5815	Administrative Projects	\$8,136.90
	TXN00018353	BRAD GRIFFIES	\$7,230.00	20652	-5221	Program Operating Services	\$7,230.00
	TXN00018435	CDW GOVT #KMZ5120	\$5,246.90	63000	-5815	Administrative Projects	\$5,246.90
	TXN00018280	CDW GOVT #KKC7448	\$3,609.20	63000	-5815	Administrative Projects	\$3,609.20
	TXN00018533	CDW GOVT #KQQ8402	\$3,510.15	63000	-5815	Administrative Projects	\$3,510.15
	TXN00018479	DEL ARBOUR	\$2,817.50	20652	-5221	Program Operating Services	\$2,817.50
	TXN00018497	BambooHR HRIS	\$2,592.00	63000	-5815	Administrative Projects	\$2,592.00
	TXN00018267	DEL ARBOUR	\$2,467.50	20652	-5515	Program Operating Supplies	\$2,467.50
	TXN00018489	DEL ARBOUR	\$2,467.50	20652	-5221	Program Operating Services	\$2,467.50
	TXN00018259	FRANKLIN PARK ICE ARENA 1	\$2,096.66	20652	-5251	Facility Rental	\$2,096.66
	TXN00018348	"GENESIS TECHNOLOGIES,"	\$2,073.31	10004	-5234	Printing	\$2,073.31
	TXN00018337	VZWRLSS APOCC VISB	\$4,434.20	10004	-5241	Voice/Data	\$1,537.20
				20001	-5241	Voice/Data	\$825.00
				10029	-5241	Voice/Data	\$767.00
				20899	-5241	Voice/Data	\$465.00
				20007	-5241	Voice/Data	\$275.00
				20500	-5241	Voice/Data	\$195.00
				20003	-5241	Voice/Data	\$180.00

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BOA - P CARD	TXN00018337	VZWRLSS APOCC VISB	\$4,434.20	30000	-5241	Voice/Data	\$130.00
				20000	-5241	Voice/Data	\$60.00
	TXN00018426	DEL ARBOUR	\$1,418.00	20652	-5221	Program Operating Services	\$1,418.00
	TXN00018351	THELINEUPCOM	\$1,390.00	20652	-5221	Program Operating Services	\$1,390.00
	TXN00018288	INFO@COLONIALCLASSIC.O	\$1,314.45	20652	-5221	Program Operating Services	\$1,314.45
	TXN00018291	INFO@COLONIALCLASSIC.O	\$1,221.30	20652	-5221	Program Operating Services	\$1,221.30
	TXN00018282	INFO@COLONIALCLASSIC.O	\$1,174.75	20652	-5221	Program Operating Services	\$1,174.75
	TXN00018421	ABC TRANSPORTATION SER	\$898.00	20652	-5227	Transportation/Mileage Reimb	\$898.00
	TXN00018496	NIU OUTREACH	\$897.00	10001	-5512	Meeting Expense	\$897.00
	TXN00018433	"RONS SKATE SHOP, INC"	\$864.00	20652	-5515	Program Operating Supplies	\$864.00
	TXN00018498	"J.R. MATS, INC."	\$788.86	20912	-5515	Program Operating Supplies	\$788.86
	TXN00018476	WWW.PINSTRIPES.COM	\$750.00	20652	-5221	Program Operating Services	\$750.00
	TXN00018360	LAKE GENEVA CRUISE	\$749.10	20452	-5515	Program Operating Supplies	\$749.10
	TXN00018452	TOOLUP.COM	\$748.00	10032	-5562	Equipment < 10K	\$748.00
	TXN00018254	LEAGUE OF CHICAGO THEATRE	\$720.00	20500	-5204	Dues, Publications & Subscript	\$720.00
	TXN00018539	CDW GOVT #KQR6995	\$708.15	10004	-5511	I/O Devices	\$708.15
	TXN00018299	D'AGOSTINO'S WHEELING	\$634.85	20111	-5213	Independent Contractor Service	\$634.85
	TXN00018446	CES #271	\$599.99	63000	-5825	Park Amenities	\$599.99
	TXN00018459	M M LIMOUSINE SERVICES	\$525.00	20452	-5227	Transportation/Mileage Reimb	\$525.00
	TXN00018487	INDEED	\$500.49	10003	-5207	Staff Recruiting Costs	\$500.49

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BOA - P CARD	TXN00018333	WINNETKA GOLF CLUB	\$500.00	20915	-5515	Program Operating Supplies	\$500.00
	TXN00018477	HIGHLAND PARK COUNTRY CLU	\$460.00	20915	-5515	Program Operating Supplies	\$460.00
	TXN00018439	IPRA	\$450.00	20001	-5201	Conferences & Seminars Staff	\$450.00
	TXN00018543	RETOUR TENNIS	\$447.80	10029	-5560	Miscellaneous Supplies	\$447.80
	TXN00018356	SALLY BEAUTY 10603	\$447.35	20652	-5515	Program Operating Supplies	\$447.35
	TXN00018408	BATTERIES PLUS #0576	\$434.85	20004	-5525	Equipment Supplies	\$434.85
	TXN00018364	AMAZON.COM AMZN.COM/BILL	\$431.48	20915	-5515	Program Operating Supplies	\$431.48
	TXN00018401	ORTRONICS INC	\$403.49	10004	-5511	I/O Devices	\$403.49
	TXN00018347	FMNH - FIELD MUSEUM	\$380.50	20170	-5221	Program Operating Services	\$380.50
	TXN00018293	SQ AMERICAN GLORY CHICAG	\$374.40	20109	-5515	Program Operating Supplies	\$374.40
	TXN00018544	"GENESIS TECHNOLOGIES,"	\$367.73	10004	-5234	Printing	\$367.73
	TXN00018381	LEGOLAND DISCOVERY CENTR	\$351.00	20176	-5221	Program Operating Services	\$351.00
	TXN00018302	US FIGURE SKATING	\$330.00	20652	-5221	Program Operating Services	\$330.00
	TXN00018473	LANDSCAPE LIGHTING WORLD	\$310.20	63000	-5870	Land Improvements	\$310.20
	TXN00018345	FIRESTONE 786467	\$299.94	10033	-5534	Vehicle Supplies	\$299.94
	TXN00018276	CHICAGO CANVAS AND SUPPLY	\$297.50	20505	-5540	Scenery/Lighting/Prop Supplies	\$297.50
	TXN00018327	EMOTORPRO	\$292.96	10032	-5524	HVAC	\$292.96
	TXN00018387	EYELINE GOLF TOOLS	\$284.80	20915	-5515	Program Operating Supplies	\$284.80
	TXN00018529	SIGNWAREHOUSE.COM	\$282.04	10029	-5560	Miscellaneous Supplies	\$282.04
	TXN00018265	JCPENNEY 0972	\$282.00	20505	-5545	Costume Supplies	\$282.00

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BOA - P CARD	TXN00018251	IOWA FARM EQUIPMENT	\$270.00	10033	-5525	Equipment Supplies	\$270.00
	TXN00018525	1000BULBS.COM	\$259.50	63000	-5870	Land Improvements	\$259.50
	TXN00018499	NOR NORTHERN TOOL	\$257.58	10033	-5525	Equipment Supplies	\$257.58
	TXN00018344	CAMP MERCHANT ACCOUNT	\$250.00	10003	-5203	Training & Education	\$250.00
	TXN00018386	NICKEL CITY	\$246.00	20178	-5221	Program Operating Services	\$246.00
	TXN00018449	Discount School Supply	\$244.65	20200	-5515	Program Operating Supplies	\$244.65
	TXN00018524	MARCELLO'S NORTHBROOK	\$239.70	20454	-5515	Program Operating Supplies	\$239.70
	TXN00018301	CTC CONSTANTCONTACT.COM	\$239.06	10004	-5216	Software Contracts	\$239.06
	TXN00018481	SP THE DIY OUTLET	\$227.94	20911	-5525	Equipment Supplies	\$227.94
	TXN00018469	BSN SPORT SUPPLY GROUP	\$215.07	20747	-5515	Program Operating Supplies	\$215.07
	TXN00018425	DOMINO'S 2886	\$214.18	20171	-5203	Training & Education	\$214.18
	TXN00018458	NOTEBAERT MUSEUM ACCT	\$212.50	20170	-5221	Program Operating Services	\$212.50
	TXN00018455	PALOS SPORTS	\$211.36	20747	-5515	Program Operating Supplies	\$211.36
	TXN00018417	DBC BLICK ART MATERIAL	\$202.56	20251	-5515	Program Operating Supplies	\$202.56
	TXN00018336	AMAZON MKTPLACE PMTS	\$199.98	10032	-5518	Tools/Hardware	\$199.98
	TXN00018448	GIG SALAD	\$198.00	20460	-5213	Independent Contractor Service	\$198.00
	TXN00018532	ROYALSWIMMINGPOOLS.COM	\$197.00	20721	-5520	Building Supplies	\$197.00
	TXN00018306	LULULEMONCOM	\$186.47	20652	-5515	Program Operating Supplies	\$186.47
	TXN00018480	AMAZON MKTPLACE PMTS	\$179.82	20652	-5515	Program Operating Supplies	\$179.82
	TXN00018522	ORTRONICS INC	\$178.98	10004	-5511	I/O Devices	\$178.98

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BOA - P CARD	TXN00018419	LANDSCAPE LIGHTING WORLD	\$177.90	63000	-5870	Land Improvements	\$177.90
	TXN00018256	AED SUPERSTORE	\$176.00	20001	-5516	Safety/First Aid	\$176.00
	TXN00018462	EL FAMOUS BURRITO	\$173.60	20909	-5515	Program Operating Supplies	\$173.60
	TXN00018283	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018285	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018286	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018287	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018292	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018309	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018310	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018313	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018318	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018319	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018321	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018325	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018332	HILTON HOTELS CHICAGO	\$171.40	10003	-5201	Conferences & Seminars Staff	\$171.40
	TXN00018470	AMAZON MKTPLACE PMTS	\$169.88	20507	-5545	Costume Supplies	\$169.88
	TXN00018398	COMCAST CHICAGO	\$167.05	10004	-5214	Professional Services	\$167.05
	TXN00018384	AMAZON MKTPLACE PMTS	\$161.82	20652	-5515	Program Operating Supplies	\$161.82
	TXN00018461	PAYPAL WAIST UP	\$150.00	20652	-5515	Program Operating Supplies	\$150.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018295	COMCAST CHICAGO	\$149.85	10004	-5214	Professional Services	\$149.85
	TXN00018393	ENCHANTED CASTLE - IL	\$149.38	20170	-5221	Program Operating Services	\$149.38
	TXN00018546	AMAZON.COM AMZN.COM/BILL	\$149.00	20500	-5518	Tools/Hardware	\$149.00
	TXN00018275	EJ WELCH COMPANY #07	\$146.00	20001	-5520	Building Supplies	\$146.00
	TXN00018294	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018296	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018297	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018300	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018305	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018307	HILTON HOTELS CHICAGO	\$142.05	10001	-5202	Board Conference/Events	\$142.05
	TXN00018311	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018314	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018316	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018317	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018329	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018330	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018331	HILTON HOTELS CHICAGO	\$142.05	10003	-5201	Conferences & Seminars Staff	\$142.05
	TXN00018428	WHOLEFDS NBK 10244	\$134.95	10001	-5512	Meeting Expense	\$134.95
	TXN00018437	ID WHOLESALER	\$133.03	10004	-5234	Printing	\$133.03
	TXN00018486	JOANN STORES #2113	\$129.96	20507	-5545	Costume Supplies	\$129.96

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BOA - P CARD	TXN00018323	ILCA	\$125.00	20909	-5203	Training & Education	\$125.00
	TXN00018248	MOTION INDUSTRIES IL33	\$114.00	10033	-5525	Equipment Supplies	\$114.00
	TXN00018255	AMAZON MKTPLACE PMTS	\$113.91	20505	-5545	Costume Supplies	\$113.91
	TXN00018520	COMCAST CHICAGO	\$109.85	10004	-5214	Professional Services	\$109.85
	TXN00018328	PARTS TOWN	\$109.43	20910	-5520	Building Supplies	\$109.43
	TXN00018262	JC LICHT - 1263 - NORTHBR	\$105.99	20109	-5515	Program Operating Supplies	\$105.99
	TXN00018468	THELINEUPCOM	\$105.60	20652	-5221	Program Operating Services	\$105.60
	TXN00018350	AMAZON MKTPLACE PMTS	\$105.12	20652	-5515	Program Operating Supplies	\$105.12
	TXN00018354	ACT Schaumburg Park	\$105.00	20170	-5221	Program Operating Services	\$105.00
	TXN00018355	ACT Schaumburg Park	\$105.00	20170	-5221	Program Operating Services	\$105.00
	TXN00018478	DROPBOX X1TB1FDGQTC9	\$105.00	10004	-5216	Software Contracts	\$105.00
	TXN00018495	SEASONS 52 00045120	\$102.70	10001	-5512	Meeting Expense	\$102.70
	TXN00018271	VOGUE FABRICS INC	\$102.00	20505	-5540	Scenery/Lighting/Prop Supplies	\$102.00
	TXN00018472	LUCKY FISH DELI	\$101.07	10001	-5512	Meeting Expense	\$101.07
	TXN00018405	J ALEXANDERS 02000255	\$100.00	20454	-5515	Program Operating Supplies	\$100.00
	TXN00018315	THE HOME DEPOT #1926	\$99.60	20109	-5515	Program Operating Supplies	\$99.60
	TXN00018412	DROPBOX 4Y7LSPNSGCT4	\$99.00	10004	-5216	Software Contracts	\$99.00
	TXN00018436	"STK SHUTTERSTOCK, INC."	\$99.00	10004	-5216	Software Contracts	\$99.00
	TXN00018511	SPARK HIRE	\$99.00	63000	-5815	Administrative Projects	\$99.00
	TXN00018409	EMBROIDME 517	\$91.00	20652	-5515	Program Operating Supplies	\$91.00

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BOA - P CARD	TXN00018312	US FIGURE SKATING	\$90.00	20652	-5221	Program Operating Services	\$90.00
	TXN00018491	ABC TRANSPORTATION SER	\$90.00	20652	-5227	Transportation/Mileage Reimb	\$90.00
	TXN00018274	AMAZON.COM AMZN.COM/BILL	\$88.79	20505	-5545	Costume Supplies	\$88.79
	TXN00018304	U OF IL ONLINE PAYMENT	\$88.00	10031	-5204	Dues, Publications & Subscript	\$88.00
	TXN00018365	AMAZON MKTPLACE PMTS	\$86.02	20652	-5515	Program Operating Supplies	\$86.02
	TXN00018349	US FIGURE SKATING	\$85.00	20652	-5221	Program Operating Services	\$85.00
	TXN00018429	ADOBE PRODUCTS	\$84.98	10004	-5216	Software Contracts	\$84.98
	TXN00018402	AMAZON MKTPLACE PMTS	\$79.70	20642	-5545	Costume Supplies	\$79.70
	TXN00018447	AMAZON MKTPLACE PMTS	\$79.70	20642	-5545	Costume Supplies	\$79.70
	TXN00018379	AMAZON MKTPLACE PMTS	\$78.87	20652	-5515	Program Operating Supplies	\$78.87
	TXN00018376	SUNSET FOODS #2	\$75.00	20454	-5515	Program Operating Supplies	\$75.00
	TXN00018261	BACKFLOW PREVENTION DE	\$73.30	20800	-5515	Program Operating Supplies	\$73.30
	TXN00018375	AMZ BeautyEncounter	\$72.00	20652	-5515	Program Operating Supplies	\$72.00
	TXN00018252	AMAZON MKTPLACE PMTS	\$71.82	20652	-5515	Program Operating Supplies	\$71.82
	TXN00018391	NORTHSHOREDOORPARTS	\$71.36	10033	-5228	Misc Contractual Services	\$71.36
	TXN00018407	RENAISSANCE SCHAUMB F&	\$69.12	20642	-5515	Program Operating Supplies	\$69.12
	TXN00018357	AMAZON MKTPLACE PMTS	\$65.95	20642	-5545	Costume Supplies	\$65.95
	TXN00018450	AMAZON MKTPLACE PMTS	\$65.93	20507	-5545	Costume Supplies	\$65.93
	TXN00018541	JEWEL #3519	\$64.57	20229	-5515	Program Operating Supplies	\$64.57
	TXN00018444	SSI SCHOOL SPECIALTY	\$62.56	20251	-5515	Program Operating Supplies	\$62.56

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BOA - P CARD	TXN00018507	AMAZON MKTPLACE PMTS	\$60.99	20507	-5545	Costume Supplies	\$60.99
	TXN00018406	GLENVIEW PARK GOLF CLU	\$60.00	20908	-5221	Program Operating Services	\$60.00
	TXN00018519	NORTHBROOK CHAMBER	\$60.00	10001	-5202	Board Conference/Events	\$60.00
	TXN00018363	EVES HALLMARK	\$59.90	20454	-5515	Program Operating Supplies	\$59.90
	TXN00018392	JEWEL #3519	\$59.14	20211	-5515	Program Operating Supplies	\$59.14
	TXN00018346	"PAGERDUTY, INC."	\$59.00	10004	-5216	Software Contracts	\$59.00
	TXN00018456	JEWEL #3519	\$58.36	20400	-5515	Program Operating Supplies	\$58.36
	TXN00018277	MORPHE	\$57.95	20652	-5515	Program Operating Supplies	\$57.95
	TXN00018253	JEWEL #3519	\$56.12	20211	-5515	Program Operating Supplies	\$56.12
	TXN00018484	SP THE DIY OUTLET	\$54.98	20911	-5525	Equipment Supplies	\$54.98
	TXN00018380	MORPHE	\$52.95	20652	-5515	Program Operating Supplies	\$52.95
	TXN00018246	AMAZON MKTPLACE PMTS	\$51.98	20505	-5545	Costume Supplies	\$51.98
	TXN00018464	NASCO FORT ATKINSON	\$51.27	20251	-5515	Program Operating Supplies	\$51.27
	TXN00018284	Amazon.com	\$51.21	30000	-5510	Office Supplies	\$51.21
	TXN00018370	MACYS NORTHBROOK CT	\$50.00	20454	-5515	Program Operating Supplies	\$50.00
	TXN00018441	PAYPAL CAC	\$50.00	10003	-5207	Staff Recruiting Costs	\$50.00
	TXN00018466	S&S WORLDWIDE-ONLINE	\$49.12	20175	-5515	Program Operating Supplies	\$49.12
	TXN00018492	TARGET 00023739	\$48.59	20178	-5515	Program Operating Supplies	\$48.59
	TXN00018373	JOANN STORES #2113	\$46.98	20505	-5545	Costume Supplies	\$46.98
	TXN00018382	AMAZON MKTPLACE PMTS	\$46.92	20652	-5515	Program Operating Supplies	\$46.92

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018475	AMAZON MKTPLACE PMTS	\$45.98	20507	-5545	Costume Supplies	\$45.98
	TXN00018465	JEWEL #3519	\$45.46	20211	-5515	Program Operating Supplies	\$45.46
	TXN00018500	SUNSET FOODS #2	\$45.00	20454	-5515	Program Operating Supplies	\$45.00
	TXN00018503	MARIANOS 00085324	\$45.00	20454	-5515	Program Operating Supplies	\$45.00
	TXN00018432	WALMART.COM	\$44.21	20175	-5515	Program Operating Supplies	\$44.21
	TXN00018413	EDIBLE ARRANGEMENTS 1292	\$43.90	10001	-5512	Meeting Expense	\$43.90
	TXN00018438	BATTERIES PLUS #0576	\$41.90	20001	-5521	Electrical Supplies	\$41.90
	TXN00018394	AMAZON MKTPLACE PMTS	\$41.46	20644	-5560	Miscellaneous Supplies	\$41.46
	TXN00018320	S&S WORLDWIDE-ONLINE	\$39.51	20177	-5515	Program Operating Supplies	\$39.51
	TXN00018335	JEWEL #3519	\$39.30	20211	-5515	Program Operating Supplies	\$39.30
	TXN00018536	FACEBK F945RCNN92	\$38.10	20899	-5233	Advertising	\$38.10
	TXN00018514	AMAZON MKTPLACE PMTS	\$38.04	20652	-5515	Program Operating Supplies	\$38.04
	TXN00018385	JEWEL #3519	\$37.97	20211	-5515	Program Operating Supplies	\$37.97
	TXN00018527	AMAZON.COM AMZN.COM/BILL	\$37.58	20001	-5520	Building Supplies	\$37.58
	TXN00018281	TARGET 00007534	\$36.49	20505	-5545	Costume Supplies	\$36.49
	TXN00018534	AMAZON MKTPLACE PMTS	\$35.88	20507	-5545	Costume Supplies	\$35.88
	TXN00018542	PETSMART # 0431	\$34.96	20202	-5515	Program Operating Supplies	\$34.96
	TXN00018494	AMAZON MKTPLACE PMTS	\$34.38	10004	-5511	I/O Devices	\$34.38
	TXN00018547	MARIANOS FRESH00085241	\$33.05	20178	-5515	Program Operating Supplies	\$33.05
	TXN00018362	JEWEL #3519	\$32.41	20203	-5515	Program Operating Supplies	\$32.41

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018490	NASCO FORT ATKINSON	\$32.28	20251	-5515	Program Operating Supplies	\$32.28
	TXN00018334	AMAZON.COM AMZN.COM/BILL	\$31.38	20505	-5540	Scenery/Lighting/Prop Supplies	\$31.38
	TXN00018505	WM SUPERCENTER #1735	\$137.10	20211	-5515	Program Operating Supplies	\$44.40
				20001	-5523	Janitorial Supplies	\$31.38
				20202	-5515	Program Operating Supplies	\$21.32
				20217	-5515	Program Operating Supplies	\$15.32
				20454	-5515	Program Operating Supplies	\$14.74
				20513	-5515	Program Operating Supplies	\$9.94
	TXN00018510	DOLLAR TREE	\$39.00	20454	-5515	Program Operating Supplies	\$31.00
				20456	-5515	Program Operating Supplies	\$8.00
	TXN00018269	JOANN STORES #957	\$30.76	20505	-5545	Costume Supplies	\$30.76
	TXN00018414	"PAGERDUTY, INC."	\$30.45	10004	-5216	Software Contracts	\$30.45
	TXN00018443	JIMMY JOHNS # 437	\$30.25	20200	-5515	Program Operating Supplies	\$30.25
	TXN00018501	DUNKIN #353357 Q35	\$30.00	20454	-5515	Program Operating Supplies	\$30.00
	TXN00018509	WALGREENS #2528	\$30.00	20633	-5515	Program Operating Supplies	\$30.00
	TXN00018528	STARBUCKS STORE 00261	\$30.00	20454	-5515	Program Operating Supplies	\$30.00
	TXN00018257	ADOBE	\$29.99	30000	-5515	Program Operating Supplies	\$29.99
	TXN00018390	BC.BASECAMP 3 3542246	\$29.00	20500	-5221	Program Operating Services	\$29.00
	TXN00018506	AMAZON MKTPLACE PMTS	\$28.96	20507	-5545	Costume Supplies	\$28.96
	TXN00018322	WALGREENS #2528	\$28.47	20200	-5515	Program Operating Supplies	\$28.47
	TXN00018264	AMAZON MKTPLACE PMTS	\$27.96	20505	-5545	Costume Supplies	\$27.96

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018442	AMAZON MKTPLACE PMTS	\$27.96	20507	-5545	Costume Supplies	\$27.96
	TXN00018308	HOBBY-LOBBY #0195	\$27.36	20505	-5540	Scenery/Lighting/Prop Supplies	\$27.36
	TXN00018548	ACADEMY.COM	\$26.55	20507	-5540	Scenery/Lighting/Prop Supplies	\$26.55
	TXN00018424	S&S WORLDWIDE-ONLINE	\$167.77	20178	-5515	Program Operating Supplies	\$53.94
				20176	-5515	Program Operating Supplies	\$34.45
				20173	-5515	Program Operating Supplies	\$26.46
				20175	-5515	Program Operating Supplies	\$26.46
				20177	-5515	Program Operating Supplies	\$26.46
	TXN00018326	SPIRIT HALLOWEEN 60550	\$26.37	20505	-5545	Costume Supplies	\$26.37
	TXN00018512	CDW GOVT #KPW6936	\$25.85	10004	-5511	I/O Devices	\$25.85
	TXN00018383	MICHAELS STORES 2037	\$25.74	20203	-5515	Program Operating Supplies	\$25.74
	TXN00018368	TST MAX AND BENNY S	\$25.00	20454	-5515	Program Operating Supplies	\$25.00
	TXN00018400	SUPERDAWG DRIVE-IN	\$25.00	20454	-5515	Program Operating Supplies	\$25.00
	TXN00018358	FEDEX 788022931110	\$24.98	20652	-5515	Program Operating Supplies	\$24.98
	TXN00018451	JEWEL #3519	\$24.72	20203	-5515	Program Operating Supplies	\$24.72
	TXN00018457	JEWEL #3519	\$24.03	20201	-5515	Program Operating Supplies	\$24.03
	TXN00018488	DRI Cisco Systems	\$24.00	10004	-5216	Software Contracts	\$24.00
	TXN00018427	AMAZON.COM AMZN.COM/BILL	\$23.97	10004	-5216	Software Contracts	\$23.97
	TXN00018279	JIMMY JOHNS # 533	\$23.96	10001	-5512	Meeting Expense	\$23.96
	TXN00018474	JEWEL #3519	\$22.99	20400	-5515	Program Operating Supplies	\$22.99
	TXN00018410	Discount School Supply	\$22.71	20217	-5515	Program Operating Supplies	\$22.71

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018463	AMAZON MKTPLACE PMTS	\$22.51	20507	-5545	Costume Supplies	\$22.51
	TXN00018537	FACEBK B2GR8D6GB2	\$22.15	30000	-5233	Advertising	\$22.15
	TXN00018245	WWW SOUND DOGSCOM	\$21.24	20505	-5550	Sound Equipment Supplies	\$21.24
	TXN00018290	DOLLAR TREE	\$21.00	20177	-5515	Program Operating Supplies	\$21.00
	TXN00018523	REDS GARDEN CENTER	\$20.99	20454	-5515	Program Operating Supplies	\$20.99
	TXN00018517	JEWEL #3519	\$20.68	20211	-5515	Program Operating Supplies	\$20.68
	TXN00018272	FEDEX 787946292883	\$20.01	20652	-5515	Program Operating Supplies	\$20.01
	TXN00018250	DOLLAR TREE	\$20.00	20111	-5515	Program Operating Supplies	\$20.00
	TXN00018366	TARGET 00013854	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018369	MARIANOS 00085332	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018372	JEWEL #3519	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018396	STARBUCKS STORE 02216	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018504	TARGET 00013854	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018508	WALGREENS #2528	\$20.00	20454	-5515	Program Operating Supplies	\$20.00
	TXN00018540	#03475 JEWEL	\$19.93	20229	-5515	Program Operating Supplies	\$19.93
	TXN00018341	Amazon.com	\$19.12	20454	-5515	Program Operating Supplies	\$19.12
	TXN00018371	DOLLAR TREE	\$19.00	20211	-5515	Program Operating Supplies	\$19.00
	TXN00018545	FACEBK L2GR8D6GB2	\$17.85	30000	-5233	Advertising	\$17.85
	TXN00018549	HOBBY-LOBBY #0195	\$17.84	20507	-5545	Costume Supplies	\$17.84
	TXN00018270	HOBBY-LOBBY #0195	\$17.47	20505	-5540	Scenery/Lighting/Prop Supplies	\$17.47

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018249	CARD AND PARTY GIANT	\$17.34	20109	-5515	Program Operating Supplies	\$17.34
	TXN00018460	AMAZON MKTPLACE PMTS	\$17.32	20507	-5545	Costume Supplies	\$17.32
	TXN00018389	THE HOME DEPOT #1904	\$16.97	20505	-5550	Sound Equipment Supplies	\$16.97
	TXN00018518	HORNUNG'S GOLF PRODS	\$16.95	21000	-1303	Golf Shop Inventory	\$16.95
	TXN00018483	TARGET 00032524	\$16.63	20178	-5515	Program Operating Supplies	\$16.63
	TXN00018361	TARGET 00011676	\$16.08	20178	-5515	Program Operating Supplies	\$16.08
	TXN00018516	HOBBY-LOBBY #0195	\$15.99	20651	-5515	Program Operating Supplies	\$15.99
	TXN00018273	FEDEX 787946254297	\$15.97	20652	-5515	Program Operating Supplies	\$15.97
	TXN00018526	AMAZON MKTPLACE PMTS	\$15.74	20211	-5515	Program Operating Supplies	\$15.74
	TXN00018485	UPS (800) 811-1648	\$15.43	20652	-5221	Program Operating Services	\$15.43
	TXN00018403	AMAZON MKTPLACE PMTS	\$15.37	20642	-5545	Costume Supplies	\$15.37
	TXN00018289	DOLLAR TREE	\$15.00	20176	-5515	Program Operating Supplies	\$15.00
	TXN00018422	MARIANOS FRESH00085241	\$14.97	20178	-5515	Program Operating Supplies	\$14.97
	TXN00018378	WHITEPAGES PREMIUM	\$14.95	10003	-5207	Staff Recruiting Costs	\$14.95
	TXN00018399	AMAZON MKTPLACE PMTS	\$14.66	10004	-5511	I/O Devices	\$14.66
	TXN00018440	AMAZON MKTPLACE PMTS	\$13.98	20505	-5545	Costume Supplies	\$13.98
	TXN00018359	DUNBROOK CLEANERS	\$13.73	20602	-5221	Program Operating Services	\$13.73
	TXN00018338	CDW GOVT #KLD0701	\$13.65	10004	-5511	I/O Devices	\$13.65
	TXN00018343	FACEBK SQLMMCWFB2	\$13.04	30000	-5233	Advertising	\$13.04
	TXN00018395	PARTY CITY	\$12.00	20454	-5515	Program Operating Supplies	\$12.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018260	HOBBY-LOBBY #0195	\$11.97	20505	-5540	Scenery/Lighting/Prop Supplies	\$11.97
	TXN00018415	JEWEL #3519	\$11.85	20004	-5525	Equipment Supplies	\$11.85
	TXN00018423	AMAZON MKTPLACE PMTS	\$11.50	20642	-5545	Costume Supplies	\$11.50
	TXN00018430	AMAZON MKTPLACE PMTS	\$11.06	20642	-5545	Costume Supplies	\$11.06
	TXN00018404	AmazonPrime Membership	\$10.99	20003	-5515	Program Operating Supplies	\$10.99
	TXN00018367	DOLLAR TREE	\$10.00	20454	-5515	Program Operating Supplies	\$10.00
	TXN00018513	MARIANOS 00085324	\$10.00	20454	-5515	Program Operating Supplies	\$10.00
	TXN00018258	HOBBYTOWN USA	\$9.99	20505	-5540	Scenery/Lighting/Prop Supplies	\$9.99
	TXN00018388	TEAMSNAPE	\$9.99	20915	-5515	Program Operating Supplies	\$9.99
	TXN00018416	AMAZON MKTPLACE PMTS	\$9.97	20642	-5545	Costume Supplies	\$9.97
	TXN00018263	WM SUPERCENTER #1735	\$60.78	20111	-5515	Program Operating Supplies	\$38.99
				20001	-5510	Office Supplies	\$9.80
				20217	-5515	Program Operating Supplies	\$8.11
				20109	-5515	Program Operating Supplies	\$3.88
	TXN00018411	DOLLAR TREE	\$9.00	20217	-5515	Program Operating Supplies	\$9.00
	TXN00018431	AMAZON MKTPLACE PMTS	\$8.99	20642	-5545	Costume Supplies	\$8.99
	TXN00018266	STEAK-N-SHAKE#0470 Q99	\$7.12	20500	-5515	Program Operating Supplies	\$7.12
	TXN00018521	ACT NORTHBROOKPDIST	\$7.00	20651	-5510	Office Supplies	\$7.00
	TXN00018530	GOODWILL RETAIL #091	\$6.98	20507	-5545	Costume Supplies	\$6.98
	TXN00018531	AMAZON.COM AMZN.COM/BILL	\$6.97	20505	-5545	Costume Supplies	\$6.97

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018339	ULTA #145	\$6.48	20652	-5515	Program Operating Supplies	\$6.48
	TXN00018278	IL TOLLWAY - WEB - UNPD T	\$5.80	10029	-5227	Transportation/Mileage Reimb	\$5.80
	TXN00018482	MUNCHS SUPPLY 1	\$5.53	10032	-5524	HVAC	\$5.53
	TXN00018418	REDS GARDEN CENTER	\$5.00	20217	-5515	Program Operating Supplies	\$5.00
	TXN00018434	ACT NORTHBROOKPDIST	\$5.00	20800	-4500	Membership Fees	\$5.00
	TXN00018445	DOLLAR TREE	\$5.00	20203	-5515	Program Operating Supplies	\$5.00
	TXN00018454	ACT NORTHBROOKPDIST	\$5.00	20800	-4500	Membership Fees	\$5.00
	TXN00018397	AMAZON MKTPLACE PMTS	\$4.99	20652	-5515	Program Operating Supplies	\$4.99
	TXN00018467	SUNSET FOODS #2	\$4.98	20203	-5515	Program Operating Supplies	\$4.98
	TXN00018535	HOBBY-LOBBY #0195	\$4.97	20507	-5540	Scenery/Lighting/Prop Supplies	\$4.97
	TXN00018420	WM SUPERCENTER #1735	\$26.31	20217	-5515	Program Operating Supplies	\$21.54
				20171	-5203	Training & Education	\$4.77
	TXN00018374	AMAZON MKTPLACE PMTS	\$4.50	20652	-5515	Program Operating Supplies	\$4.50
	TXN00018340	SUNSET FOODS #2	\$4.41	20217	-5515	Program Operating Supplies	\$4.41
	TXN00018303	PARTS TOWN	\$4.13	20910	-5520	Building Supplies	\$4.13
	TXN00018453	ACT NORTHBROOKPDIST	\$3.00	20631	-4603	Equipment Rental	\$3.00
	TXN00018471	ACT NORTHBROOKPDIST	\$3.00	20631	-4603	Equipment Rental	\$3.00
	TXN00018502	JEWEL #3519	\$52.98	20454	-5515	Program Operating Supplies	\$40.00
				20217	-5515	Program Operating Supplies	\$9.98
				20202	-5515	Program Operating Supplies	\$3.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018342	FACEBK TQLMMCWFB2	\$1.96	30000	-5233	Advertising	\$1.96
	TXN00018298	APL ITUNES.COM/BILL	\$0.99	30000	-5515	Program Operating Supplies	\$0.99
	TXN00018493	AMAZON MKTPLACE PMTS	(\$8.99)	20642	-5545	Costume Supplies	(\$8.99)
	TXN00018377	AMAZON.COM AMZN.COM/BILL	(\$25.48)	20915	-5515	Program Operating Supplies	(\$25.48)
	TXN00018268	CHICAGO CANVAS AND SUPPLY	(\$38.13)	20505	-5540	Scenery/Lighting/Prop Supplies	(\$38.13)
	TXN00018515	MORPHE	(\$55.00)	20652	-5221	Program Operating Services	(\$55.00)
	TXN00018352	AMAZON MKTPLACE PMTS	(\$64.24)	20652	-5515	Program Operating Supplies	(\$64.24)
	TXN00018247	AMAZON MKTPLACE PMTS	(\$75.96)	20505	-5545	Costume Supplies	(\$75.96)
	TXN00018550	NRPA HOUSING	(\$241.92)	10003	-5201	Conferences & Seminars Staff	(\$241.92)
Vendor Total:							\$87,899.99
Park District Risk Managment Agency	110917	Cobra Cost per agreement-Kevin Campbell	\$5,466.40	10003	-5140	Health Insurance Premiums	\$5,466.40
	1017016H	October Health Insurance	\$64,165.39	20007	-5140	Health Insurance Premiums	\$8,330.76
				20001	-5140	Health Insurance Premiums	\$7,343.58
				20003	-5140	Health Insurance Premiums	\$7,049.20
				20500	-5140	Health Insurance Premiums	\$4,987.11
				10001	-5140	Health Insurance Premiums	\$4,182.23
				10002	-5140	Health Insurance Premiums	\$3,727.67
				20908	-5140	Health Insurance Premiums	\$3,686.32
				30000	-5140	Health Insurance Premiums	\$3,670.61
				10003	-5140	Health Insurance Premiums	\$3,217.91
				20915	-5140	Health Insurance Premiums	\$2,482.37
				20899	-5140	Health Insurance Premiums	\$2,275.23

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Park District Risk Managment Agency	1017016H	October Health Insurance	\$64,165.39	20909	-5140	Health Insurance Premiums	\$2,179.47
				10030	-5140	Health Insurance Premiums	\$1,876.46
				10004	-5140	Health Insurance Premiums	\$1,800.17
				10031	-5140	Health Insurance Premiums	\$1,794.71
				10029	-5140	Health Insurance Premiums	\$1,225.22
				20000	-5140	Health Insurance Premiums	\$945.30
				20450	-5140	Health Insurance Premiums	\$920.42
				10033	-5140	Health Insurance Premiums	\$911.51
				10032	-5140	Health Insurance Premiums	\$672.53
				20004	-5140	Health Insurance Premiums	\$670.71
				10001	-2309	PDRMA Voluntary Life Insurance	\$215.90
				Vendor Total:			
RMC Incorporated	SI2057732	Parts for B Rink Dehumidifier	\$38,729.00	63000	-5820	Buildings & Improvements	\$38,729.00
	SI2057215	Compressor Motor	\$7,096.00	63000	-5820	Buildings & Improvements	\$7,096.00
	SI2055830	Sports Center HVAC Maintenance Contract-Oct	\$5,651.00	20004	-5222	Building Maintenance Services	\$5,651.00
	SI2056962	Sports Center HVAC Maintenance Contract	\$5,651.00	20004	-5222	Building Maintenance Services	\$5,651.00
Vendor Total:						\$57,127.00	
Lenny Hoffman Excavating,Inc.	17-2194	Sports Center Pool Renovation	\$30,311.95	63000	-5825	Park Amenities	\$30,311.95
	17-2192	Sports Center Pool Renovation	\$17,231.40	63000	-5825	Park Amenities	\$17,231.40
Vendor Total:						\$47,543.35	
NSSRA	6936	Inclusion Services	\$35,088.42	47000	-5214	Professional Services	\$35,088.42
Vendor Total:						\$35,088.42	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Moore Landscapes	127476	September Mowing	\$13,615.00	10031	-5224	Grounds Maintenance Services	\$13,615.00
	127517	October Mowing	\$10,892.00	10031	-5224	Grounds Maintenance Services	\$10,892.00
	127477	September Mowing	\$5,832.85	10031	-5224	Grounds Maintenance Services	\$5,832.85
	127518	October Mowing	\$4,666.28	10031	-5224	Grounds Maintenance Services	\$4,666.28
Vendor Total: -----							\$35,006.13
MOE Funds	39305-10/31/17	December Health Insurance	\$32,800.00	10032	-5140	Health Insurance Premiums	\$8,200.00
				10031	-5140	Health Insurance Premiums	\$7,000.00
				20001	-5140	Health Insurance Premiums	\$5,400.00
				20004	-5140	Health Insurance Premiums	\$4,400.00
				10033	-5140	Health Insurance Premiums	\$1,800.00
				20909	-5140	Health Insurance Premiums	\$1,800.00
				20910	-5140	Health Insurance Premiums	\$1,800.00
				20911	-5140	Health Insurance Premiums	\$1,800.00
				20721	-5140	Health Insurance Premiums	\$320.00
				20720	-5140	Health Insurance Premiums	\$280.00
Vendor Total: -----							\$32,800.00
Lucas Landscape & Design	5870	SCC Tree Removal	\$31,060.00	63400	-5870	Land Improvements	\$31,060.00
Vendor Total: -----							\$31,060.00
Active Network, Incorporated	1012476	Software Upgrade	\$23,850.00	63000	-5815	Administrative Projects	\$23,850.00
	11093958	Credit Card Pin Pads	\$2,760.00	63000	-5815	Administrative Projects	\$2,760.00
Vendor Total: -----							\$26,610.00
Constellation Energy Services, Inc	9603741601	1730 Pfingsten-8/25-9/22	\$13,906.72	20004	-5243	Electricity	\$13,906.72

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services, Inc	9837722801	3535 Dundee-9/15-10/18	\$6,363.80	20910	-5243	Electricity	\$6,363.80
	9599672101	1810 Walters-8/23-9/21	\$1,415.16	20007	-5243	Electricity	\$1,415.16
	9844394001	1810 Walters-9/21-10/20	\$1,312.51	20007	-5243	Electricity	\$1,312.51
	9823291301	545 Academy-9/15-10/16	\$2,785.52	10029	-5243	Electricity	\$1,671.31
				10001	-5243	Electricity	\$1,114.21
	9844393901	1225 Cedar-9/21-10/20	\$230.84	20007	-5243	Electricity	\$230.84
	9823296901	Stonegate-9/15-10/16	\$46.48	10029	-5243	Electricity	\$46.48
	9797037601	Hampton Ln-9/12-10/11	\$21.89	10029	-5243	Electricity	\$21.89
	9823305401	Greenfield Park-9/15-10/16	\$21.11	10029	-5243	Electricity	\$21.11
Vendor Total:							\$26,104.03
Shoreline Electric Co., Inc.	4352	Sports Center Pool Renovation	\$24,317.73	63000	-5825	Park Amenities	\$24,317.73
							\$24,317.73
Life Fitness	5472538R	Fitness Equipment	\$19,813.18	63000	-5820	Buildings & Improvements	\$19,813.18
							\$19,813.18
Northbrook School District 28	11212017GB	Greenbriar Shared Utilities-12/2016-12/2017	\$18,181.99	20007	-5251	Facility Rental	\$18,181.99
							\$18,181.99
Ratio Architects, Inc.	17092.000-25671	Master Plan	\$17,929.63	63000	-5825	Park Amenities	\$17,929.63
							\$17,929.63
DeFranco Plumbing, Inc.	814-5	Sports Center Pool Renovation	\$15,936.40	63000	-5825	Park Amenities	\$15,936.40
							\$15,936.40

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Leibold Irrigation	10/17/17	Irrigation Installation at SCC	\$15,000.00	63400	-5870	Land Improvements	\$15,000.00
Vendor Total:							\$15,000.00
Murphy Paving and Sealcoating, Inc	13868	Asphalt Repair at 545	\$14,868.00	10033	-5228	Misc Contractual Services	\$14,868.00
Vendor Total:							\$14,868.00
Brightview, LLC	3181506451	October Mowing-Wood Oaks Park	\$2,921.52	10031	-5224	Grounds Maintenance Services	\$2,921.52
	3181506449	October Mowing-Shabonee School	\$1,246.32	10031	-5224	Grounds Maintenance Services	\$1,246.32
	3181506452	October Mowing-Wood Oaks Jr High	\$1,177.88	10031	-5224	Grounds Maintenance Services	\$1,177.88
	3181506461	October Mowing-Stonegate Park	\$1,118.56	10031	-5224	Grounds Maintenance Services	\$1,118.56
	3181506462	October Mowing-Wescott Park	\$914.28	10031	-5224	Grounds Maintenance Services	\$914.28
	3181506454	October Mowing-Field Jr High	\$815.72	10031	-5224	Grounds Maintenance Services	\$815.72
	3181506458	October Mowing-Maple Jr High	\$790.00	10031	-5224	Grounds Maintenance Services	\$790.00
	3181503407	September Mowing-SCC	\$751.80	20909	-5224	Grounds Maintenance Services	\$751.80
	3181506450	October Mowing-Westmoor School	\$569.44	10031	-5224	Grounds Maintenance Services	\$569.44
	3181506446	October Mowing-Hickory Point School	\$562.84	10031	-5224	Grounds Maintenance Services	\$562.84
	3181506445	October Mowing-Greenfield Park	\$549.56	10031	-5224	Grounds Maintenance Services	\$549.56
	3181506459	October Mowing-Public Safety Center	\$514.28	10031	-5224	Grounds Maintenance Services	\$514.28
	3181506463	October Mowing-Wescott School	\$469.28	10031	-5224	Grounds Maintenance Services	\$469.28
	3181506444	October Mowing -Coast Guard Park	\$404.64	10031	-5224	Grounds Maintenance Services	\$404.64
	3181506456	October Mowing-Greenvew Park	\$379.28	10031	-5224	Grounds Maintenance Services	\$379.28

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Brightview, LLC	3181506448	October Mowing-Salceda Tot Lot	\$348.00	10031	-5224	Grounds Maintenance Services	\$348.00
	3181506457	October Mowing-Hampton Basin	\$300.72	10031	-5224	Grounds Maintenance Services	\$300.72
	311506453	October Mowing-United Methodist Church	\$251.60	10031	-5224	Grounds Maintenance Services	\$251.60
	3181506455	October Mowing-Floral park	\$240.72	10031	-5224	Grounds Maintenance Services	\$240.72
	3181506447	October Mowing-NSSRA	\$182.44	10031	-5224	Grounds Maintenance Services	\$182.44
Vendor Total:							\$14,508.88
Conserv Fs, Incorporated	101006554	Unleaded Gasoline-SCC	\$4,121.36	20911	-5535	Fuel Supplies	\$4,121.36
	65042702	Athletic Field Supplies	\$3,307.20	63000	-5825	Park Amenities	\$3,307.20
	101006557	Unleaded Gasoling-545	\$3,238.43	10033	-5535	Fuel Supplies	\$3,238.43
	101006555	Diesel Fuel-SCC	\$1,218.06	20911	-5535	Fuel Supplies	\$1,218.06
	101006556	Diesel Fuel-545	\$1,005.45	10033	-5535	Fuel Supplies	\$1,005.45
	65043483	Seed Mix	\$462.50	20909	-5531	Planting Supplies	\$462.50
Vendor Total:							\$13,353.00
Hargrave Builders, Inc.	18484	Sports Center Pool Renovation	\$13,231.92	63000	-5825	Park Amenities	\$13,231.92
Vendor Total:							\$13,231.92
JP Morgan Chase Bank NA	11/21/17	VARIOUS CHASE CHARGES	\$12,885.44	20908	-5228	Misc Contractual Services	\$3,741.00
				20500	-5215	Bank Fees/Charges	\$2,723.00
				10004	-5223	Equipment Maintenance Services	\$1,761.96
				10004	-5223	Equipment Maintenance Services	\$1,135.73
				20001	-5223	Equipment Maintenance Services	\$666.87
				20500	-5234	Printing	\$517.88
				20007	-5223	Equipment Maintenance Services	\$343.86

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JP Morgan Chase Bank NA	11/21/17	VARIOUS CHASE CHARGES	\$12,885.44	10003	-5204	Dues, Publications & Subscript	\$290.00
				20003	-5223	Equipment Maintenance Services	\$284.84
				10004	-5241	Voice/Data	\$254.85
				10001	-5510	Office Supplies	\$182.16
				20899	-5223	Equipment Maintenance Services	\$153.70
				10001	-5510	Office Supplies	\$91.77
				30000	-5515	Program Operating Supplies	\$84.22
				20001	-5510	Office Supplies	\$81.52
				10003	-5201	Conferences & Seminars Staff	\$78.00
				10003	-5232	Public Relations	\$73.42
				10001	-5512	Meeting Expense	\$70.53
				10003	-5232	Public Relations	\$68.98
				10004	-5241	Voice/Data	\$65.94
				10003	-5232	Public Relations	\$59.92
				10001	-5510	Office Supplies	\$49.98
				20001	-5510	Office Supplies	\$46.93
				10001	-5510	Office Supplies	\$37.00
				20908	-5510	Office Supplies	\$35.98
				30000	-5515	Program Operating Supplies	\$35.20
				10001	-5510	Office Supplies	\$34.95
				10029	-5510	Office Supplies	\$33.85
				10001	-5510	Office Supplies	\$32.97
				10001	-5510	Office Supplies	\$23.99
				20003	-5510	Office Supplies	\$21.90

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JP Morgan Chase Bank NA	11/21/17	VARIOUS CHASE CHARGES	\$12,885.44	20177	-5515	Program Operating Supplies	\$21.18
				20003	-5510	Office Supplies	\$11.98
				20001	-5510	Office Supplies	\$10.69
				10001	-5510	Office Supplies	\$4.99
				10029	-5510	Office Supplies	\$4.99
				10002	-5510	Office Supplies	\$4.89
				10001	-5510	Office Supplies	(\$4.38)
				10003	-5232	Public Relations	(\$4.44)
				10003	-5232	Public Relations	(\$5.44)
				10003	-5201	Conferences & Seminars Staff	(\$241.92)
				Vendor Total:			\$12,885.44
Fiore Nursery and Landscape Supply	I132494	Tree Replacements	\$11,958.09	63400	-5870	Land Improvements	\$11,958.09
				Vendor Total:			\$11,958.09
RTP Contracting	M232	Drill-n-Fill Greens	\$10,629.40	20909	-5224	Grounds Maintenance Services	\$10,629.40
				Vendor Total:			\$10,629.40
AB Production Associates	170132	Little Theatre Sound System	\$10,498.79	63000	-5820	Buildings & Improvements	\$10,498.79
				Vendor Total:			\$10,498.79
Data Management	440220	Time Clock Support	\$9,000.00	63000	-5815	Administrative Projects	\$9,000.00
				Vendor Total:			\$9,000.00
IPRA	11/20/17	2018 Membership Renewal	\$8,382.00	20001	-5204	Dues, Publications & Subscript	\$1,524.00
				20007	-5204	Dues, Publications & Subscript	\$1,016.00
				10001	-5204	Dues, Publications & Subscript	\$762.00
				20003	-5204	Dues, Publications & Subscript	\$762.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
IPRA	11/20/17	2018 Membership Renewal	\$8,382.00	30000	-5204	Dues, Publications & Subscript	\$762.00
				10003	-5204	Dues, Publications & Subscript	\$508.00
				10004	-5204	Dues, Publications & Subscript	\$508.00
				10030	-5204	Dues, Publications & Subscript	\$508.00
				20500	-5204	Dues, Publications & Subscript	\$508.00
				10002	-5204	Dues, Publications & Subscript	\$254.00
				10029	-5204	Dues, Publications & Subscript	\$254.00
				10031	-5204	Dues, Publications & Subscript	\$254.00
				10032	-5204	Dues, Publications & Subscript	\$254.00
				10033	-5204	Dues, Publications & Subscript	\$254.00
				20000	-5204	Dues, Publications & Subscript	\$254.00
				Vendor Total:			
Faulks Bros. Construction Company	00243247	Topdressing Sand	\$1,794.79	20909	-5530	Grounds Supplies	\$1,794.79
	00243469	Topdressing	\$1,784.83	20909	-5530	Grounds Supplies	\$1,784.83
	00243178	Rootzone Sand	\$1,457.63	20909	-5530	Grounds Supplies	\$1,457.63
	00243403	Topdressing	\$1,431.98	20909	-5530	Grounds Supplies	\$1,431.98
	00243343	Topdressing	\$1,424.57	20909	-5530	Grounds Supplies	\$1,424.57
Vendor Total:						\$7,893.80	
Hot Shots Sports	11/7/17	Fall Classes	\$6,187.37	20748	-5213	Independent Contractor Service	\$6,187.37
Vendor Total:						\$6,187.37	
U.S. Postmaster	11/10/17	Winter Guide Postage	\$3,675.00	30000	-5235	Postage	\$3,675.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
U.S. Postmaster	11/28/17	Postage-Guide Postcards	\$2,490.00	30000	-5235	Postage	\$2,490.00
Vendor Total:							\$6,165.00
ECO-CLEAN Maintenance	6505	September Cleaning Service	\$3,394.20	20910	-5222	Building Maintenance Services	\$1,085.00
				10032	-5222	Building Maintenance Services	\$900.00
				20007	-5222	Building Maintenance Services	\$650.00
				20721	-5410	Building Repairs	\$630.00
				20721	-5222	Building Maintenance Services	\$129.20
	6550	October Cleaning Service	\$2,510.00	20910	-5222	Building Maintenance Services	\$1,085.00
				10032	-5222	Building Maintenance Services	\$900.00
				20007	-5222	Building Maintenance Services	\$525.00
				Vendor Total:			
Tyler Technologies, Inc.	025-202401	Incode Implementation	\$5,892.86	63000	-5815	Administrative Projects	\$5,892.86
Vendor Total:							\$5,892.86
Constellation Energy Services-Natural Gas LLC	2152905	Natural Gas-September	\$5,627.61	20004	-5244	Natural Gas	\$3,562.50
				20910	-5244	Natural Gas	\$674.96
				20721	-5244	Natural Gas	\$427.76
				20001	-5244	Natural Gas	\$408.59
				10029	-5244	Natural Gas	\$239.53
				10001	-5244	Natural Gas	\$159.69
				20007	-5244	Natural Gas	\$154.58
	2152882	Natural Gas-September	\$190.26	20910	-5244	Natural Gas	\$140.26

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services-Natural Gas LLC	2152882	Natural Gas-September	\$190.26	10029	-5244	Natural Gas	\$50.00
						Vendor Total:	\$5,817.87
Reinders, Incorporated	1710781-00	Repair Parts	\$3,962.06	20911	-5525	Equipment Supplies	\$3,962.06
	1710916-00	Fungicide	\$537.92	20909	-5530	Grounds Supplies	\$537.92
	1713691-00	Repair Parts	\$247.80	20911	-5525	Equipment Supplies	\$247.80
	4251325-00	Repair Parts	\$215.33	20909	-5522	Plumbing/Irrigation	\$215.33
	4251294-00	Growth Regulator and Repair Parts	\$336.64	20909	-5530	Grounds Supplies	\$195.97
				20909	-5522	Plumbing/Irrigation	\$140.67
	1712139-00	Repair Parts	\$133.26	20911	-5525	Equipment Supplies	\$133.26
	1711170-00	Repair Parts	\$94.11	20911	-5525	Equipment Supplies	\$94.11
	1712820-00	Repair Parts	\$90.79	20911	-5525	Equipment Supplies	\$90.79
	1713321-00	Repair Parts	\$71.71	20911	-5525	Equipment Supplies	\$71.71
	1713617-00	Repair Parts	\$43.05	20911	-5525	Equipment Supplies	\$43.05
	1711340-00	Repair Parts	\$40.22	20911	-5525	Equipment Supplies	\$40.22
	1713177-00	Repair Parts	\$38.89	20911	-5525	Equipment Supplies	\$38.89
	1712139-01	Repair Parts	\$19.96	20911	-5525	Equipment Supplies	\$19.96
	1714447-00	Return	(\$37.65)	20911	-5525	Equipment Supplies	(\$37.65)
	1714277-00	Return	(\$42.15)	10033	-5525	Equipment Supplies	(\$42.15)
	1712847-00	Return	(\$50.07)	20911	-5525	Equipment Supplies	(\$50.07)
						Vendor Total:	\$5,701.87

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Northbrook Racquet Club	Summer 2017	Group Lessons	\$5,282.89	20791 -5213	Independent Contractor Service		\$5,282.89
					Vendor Total:		\$5,282.89
Robbins Schwartz	277425	Professional Services for September	\$5,168.00	10001 -5211	Legal Services		\$5,168.00
					Vendor Total:		\$5,168.00
Henricksen & Company	622955	Office Furniture	\$5,037.55	63000 -5815	Administrative Projects		\$5,037.55
					Vendor Total:		\$5,037.55
Franczek Radelet	179556	CBA Negotiations-October	\$4,566.84	10029 -5211	Legal Services		\$4,566.84
	177174	2016/17 Negotiations	\$207.00	10029 -5211	Legal Services		\$207.00
	177814	2016/17 Negotiations	\$138.00	10029 -5211	Legal Services		\$138.00
					Vendor Total:		\$4,911.84
Colorblends	215746	Spring Bulbs	\$2,743.40	20909 -5531	Planting Supplies		\$2,743.40
	211818	Daffodil Bulbs	\$1,999.63	10031 -5531	Planting Supplies		\$1,999.63
					Vendor Total:		\$4,743.03
Case Lots, Incorporated	007614	Inventory Cleaning Supplies	\$2,514.50	10001 -1302	Parks & Properties Inventory		\$2,514.50
	007245	Inventory Supplies	\$905.10	10001 -1302	Parks & Properties Inventory		\$905.10
	007302	Cleaning Supplies	\$313.20	20004 -5523	Janitorial Supplies		\$313.20
	007543	Cleaning Supplies	\$230.40	20001 -5523	Janitorial Supplies		\$230.40
	007554	Inventory Supplies	\$206.70	10001 -1302	Parks & Properties Inventory		\$206.70
	007068	Cleaning Supplies	\$184.40	20004 -5523	Janitorial Supplies		\$184.40
	007372	Cleaning Supplies	\$115.60	20001 -5523	Janitorial Supplies		\$57.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Case Lots, Incorporated	007372	Cleaning Supplies	\$115.60	20004	-5523	Janitorial Supplies	\$57.80
Vendor Total:							\$4,469.90
Sterling Network Integration Incorporated	110903	Software Upgrade	\$3,000.00	63000	-5815	Administrative Projects	\$3,000.00
	261001	Pro Server	\$1,232.50	10004	-5214	Professional Services	\$1,232.50
Vendor Total:							\$4,232.50
Lakeshore Recycling Systems	0003744382*	September Trash Service	\$1,759.00	10031	-5222	Building Maintenance Services	\$931.00
				20910	-5222	Building Maintenance Services	\$334.00
				20004	-5222	Building Maintenance Services	\$167.00
				20001	-5222	Building Maintenance Services	\$142.00
				20721	-5222	Building Maintenance Services	\$100.00
				20007	-5222	Building Maintenance Services	\$85.00
	0003770186*	October Trash Service	\$1,334.00	10031	-5222	Building Maintenance Services	\$606.00
				20910	-5222	Building Maintenance Services	\$334.00
				20004	-5222	Building Maintenance Services	\$167.00
				20001	-5222	Building Maintenance Services	\$142.00
				20007	-5222	Building Maintenance Services	\$85.00
				20910	-5222	Building Maintenance Services	\$334.00
	0003726341*	August Trash Service	\$1,034.00	10031	-5222	Building Maintenance Services	\$206.00
				20004	-5222	Building Maintenance Services	\$167.00
				20001	-5222	Building Maintenance Services	\$142.00
				20721	-5222	Building Maintenance Services	\$100.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Lakeshore Recycling Systems	0003726341*	August Trash Service	\$1,034.00	20007	-5222	Building Maintenance Services	\$85.00
Vendor Total:							\$4,127.00
Jensen's Plumbing & Heating	J24669	Sports Center Pool Renovation	\$4,101.53	63000	-5825	Park Amenities	\$4,101.53
Vendor Total:							\$4,101.53
Village Of Northbrook	11/1/17	Water-9/20-10/23	\$3,910.95	20004	-5242	Water	\$1,174.55
				10029	-5242	Water	\$761.05
				20910	-5242	Water	\$668.75
				20720	-5242	Water	\$472.60
				20721	-5242	Water	\$472.60
				20001	-5242	Water	\$222.40
				20007	-5242	Water	\$132.05
				20800	-5242	Water	\$6.95
Vendor Total:							\$3,910.95
Gempler's	SI03804599	Staff Jackets	\$3,373.26	10029	-5517	Uniforms	\$3,373.26
	SI03836361	Outdoor Apparel	\$302.82	10029	-5517	Uniforms	\$302.82
	SI03840920	Safety Supplies	\$186.69	20911	-5516	Safety/First Aid	\$186.69
	SI03816152	Staff Jacket	\$99.99	10029	-5517	Uniforms	\$99.99
	SI03827713	Service Fee	\$7.50	10029	-5517	Uniforms	\$7.50
	CM079022	Credit	(\$7.50)	10029	-5517	Uniforms	(\$7.50)
	CM079008	Return	(\$302.82)	10029	-5517	Uniforms	(\$302.82)
Vendor Total:							\$3,659.94

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Thelen Materials, LLC	354291	Ballfield Mix	\$1,197.56	10031	-5532	Athletic Field Supplies	\$1,197.56
	354292	Ballfield Mix	\$1,184.06	10031	-5532	Athletic Field Supplies	\$1,184.06
	354921	Ballfield Mix	\$596.32	10031	-5532	Athletic Field Supplies	\$596.32
	354920	Ballfield Mix	\$579.14	10031	-5532	Athletic Field Supplies	\$579.14
Vendor Total:							\$3,557.08
Rocco Vino's CS/EG	8072	Turkey Shoot Food and Turkeys	\$3,100.34	20908	-5221	Program Operating Services	\$3,100.34
	10/28/17	Team Championship Food	\$140.00	20908	-5221	Program Operating Services	\$140.00
	8070	Travel Team Season End Party	\$103.50	20915	-5515	Program Operating Supplies	\$103.50
	8071	Gatorade	\$65.00	20909	-5515	Program Operating Supplies	\$65.00
Vendor Total:							\$3,408.84
Mad Science Of Northern Illinois	12454	Science Classes	\$3,408.00	20149	-5213	Independent Contractor Service	\$3,408.00
	Vendor Total:						\$3,408.00
Corporate Construction Service	215157-1184	Sports Center Pool Renovation	\$3,000.00	63000	-5825	Park Amenities	\$3,000.00
	Vendor Total:						\$3,000.00
Meltwater New US Inc	IN-S151-456901	Annual License Fee	\$2,900.00	30000	-5236	Misc Marketing Services	\$2,900.00
	Vendor Total:						\$2,900.00
Highland Park Players	11/27/17	Ticket Reimbursement Less Expenses	\$2,875.00	20500	-5228	Misc Contractual Services	\$2,875.00
	Vendor Total:						\$2,875.00
Drop Zone Portable Services	A-66597	Portable Toilet Service-October	\$800.00	20744	-5228	Misc Contractual Services	\$240.00
				20007	-5228	Misc Contractual Services	\$240.00
				20782	-5228	Misc Contractual Services	\$140.00
				20010	-5228	Misc Contractual Services	\$60.00
				20800	-5228	Misc Contractual Services	\$60.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Drop Zone Portable Services	A-66597	Portable Toilet Service-October	\$800.00	20742	-5228	Misc Contractual Services	\$60.00
	A-65709	Portable Toilet Service-September	\$785.00	20007	-5228	Misc Contractual Services	\$240.00
				20744	-5228	Misc Contractual Services	\$225.00
				20782	-5228	Misc Contractual Services	\$140.00
				20010	-5228	Misc Contractual Services	\$60.00
				20800	-5228	Misc Contractual Services	\$60.00
				20742	-5228	Misc Contractual Services	\$60.00
				A-64848	Portable Toilet Service-August	\$860.00	20007
				20010	-5228	Misc Contractual Services	\$200.00
				20744	-5228	Misc Contractual Services	\$120.00
				20782	-5228	Misc Contractual Services	\$60.00
				20800	-5228	Misc Contractual Services	\$60.00
				A-62776	Portable Toilet Service-Fishing Derby	\$80.00	20112
	A-63763	Portable Toilet Service-Fireworks	\$60.00	20107	-5228	Misc Contractual Services	\$60.00
	A-67518	Portable Toilet Service-November	\$280.00	20782	-5228	Misc Contractual Services	\$70.00
				20744	-5228	Misc Contractual Services	\$60.00
				20007	-5228	Misc Contractual Services	\$60.00
				20800	-5228	Misc Contractual Services	\$60.00
				20010	-5228	Misc Contractual Services	\$15.00
				20742	-5228	Misc Contractual Services	\$15.00
	Vendor Total:						\$2,865.00
Northern Weathermakers HVAC	0519111	HVAC Maintenance Contract-October	\$2,734.00	10032	-5222	Building Maintenance Services	\$825.50

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Northern Weathermakers HVAC	0519111	HVAC Maintenance Contract-October	\$2,734.00	20001	-5222	Building Maintenance Services	\$670.00
				20914	-5222	Building Maintenance Services	\$549.00
				20910	-5222	Building Maintenance Services	\$354.50
				20721	-5222	Building Maintenance Services	\$187.00
				20007	-5222	Building Maintenance Services	\$148.00
				Vendor Total:			\$2,734.00
JW Turf, Incorporated	P09111	Repair Parts	\$829.98	20911	-5525	Equipment Supplies	\$829.98
	P09081	Repair Parts	\$711.21	20911	-5525	Equipment Supplies	\$711.21
	P09431	Repair Parts	\$651.41	20911	-5525	Equipment Supplies	\$651.41
	P09405	Repair Parts	\$151.34	20911	-5525	Equipment Supplies	\$151.34
	P09196	Repair Parts	\$131.94	20911	-5525	Equipment Supplies	\$131.94
	P09323	Repair Parts	\$126.16	20911	-5525	Equipment Supplies	\$126.16
	P09503	Repair Parts	\$89.03	20911	-5525	Equipment Supplies	\$89.03
	Vendor Total:						\$2,691.07
Sam's Club Direct	10-20-17	Program Supplies	\$1,634.07	20173	-5515	Program Operating Supplies	\$382.19
				20175	-5515	Program Operating Supplies	\$344.89
				20177	-5515	Program Operating Supplies	\$275.07
				20176	-5515	Program Operating Supplies	\$187.46
				20178	-5515	Program Operating Supplies	\$172.50
				20450	-5515	Program Operating Supplies	\$168.18
				20109	-5515	Program Operating Supplies	\$97.57
				20201	-5515	Program Operating Supplies	\$2.36
				20202	-5515	Program Operating Supplies	\$2.30

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Sam's Club Direct	10-20-17	Program Supplies	\$1,634.07	20203	-5515	Program Operating Supplies	\$1.55
	10/20/17	Kitchen Supplies	\$91.76	20909	-5510	Office Supplies	\$91.76
	11/20/17	Program Supplies	\$946.74	20173	-5515	Program Operating Supplies	\$281.51
				20175	-5515	Program Operating Supplies	\$137.97
				20176	-5515	Program Operating Supplies	\$122.61
				20177	-5515	Program Operating Supplies	\$122.61
				20178	-5515	Program Operating Supplies	\$122.61
				20211	-5515	Program Operating Supplies	\$56.72
				20007	-5510	Office Supplies	\$35.33
				20200	-5515	Program Operating Supplies	\$19.98
				20202	-5515	Program Operating Supplies	\$17.96
				20450	-5515	Program Operating Supplies	\$16.48
				20454	-5515	Program Operating Supplies	\$12.96
				Vendor Total:			\$2,672.57
Callaway Golf	927876691	Rental Set	\$610.78	20908	-5555	Cost Of Goods Sold	\$610.78
	927853522	Demo Clubs	\$587.01	20908	-5555	Cost Of Goods Sold	\$587.01
	927885405	Demo Clubs	\$333.65	20908	-5555	Cost Of Goods Sold	\$333.65
	927940841	Rental Clubs	\$298.52	20908	-5555	Cost Of Goods Sold	\$298.52
	927862855	Demo Clubs	\$287.53	20908	-5555	Cost Of Goods Sold	\$287.53
	927885404	Demo Clubs	\$171.84	20908	-5555	Cost Of Goods Sold	\$171.84
	927893530	Rental Clubs	\$171.84	20908	-5555	Cost Of Goods Sold	\$171.84
	927899643	Demo Clubs	\$84.19	20908	-5555	Cost Of Goods Sold	\$84.19

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Callaway Golf	927862857	Demo Club	\$11.50	20908	-5555	Cost Of Goods Sold	\$11.50
Vendor Total:							\$2,556.86
Gremley & Biederman	140195	Anets Plat of Survey	\$2,375.00	63000	-5870	Land Improvements	\$2,375.00
Vendor Total:							\$2,375.00
Home Depot Credit Services	9031691	Scenery	\$290.79	20507	-5540	Scenery/Lighting/Prop Supplies	\$290.79
	3031897	Ice Show Supplies	\$273.92	20640	-5540	Scenery/Lighting/Prop Supplies	\$273.92
	0021234	Building Supplies	\$235.43	20910	-5520	Building Supplies	\$235.43
	0010870	Ice Show Props	\$233.19	20640	-5540	Scenery/Lighting/Prop Supplies	\$233.19
	1022446	Grounds Supplies	\$156.93	10031	-5530	Grounds Supplies	\$156.93
	3023417	Equipment Repair Parts	\$137.44	20749	-5420	Equipment Repairs	\$137.44
	1010511	Building Supplies	\$99.01	20910	-5520	Building Supplies	\$99.01
	7022891	Building Supplies	\$85.79	10032	-5520	Building Supplies	\$85.79
	4030926	Scenery	\$73.94	20507	-5540	Scenery/Lighting/Prop Supplies	\$73.94
	8021504	Building Supplies	\$67.21	20910	-5520	Building Supplies	\$67.21
	2031044	Electrical Supplies	\$59.12	20001	-5521	Electrical Supplies	\$59.12
	0020059	Equipment Repair Parts	\$53.95	20749	-5420	Equipment Repairs	\$53.95
	6020735	Scenery	\$53.38	20507	-5540	Scenery/Lighting/Prop Supplies	\$53.38
	1031078	Electrical and Building Supplies	\$72.93	20001	-5521	Electrical Supplies	\$51.36
				20001	-5520	Building Supplies	\$21.57
	3071331	Electrical Supplies	\$47.93	63000	-5870	Land Improvements	\$47.93

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	0104035	Sound Supplies	\$39.94	20507	-5550	Sound Equipment Supplies	\$39.94
	3010623	Electrical Supplies	\$32.38	63000	-5870	Land Improvements	\$32.38
	8021871	Sound Supplies	\$31.96	20507	-5550	Sound Equipment Supplies	\$31.96
	7072630	Hardware	\$31.64	10032	-5518	Tools/Hardware	\$31.64
	3071319	Tools	\$26.93	20910	-5518	Tools/Hardware	\$26.93
	7021592	Knee Pad	\$24.97	10032	-5518	Tools/Hardware	\$24.97
	2061244	Scenery	\$21.29	20507	-5540	Scenery/Lighting/Prop Supplies	\$21.29
	1163564	Nozzles	\$17.91	10032	-5522	Plumbing/Irrigation	\$17.91
	8582711	Sound Supplies	\$16.97	20507	-5550	Sound Equipment Supplies	\$16.97
	8021522	Scenery	\$15.97	20507	-5540	Scenery/Lighting/Prop Supplies	\$15.97
	7021631	Building Supplies	\$12.24	10032	-5520	Building Supplies	\$12.24
	3023422	Gorilla Glue	\$10.97	10032	-5520	Building Supplies	\$10.97
	1030508	Water Pressure Gauge	\$8.98	10032	-5522	Plumbing/Irrigation	\$8.98
	8020357	Building Supplies	\$7.93	10032	-5520	Building Supplies	\$7.93
	0030563	Plumbing Supplies	\$5.83	10032	-5522	Plumbing/Irrigation	\$5.83
Vendor Total:							\$2,246.87
Carol Sente Consulting, LLC	10/25/17	Consulting Services for Board/Staff Workshop	\$2,232.21	10001	-5228	Misc Contractual Services	\$2,232.21
	Vendor Total:						\$2,232.21
Baseline Youth Sports, Inc.	11/2/17	Softball Umpires-October	\$1,190.00	20764	-5213	Independent Contractor Service	\$1,190.00
	Oct 2017	Flag Football Officials	\$1,040.00	20742	-5213	Independent Contractor Service	\$1,040.00
Vendor Total:							\$2,230.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
North Shore Goose Control	1079	Goose Control	\$2,200.00	20909	-5228	Misc Contractual Services	\$1,203.01
				10031	-5228	Misc Contractual Services	\$743.81
				20918	-5228	Misc Contractual Services	\$253.18
				Vendor Total:			\$2,200.00
AHAI	10/25/17	Adult Referee Fees for October	\$2,156.00	20620	-5213	Independent Contractor Service	\$2,156.00
				Vendor Total:			\$2,156.00
Red's Garden Center	62730	Trees	\$1,103.00	10031	-5531	Planting Supplies	\$818.00
				10031	-5515	Program Operating Supplies	\$285.00
	64428	Sod	\$257.00	10031	-5532	Athletic Field Supplies	\$257.00
	59293	Topsoil	\$231.00	10031	-5532	Athletic Field Supplies	\$231.00
	61749	Topsoil	\$85.50	10031	-5532	Athletic Field Supplies	\$85.50
	62091	Topsoil	\$85.50	10031	-5532	Athletic Field Supplies	\$85.50
	63453	Sod	\$49.80	10031	-5532	Athletic Field Supplies	\$49.80
	64635	Sod	\$49.80	10031	-5532	Athletic Field Supplies	\$49.80
	64888	Sod	\$49.80	10031	-5532	Athletic Field Supplies	\$49.80
	63024	Compost Soil	\$39.00	10031	-5530	Grounds Supplies	\$39.00
	57178	Mulch	\$34.50	10031	-5530	Grounds Supplies	\$34.50
	57778	Sod	\$24.90	20909	-5531	Planting Supplies	\$24.90
	63401	Limestone Screening	\$12.00	10031	-5532	Athletic Field Supplies	\$12.00
	61707	Sod	\$9.96	20909	-5531	Planting Supplies	\$9.96
	63471	Sod	\$9.96	10031	-5532	Athletic Field Supplies	\$9.96
				Vendor Total:			\$2,041.72

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Barbara Rinella	10/12/17*	Reimburse Lunch at Sunset CC	\$1,924.80	20465	-5221	Program Operating Services	\$1,924.80
Vendor Total:							\$1,924.80
Napa Auto Parts - Wheeling	458406	Winter Service Parts	\$967.17	20911	-5525	Equipment Supplies	\$967.17
	456010	Battery	\$255.35	20911	-5525	Equipment Supplies	\$255.35
	459913	Battery	\$112.30	20911	-5525	Equipment Supplies	\$112.30
	459815	Battery	\$108.29	10033	-5534	Vehicle Supplies	\$108.29
	458506	Hydraulic Oil	\$98.64	10033	-5535	Fuel Supplies	\$98.64
	459167	Fuel Nozzle for Gas Pump	\$90.04	20911	-5228	Misc Contractual Services	\$90.04
	457434	Repair Parts	\$47.84	10033	-5534	Vehicle Supplies	\$47.84
	455972	Repair Parts	\$40.35	10033	-5534	Vehicle Supplies	\$40.35
	457868	Shop Chemicals	\$36.06	10033	-5535	Fuel Supplies	\$36.06
	459485	Repair Parts	\$31.28	10033	-5534	Vehicle Supplies	\$31.28
	458882	Repair Parts	\$26.58	20911	-5525	Equipment Supplies	\$26.58
	459192	Repair Parts	\$14.70	20911	-5525	Equipment Supplies	\$14.70
	457119	Hardware	\$14.19	10033	-5518	Tools/Hardware	\$14.19
	459930	Repair Parts	\$36.84	10033	-5534	Vehicle Supplies	\$26.97
				20911	-5525	Equipment Supplies	\$9.87
	456856	Repair Parts	\$7.03	20911	-5518	Tools/Hardware	\$7.03
	459446	Repair Parts	\$6.66	20911	-5525	Equipment Supplies	\$6.66
	459147	Repair Parts	\$5.19	20911	-5525	Equipment Supplies	\$5.19
	459445	Repair Parts	\$4.44	20911	-5525	Equipment Supplies	\$4.44
	458115	Fuse	\$0.84	10033	-5518	Tools/Hardware	\$0.84
	457435	Return	(\$14.19)	10033	-5518	Tools/Hardware	(\$14.19)

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Napa Auto Parts - Wheeling	456900	Credit for Battery Core	(\$18.00)	20911	-5525	Equipment Supplies	(\$18.00)
	453387	Credit for Battery Cores	(\$45.00)	20911	-5525	Equipment Supplies	(\$45.00)
	456070	Credit for Battery Cores	(\$45.00)	20911	-5525	Equipment Supplies	(\$45.00)
Vendor Total:							\$1,781.60
Fountain Technologies, Ltd.	11479	Fountain Maintenance	\$850.00	10032	-5222	Building Maintenance Services	\$850.00
	11491	Fountain Winterization	\$850.00	10032	-5222	Building Maintenance Services	\$850.00
Vendor Total:							\$1,700.00
Montoya Tree Service	6363	Iron Injection-Pin Oak Trees	\$1,590.00	10031	-5224	Grounds Maintenance Services	\$1,590.00
Vendor Total:							\$1,590.00
Illini Power Products	SWO016630-1	Generator Repairs	\$1,548.40	20004	-5420	Equipment Repairs	\$1,548.40
Vendor Total:							\$1,548.40
Lewis Paper	096975	Paper	\$1,534.00	10001	-5510	Office Supplies	\$1,534.00
Vendor Total:							\$1,534.00
Air Cycle Corporation	0153310-IN	Recycle Light Bulbs	\$1,490.50	10031	-5222	Building Maintenance Services	\$1,490.50
Vendor Total:							\$1,490.50
Lawson Products, Incorporated	9305311544	Wash Bay Soap	\$665.84	10033	-5535	Fuel Supplies	\$665.84
	9305363900	Windshield Washer Fluid	\$598.22	10033	-5535	Fuel Supplies	\$598.22
	9305371011	Drill Bits	\$71.47	20911	-5518	Tools/Hardware	\$71.47
	9305308021	Tools	\$59.67	20911	-5518	Tools/Hardware	\$59.67
Vendor Total:							\$1,395.20
DIRT-N-TURF CONSULTING, INC.	2007604	Soil Analysis	\$1,371.00	20909	-5214	Professional Services	\$1,371.00
Vendor Total:							\$1,371.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Fox Valley Fire & Safety	IN00125882	Fire Alarm Repair	\$860.00	20001	-5410	Building Repairs	\$860.00
	IN00122800	Fire Alarm/Radio Lease-LC	\$186.00	20001	-5218	Inspection Services	\$186.00
	IN00122798	Fire Alarm Monitoring-SC	\$105.00	20004	-5218	Inspection Services	\$105.00
	IN00122799	Fire Alarm Monitoring-VG	\$105.00	20007	-5218	Inspection Services	\$105.00
	IN00122801	Radio Monitoring-MAC	\$105.00	20721	-5222	Building Maintenance Services	\$105.00
Vendor Total:							\$1,361.00
Pizzo Native Plant Nursery, LLC.	SI-14183	Plants	\$1,334.64	20909	-5531	Planting Supplies	\$1,334.64
	Vendor Total:						\$1,334.64
MSF Graphics Incorporated	31995	Nov/Dec Momentum Printing	\$1,214.53	20451	-5234	Printing	\$1,214.53
	31996	Envelopes	\$106.40	10001	-5510	Office Supplies	\$106.40
	Vendor Total:						\$1,320.93
ADS Occupational Therapy, LLC	NPD10	Story Time Yoga	\$1,300.00	20229	-5213	Independent Contractor Service	\$1,300.00
	Vendor Total:						\$1,300.00
Capital One Bank Commercial	10/26/17	Program Supplies	\$1,251.97	20113	-5515	Program Operating Supplies	\$593.40
				20109	-5515	Program Operating Supplies	\$103.72
				20173	-5515	Program Operating Supplies	\$89.75
				21000	-1303	Golf Shop Inventory	\$64.57
				20111	-5515	Program Operating Supplies	\$61.95
				20200	-5515	Program Operating Supplies	\$59.76
				20908	-5515	Program Operating Supplies	\$55.35
				20175	-5515	Program Operating Supplies	\$51.34
				20177	-5515	Program Operating Supplies	\$45.62
				20178	-5515	Program Operating Supplies	\$38.26

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Capital One Bank Commercial	10/26/17	Program Supplies	\$1,251.97	20001	-5520	Building Supplies	\$29.98
				20001	-5510	Office Supplies	\$19.99
				20400	-5515	Program Operating Supplies	\$18.99
				20176	-5515	Program Operating Supplies	\$9.40
				20201	-5515	Program Operating Supplies	\$3.76
				20202	-5515	Program Operating Supplies	\$3.66
				20203	-5515	Program Operating Supplies	\$2.47
				Vendor Total: -----			
Personalized Awards	17-2064	Medals for Fall Soccer League	\$1,073.85	20744	-5515	Program Operating Supplies	\$1,073.85
	17-2092	Medals for Fall Soccer League	\$143.19	20744	-5515	Program Operating Supplies	\$143.19
	Vendor Total: -----						\$1,217.04
Sherwin Williams Co.	9024-5	Athletic Field Paint	\$528.00	10031	-5532	Athletic Field Supplies	\$528.00
	5170-2	Sign Supplies	\$277.73	10032	-5526	Sign Supplies	\$277.73
	5145-4	Paint	\$246.40	10032	-5520	Building Supplies	\$246.40
	4976-3	Paint	\$124.80	20001	-5520	Building Supplies	\$124.80
	5130-6	Paint Supplies	\$14.97	10032	-5520	Building Supplies	\$14.97
Vendor Total: -----						\$1,191.90	
Russo's Power Equipment Incorporated	4525558	Sand	\$449.16	10031	-5560	Miscellaneous Supplies	\$449.16
	4489976	Repair Parts	\$361.05	20911	-5525	Equipment Supplies	\$361.05
	4527384	Tools	\$151.96	20909	-5518	Tools/Hardware	\$151.96
	46332242	Repair Parts	\$71.81	20911	-5525	Equipment Supplies	\$71.81
	4335290	Repair Parts	\$61.83	20911	-5525	Equipment Supplies	\$61.83

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Russo's Power Equipment Incorporated	4502310	Repair Parts	\$38.27	10033	-5525	Equipment Supplies	\$38.27
	4507323	Repair Parts	\$16.17	10033	-5525	Equipment Supplies	\$16.17
	4496537	Repair Parts	\$13.20	10033	-5525	Equipment Supplies	\$13.20
	4487153	Repair Parts	\$6.35	10033	-5525	Equipment Supplies	\$6.35
	Vendor Total:						\$1,169.80
Factory Cleaning Equipment, Inc.	WO-1570	Floor Scrubber Inspection/Repair	\$1,169.04	10032	-5420	Equipment Repairs	\$944.04
				10032	-5218	Inspection Services	\$225.00
				Vendor Total:			
Images Alive, LTD	13262	NTJC T-Shirts	\$1,118.17	20507	-5555	Cost Of Goods Sold	\$791.00
				20504	-5555	Cost Of Goods Sold	\$327.17
				Vendor Total:			
Access One	2963879	Phone Lines	\$1,046.33	10004	-5241	Voice/Data	\$1,046.33
							Vendor Total:
Acushnet Company	904911261	Merchandise for Resale	\$767.53	21000	-1303	Golf Shop Inventory	\$767.53
	904778171	Merchandise for Resale	\$252.48	21000	-1303	Golf Shop Inventory	\$252.48
	904770673	Merchandise for Resale	\$112.84	21000	-1303	Golf Shop Inventory	\$112.84
	300145852	Return	(\$115.00)	21000	-1303	Golf Shop Inventory	(\$115.00)
	Vendor Total:						\$1,017.85
Taylor Made Golf	32906227	Merchandise for Resale	\$555.33	21000	-1303	Golf Shop Inventory	\$555.33
	32860544	Merchandise for Resale	\$367.54	21000	-1303	Golf Shop Inventory	\$367.54
	Vendor Total:						\$922.87
Aramark Uniform Services	2081270908	Uniform Service-10/23	\$29.85	20909	-5208	Uniform Cleaning Service	\$29.85

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2081280371	Uniform Service-10/30	\$29.85	20909	-5208	Uniform Cleaning Service	\$29.85
	2081289904	Uniform Service-11/6	\$29.85	20909	-5208	Uniform Cleaning Service	\$29.85
	2081267226	Uniform Service/Shop Rags-10/19	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40
				10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081276696	Uniform Service/Shop Rags-10/26	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40
				10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081286216	Uniform Service/Shop Rags-11/2	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40
				10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081295774	Uniform Service/Roll Towels-11/9	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40
				10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081305215	Uniform Service/Shop Rags-11/16	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40
				10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081314640	Uniform Service/Shop Towels-11/23	\$65.94	10032	-5208	Uniform Cleaning Service	\$26.40

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2081314640	Uniform Service/Shop Towels-11/23	\$65.94	10031	-5208	Uniform Cleaning Service	\$21.54
				10033	-5208	Uniform Cleaning Service	\$14.00
				10032	-5523	Janitorial Supplies	\$4.00
	2081154956	Uniform Service-7/21	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081154957	Uniform Service-7/27	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081164097	Uniform Service-8/3	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081164098	Uniform Service-8/3	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081173271	Uniform Service-8/10	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081173272	Uniform Service-8/10	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081182538	Uniform Service-8/17	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081182539	Uniform Service-8/17	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081191706	Uniform Service-8/24	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081191707	Uniform Service-8/24	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081200940	Uniform Service-8/31	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081200941	Uniform Service-8/31	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081210224	Uniform Service-9/7	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081210225	Uniform Service-9/7	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081219562	Uniform Service-9/14	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081219563	Uniform Service-9/14	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081228956	Uniform Service-9/21	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2081228957	Uniform Service-9/21	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081238385	Uniform Service-9/28	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081238386	Uniform Service-9/28	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081247830	Uniform Service-10/5	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081247831	Uniform Service-10/5	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081257300	Uniform Service-10/12	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081257301	Uniform Service-10/12	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081266795	Uniform Service-10/19	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081266796	Uniform Service-10/19	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081276253	Uniform Service-10/26	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081276254	Uniform Service-10/26	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081285777	Uniform Service-11/2	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081285778	Uniform Service-11/2	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081295330	Uniform Service-11/9	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
	2081295331	Uniform Service-11/9	\$13.20	20001	-5208	Uniform Cleaning Service	\$13.20
	2081304779	Uniform Service-11/16	\$13.20	20004	-5208	Uniform Cleaning Service	\$13.20
Vendor Total: -----							\$920.79
Ping, Incorporated	13943493	Merchandise for Resale	\$303.76	21000	-1303	Golf Shop Inventory	\$303.76
	13931352	Merchandise for Resale	\$273.10	21000	-1303	Golf Shop Inventory	\$273.10

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ping, Incorporated	13943494	Merchandise for Resale	\$267.01	21000	-1303	Golf Shop Inventory	\$267.01
Vendor Total:							\$843.87
Quickscores LLC	172075	Fall Soccer Website Service	\$330.00	20744	-5214	Professional Services	\$330.00
	172538	Youth Basketball Scheduling Service	\$270.00	20747	-5213	Independent Contractor Service	\$270.00
	171870	Adult Softball Scheduling Service	\$180.00	20764	-5213	Independent Contractor Service	\$180.00
	172537	Adult Basketball Scheduling Service	\$30.00	20766	-5213	Independent Contractor Service	\$30.00
Vendor Total:							\$810.00
Ben Chin	10/20/17	Youth Volleyball Skills Clinic	\$805.00	20746	-5213	Independent Contractor Service	\$805.00
Vendor Total:							\$805.00
Anderson Pest Solutions	4484922	October Pest Control	\$400.00	10032	-5222	Building Maintenance Services	\$155.00
				20910	-5222	Building Maintenance Services	\$70.00
				20001	-5222	Building Maintenance Services	\$40.00
				20004	-5222	Building Maintenance Services	\$40.00
				20011	-5222	Building Maintenance Services	\$30.00
				20721	-5222	Building Maintenance Services	\$30.00
				20007	-5222	Building Maintenance Services	\$20.00
				20917	-5222	Building Maintenance Services	\$15.00
	4505522	November Pest Control	\$400.00	10032	-5222	Building Maintenance Services	\$155.00
				20910	-5222	Building Maintenance Services	\$70.00
				20001	-5222	Building Maintenance Services	\$40.00
				20004	-5222	Building Maintenance Services	\$40.00
				20011	-5222	Building Maintenance Services	\$30.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Anderson Pest Solutions	4505522	November Pest Control	\$400.00	20721	-5222	Building Maintenance Services	\$30.00
				20007	-5222	Building Maintenance Services	\$20.00
				20917	-5222	Building Maintenance Services	\$15.00
				Vendor Total:			\$800.00
Northern Safety Company, Incorporated	902666806	Ice Trekkers	\$292.10	10031	-5516	Safety/First Aid	\$292.10
	902662785	Gloves	\$264.36	10031	-5516	Safety/First Aid	\$151.06
				10032	-5516	Safety/First Aid	\$102.51
				10033	-5516	Safety/First Aid	\$10.79
	902666807	Gloves	\$78.94	10031	-5516	Safety/First Aid	\$78.94
	902671074	First Aid Supplies	\$138.07	20001	-5516	Safety/First Aid	\$107.30
				20004	-5516	Safety/First Aid	\$30.77
	Vendor Total:			\$773.47			
Nadler Golf Car Sales Incorporated	8902704	Repair Parts	\$217.66	20911	-5525	Equipment Supplies	\$217.66
	3903199	Repair Parts	\$207.19	20911	-5525	Equipment Supplies	\$207.19
	3902816	Repair Parts	\$151.75	20911	-5525	Equipment Supplies	\$151.75
	3902806	Repair Parts	\$121.30	20911	-5525	Equipment Supplies	\$121.30
	3903039	Repair Parts	\$46.54	20911	-5525	Equipment Supplies	\$46.54
	Vendor Total:			\$744.44			
Northbrook Park District Cash Bank	11/27/17	Tips for Teams Elite Bus Drivers	\$350.00	20652	-5227	Transportation/Mileage Reimb	\$350.00
	11/13/17	Tip Money for Bus Drivers to Kalamazoo	\$200.00	20652	-5515	Program Operating Supplies	\$200.00
	11/9/17	Tip Money for Bus Drivers to Kalamazoo	\$150.00	20652	-5515	Program Operating Supplies	\$150.00
	Vendor Total:			\$700.00			

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Banner Plumbing Supply Company, Incorporated	2331582	Plumbing Supplies	\$215.92	20004	-5522	Plumbing/Irrigation	\$215.92
	2338670	Plumbing Supplies	\$215.92	20004	-5522	Plumbing/Irrigation	\$215.92
	2329248	Plumbing Supplies	\$162.20	10032	-5522	Plumbing/Irrigation	\$162.20
	2328472	Plumbing Supplies	\$56.56	10032	-5522	Plumbing/Irrigation	\$56.56
	2329695	Plumbing Supplies	\$42.09	10032	-5522	Plumbing/Irrigation	\$42.09
Vendor Total:							\$692.69
Computer Explorers	11124	TechStars Classes	\$650.00	20203	-5213	Independent Contractor Service	\$650.00
	Vendor Total:						\$650.00
CalAmp Wireless Data Systems, Inc.	I0246199	GPS	\$631.90	10004	-5241	Voice/Data	\$631.90
	Vendor Total:						\$631.90
DINPAK LLC	NB092217	Pet Waste Bags	\$629.77	10001	-1302	Parks & Properties Inventory	\$629.77
	Vendor Total:						\$629.77
Inbound Company	11107	Guide Editing and Proof	\$625.00	30000	-5214	Professional Services	\$625.00
	Vendor Total:						\$625.00
Chicago Communication Systems, Incorporated	8230	Service Call-Alarm Repair	\$330.00	10032	-5410	Building Repairs	\$330.00
	8240	Service Call-SCC	\$220.00	20910	-5410	Building Repairs	\$220.00
	Vendor Total:						\$550.00
Dex Media	10/14/17	Advertising	\$273.73	30000	-5233	Advertising	\$273.73
	11/14/17	Advertising	\$270.00	30000	-5233	Advertising	\$270.00
	Vendor Total:						\$543.73
Center for Behavioral Medicine	102017	Sports Psychologist-Teams Elite	\$500.00	20652	-5221	Program Operating Services	\$500.00
	Vendor Total:						\$500.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Neofunds By Neopost	10/30/17	Postage-Admin	\$500.00	10001	-5235	Postage	\$500.00
						Vendor Total:	\$500.00
Skulski Consulting, LLC	1057	ADA Assessment	\$500.00	10029	-5214	Professional Services	\$500.00
						Vendor Total:	\$500.00
Menoni & Mocogni, Inc.	25814	Topsoil	\$450.00	20909	-5530	Grounds Supplies	\$450.00
						Vendor Total:	\$450.00
Pioneer Manufacturing Company	INV661515	Athletic Field Paint	\$427.00	10031	-5532	Athletic Field Supplies	\$427.00
						Vendor Total:	\$427.00
Tai Chi Society	8-22-17	Fall Classes	\$422.50	20308	-5213	Independent Contractor Service	\$422.50
						Vendor Total:	\$422.50
Grainger	9598399054	Storage Cabinet	\$342.46	10033	-5560	Miscellaneous Supplies	\$342.46
	9593937734	Tools/Hardware	\$74.08	10032	-5518	Tools/Hardware	\$74.08
						Vendor Total:	\$416.54
Hawthorne Strategy Group	NBPD001	Project Management Consulting	\$405.00	30000	-5214	Professional Services	\$405.00
						Vendor Total:	\$405.00
22nd Century Media, LLC	2017-35087	Ad in Northbrook Tower	\$400.00	30000	-5233	Advertising	\$400.00
						Vendor Total:	\$400.00
10-S Tennis Supply	134014	Windscreens	\$367.25	10032	-5515	Program Operating Supplies	\$367.25
						Vendor Total:	\$367.25
Mailfinance	N6843589	Meter Rental-11/2-2/1/18	\$357.48	20001	-5235	Postage	\$357.48
						Vendor Total:	\$357.48

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
TPM GRAPHICS,INC	79920	Theatre Programs	\$348.00	20505	-5234	Printing	\$348.00
						Vendor Total:	\$348.00
Ascap	10/20/17	License Fee-1/1/17-10/31/18	\$345.17	20000	-5204	Dues, Publications & Subscript	\$345.17
						Vendor Total:	\$345.17
PRF Graphics	325867	Employee Handbooks	\$330.00	10003	-5510	Office Supplies	\$330.00
						Vendor Total:	\$330.00
Federal Express Corporation	6-001-82899	Shipping Charges	\$304.37	20908	-5235	Postage	\$172.90
				10001	-5235	Postage	\$95.74
				30000	-5235	Postage	\$35.73
	5-972-65001	Shipping Charges	\$17.41	20908	-5235	Postage	\$17.41
						Vendor Total:	\$321.78
Orange Crush, LLC.	43276	Grounds Supplies	\$301.54	10031	-5530	Grounds Supplies	\$301.54
						Vendor Total:	\$301.54
Jorson & Carlson Co., Incorporated	0501512	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0520646	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0521417	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0500692	Ice Scraper Knives Sharpened	\$39.35	20004	-5223	Equipment Maintenance Services	\$39.35
	0522288	Ice Scraper Knives Sharpened	\$39.35	20004	-5223	Equipment Maintenance Services	\$39.35
						Vendor Total:	\$297.55
Ace Hardware	121653/1	Shop Supplies	\$59.58	20911	-5518	Tools/Hardware	\$59.58
	121588/1	Plumbing Supplies	\$53.98	10032	-5522	Plumbing/Irrigation	\$53.98

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ace Hardware	121805/1	Props for NTJC	\$24.35	20507	-5540	Scenery/Lighting/Prop Supplies	\$24.35
	121671/1	Scenery	\$16.35	20507	-5540	Scenery/Lighting/Prop Supplies	\$16.35
	121595/1	Caulk Gun	\$14.39	20001	-5518	Tools/Hardware	\$14.39
	121810/1	Athletic Field Supplies	\$14.38	10031	-5532	Athletic Field Supplies	\$14.38
	121848/1	Building Supplies	\$13.82	10032	-5520	Building Supplies	\$13.82
	121806/1	Duct Tape	\$13.66	20721	-5520	Building Supplies	\$13.66
	121868/1	Building Supplies	\$13.49	20004	-5520	Building Supplies	\$13.49
	121598/1	Grounds Supplies	\$13.12	10031	-5530	Grounds Supplies	\$13.12
	121814/1	Scenery	\$11.32	20507	-5540	Scenery/Lighting/Prop Supplies	\$11.32
	121862/1	Props for NTYA	\$10.42	20505	-5540	Scenery/Lighting/Prop Supplies	\$10.42
	121672/1	Scenery	\$10.23	20507	-5540	Scenery/Lighting/Prop Supplies	\$10.23
	121602/1	Drill Bits	\$8.07	10032	-5518	Tools/Hardware	\$8.07
	121841/1	Props for NTJC	\$4.95	20507	-5540	Scenery/Lighting/Prop Supplies	\$4.95
	121670/1	Sand Paper	\$4.04	20001	-5520	Building Supplies	\$4.04
	121564/1	Tool	\$3.14	20500	-5518	Tools/Hardware	\$3.14
Vendor Total:							\$289.29
Leslie Goddard	10/1/17	November Performance-Sr Center	\$275.00	20454	-5213	Independent Contractor Service	\$275.00
	Vendor Total:						\$275.00
AVCOA, Inc.	51652	Coffee	\$117.85	20001	-5510	Office Supplies	\$117.85
	51618	Coffee	\$75.90	10003	-5203	Training & Education	\$75.90
	51676	Coffee	\$75.90	20003	-5510	Office Supplies	\$75.90
Vendor Total:							\$269.65

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Allegra Print & Imaging	86441	Board Packet Envelopes	\$264.13	10001	-5510	Office Supplies	\$264.13
Vendor Total:							\$264.13
Image Specialties	9/8/17	Club Champ Plaque	\$253.00	20908	-5515	Program Operating Supplies	\$253.00
Vendor Total:							\$253.00
Rock N Kids Incorporated	NBPS1117	Music Classes	\$250.00	20201	-5213	Independent Contractor Service	\$100.00
				20202	-5213	Independent Contractor Service	\$100.00
				20203	-5213	Independent Contractor Service	\$50.00
Vendor Total:							\$250.00
Global Golf Sales	237675	Grips for Resale	\$241.46	20912	-5515	Program Operating Supplies	\$241.46
Vendor Total:							\$241.46
Energy Productions	8714	Cosmic Skate on 11/18	\$237.50	20633	-5213	Independent Contractor Service	\$237.50
Vendor Total:							\$237.50
Taylor Witter	11/21/17	Mileage Reimbursement	\$218.28	20001	-5227	Transportation/Mileage Reimb	\$218.28
Vendor Total:							\$218.28
Illinois Audio Productions	107785	On Hold Messages	\$200.00	30000	-5241	Voice/Data	\$200.00
Vendor Total:							\$200.00
Ews Welding Supply Inc.	499193	Helium Tank Rental	\$174.90	20001	-5515	Program Operating Supplies	\$174.90
				803944	-5515	Program Operating Supplies	\$14.26
Vendor Total:							\$189.16
Jan Brady	9/25/17	Reimbursement for Craft Supplies	\$180.32	20456	-5515	Program Operating Supplies	\$180.32
Vendor Total:							\$180.32

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Royal Princess Parties, LLC	10/8/17	Party on 10/8/17	\$175.00	20400	-5213	Independent Contractor Service	\$175.00
Vendor Total:							\$175.00
Certified Laboratories	2913262	Shop Grease	\$169.74	20911	-5535	Fuel Supplies	\$169.74
Vendor Total:							\$169.74
Idlewood Electric Supply	395824	Electrical Supplies	\$86.42	20004	-5521	Electrical Supplies	\$86.42
	406850	Lighting Supplies	\$74.65	63000	-5870	Land Improvements	\$74.65
Vendor Total:							\$161.07
Evelyn Small	11/14/17	Replacement Payroll Check	\$157.76	10001	-1152	Northbrook Bank - Payroll	\$157.76
Vendor Total:							\$157.76
Commonwealth Edison	11/10/17	1605 Illinois-10/12-11/10	\$70.49	10029	-5243	Electricity	\$70.49
	11/13/17	2490 Dundee-10/13-11/13	\$66.51	20800	-5243	Electricity	\$66.51
Vendor Total:							\$137.00
Direct TV	32705123686	Monthly Cable Service	\$136.98	20004	-5228	Misc Contractual Services	\$136.98
Vendor Total:							\$136.98
Hydro Flask	INV-423322	Merchandise for Resale	\$132.92	21000	-1303	Golf Shop Inventory	\$132.92
Vendor Total:							\$132.92
SiteOne Landscape Supply	83016899	Mitered Grate-West Park	\$130.00	47000	-5825	Park Amenities	\$130.00
Vendor Total:							\$130.00
Equity League Pension Fund	11/5/17	Pension-w/e 11/5	\$37.97	20505	-5048	PT Actor	\$37.97
	10/15/17	Pension-w/e 10/15/17	\$35.18	20505	-5048	PT Actor	\$35.18
	10/29/17	Pension-w/e 10/19	\$27.87	20505	-5048	PT Actor	\$27.87

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Equity League Pension Fund	10/22/17	Pension-w/e 10/22/17	\$25.28	20505	-5048	PT Actor	\$25.28
						Vendor Total:	\$126.30
Chu-Han Lee	10/30/17	Private Golf Instructor	\$120.00	20915	-5213	Independent Contractor Service	\$120.00
						Vendor Total:	\$120.00
Jorge Rodriguez	10/18/17	Steel Toe Boot Reimbursement	\$113.39	20001	-5516	Safety/First Aid	\$113.39
						Vendor Total:	\$113.39
Flexible Benefit Service Corporation	936944	Participant Fees for October	\$104.00	10003	-5214	Professional Services	\$104.00
						Vendor Total:	\$104.00
Northbrook Public Library	11/21/17	2018 Lunch Meetings-M. Hamer	\$100.00	10001	-5204	Dues, Publications & Subscript	\$100.00
						Vendor Total:	\$100.00
State Fire Marshal	9585753	Boiler Inspection-A Rink	\$100.00	63000	-5820	Buildings & Improvements	\$100.00
						Vendor Total:	\$100.00
Illinois Department of Agriculture	11/6/17	Pesticide License Renewal-C. Holt	\$40.00	20909	-5204	Dues, Publications & Subscript	\$40.00
	11/6/2017	Pesticide License Renewal-M. Kosbab	\$40.00	20909	-5204	Dues, Publications & Subscript	\$40.00
	11/06/17	Pesticide License Renewal-F. Zuniga	\$15.00	20909	-5204	Dues, Publications & Subscript	\$15.00
						Vendor Total:	\$95.00
PF Pettibone & Company	173265	Archival Paper	\$94.85	10001	-5510	Office Supplies	\$94.85
						Vendor Total:	\$94.85
Ecco Usa Incorporated	113865851	Merchandise for Resale	\$84.98	21000	-1303	Golf Shop Inventory	\$84.98
						Vendor Total:	\$84.98
AT&T	10/16/17	Velodrome Internet-10/16-11/15	\$43.73	10004	-5241	Voice/Data	\$43.73

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
AT&T	10/13/17	Internet-9/13-10/12	\$40.23	10001	-5241	Voice/Data	\$40.23
						Vendor Total:	\$83.96
Atlas Bobcat, LLC	BD8537	Repair Parts-Stump Grinder	\$73.24	10033	-5525	Equipment Supplies	\$73.24
						Vendor Total:	\$73.24
Verizon Wireless	9796014183	GPS-10/11-11/10	\$70.24	10004	-5241	Voice/Data	\$70.24
						Vendor Total:	\$70.24
Jean Hodal	11/1/17	Mileage Reimbursement-8/31-10/24	\$64.36	10001	-5227	Transportation/Mileage Reimb	\$64.36
						Vendor Total:	\$64.36
Reeves Audio Recording	00003025	Teams Elite Music	\$63.00	20652	-5221	Program Operating Services	\$63.00
						Vendor Total:	\$63.00
National Recreation & Park Association	11/20/17	Member Dues-M. Brouillard	\$60.00	10031	-5204	Dues, Publications & Subscript	\$60.00
						Vendor Total:	\$60.00
Music & Arts	INV008609032	Sheet Music	\$54.00	20516	-5515	Program Operating Supplies	\$54.00
						Vendor Total:	\$54.00
Nutoys Leisure Products	46835	Playground Safety Stickers	\$51.16	10032	-5533	Playground Supplies	\$51.16
						Vendor Total:	\$51.16
ReadyRefresh by Nestle	17J0120089131	Bottled Water-SCC	\$49.59	20910	-5560	Miscellaneous Supplies	\$49.59
						Vendor Total:	\$49.59
Marcy Knysz	10/21/17	Reimburse Coaches Lunches	\$46.24	20652	-5515	Program Operating Supplies	\$46.24
						Vendor Total:	\$46.24

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
ILSTMA	11/14/17	Member Dues-M. Brouillard	\$45.00	10031	-5204	Dues, Publications & Subscript	\$45.00
Vendor Total:							\$45.00
Protolight, Inc.	74652	NTJC Lighting	\$45.00	20507	-5540	Scenery/Lighting/Prop Supplies	\$45.00
Vendor Total:							\$45.00
The Brave Way, LLC	171023-01	Self Defense Class-10/23	\$40.60	20449	-5213	Independent Contractor Service	\$40.60
Vendor Total:							\$40.60
JC Licht Company	63045022	Ice Show Props	\$39.99	20640	-5540	Scenery/Lighting/Prop Supplies	\$39.99
Vendor Total:							\$39.99
Theresa King	11/7/17	Mileage Reimbursement-10/16-10/26	\$36.11	10001	-5227	Transportation/Mileage Reimb	\$36.11
Vendor Total:							\$36.11
Intelligent Lighting Creations	33048	Lighting-NTJC	\$36.00	20507	-5540	Scenery/Lighting/Prop Supplies	\$36.00
Vendor Total:							\$36.00
U.S. Kids Golf	IN1237581	Merchandise for Resale	\$33.35	21000	-1303	Golf Shop Inventory	\$33.35
Vendor Total:							\$33.35
Equity League Health Trust Fund	10/15/17	Health Payment-w/e 10/15/17	\$8.00	20505	-5048	PT Actor	\$8.00
	10/22/17	Health Payment-w/e 10/22/17	\$8.00	20505	-5048	PT Actor	\$8.00
	10/29/17	Health Payment-w/e 10/29	\$8.00	20505	-5048	PT Actor	\$8.00
	11/5/17	Health Payment-w/e 11/5	\$8.00	20505	-5048	PT Actor	\$8.00
Vendor Total:							\$32.00
Bill Stasek Chevrolet	652455	Repair Parts	\$20.32	10033	-5534	Vehicle Supplies	\$20.32

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
Bill Stasek Chevrolet	652284	Repair Parts	\$7.19	10033 -5534	Vehicle Supplies	\$7.19
Vendor Total:						\$27.51
Michael Brouillard	10/28/17	Reimbursement	\$22.81	10031 -5530	Grounds Supplies	\$17.82
				10031 -5532	Athletic Field Supplies	\$4.99
Vendor Total:						\$22.81
Sun Mountain	449998	Push Cart Repair	\$21.74	20908 -5515	Program Operating Supplies	\$21.74
Vendor Total:						\$21.74
Eileen Loftus	11/21/17	Reimbursement-NTJC Ticket Sales Refund	\$12.00	20507 -4303	Ticket Sales	\$12.00
Vendor Total:						\$12.00
Cook County Clerk	11/28/17	Notary Signature Card-J. Hodal	\$10.00	10001 -5204	Dues, Publications & Subscript	\$10.00
Vendor Total:						\$10.00
Cook County Collector	Oct 2017	Sweetend Beverage Tax	\$4.48	21000 -2321	Cook County Beverage Tax	\$4.48
Vendor Total:						\$4.48
INVOICE TOTAL:						\$1,202,204.75

Refunds

Invoice #	Invoice Description	Refund Amount
1068985	Recreation Refund	\$25.00
1068986	Recreation Refund	\$25.00
1068987	Recreation Refund	\$25.00
1068988	Recreation Refund	\$25.00
1068989	Recreation Refund	\$73.00
1068991	Recreation Refund	\$255.00
1068992	Recreation Refund	\$75.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

1068993	Recreation Refund	\$75.00
1068994	Recreation Refund	\$25.00
1068995	Recreation Refund	\$25.00
1068996	Recreation Refund	\$25.00
1068997	Recreation Refund	\$25.00
1068998	Recreation Refund	\$63.00
1068999	Recreation Refund	\$30.00
1069000	Recreation Refund	\$75.00
1069001	Recreation Refund	\$13.57
1069002	Recreation Refund	\$89.00
1069003	Recreation Refund	\$89.00
1069023	Recreation Refund	\$36.00
1069024	Recreation Refund	\$289.00
1069054	Recreation Refund	\$90.45
1069055	Recreation Refund	\$32.80
1069440	Recreation Refund	\$258.00
1069443	Recreation Refund	\$105.34
1069444	Recreation Refund	\$119.00
1069446	Recreation Refund	\$176.00
1069448	Recreation Refund	\$129.00
1069823	Recreation Refund	\$319.00
1069825	Recreation Refund	\$75.00
1069826	Recreation Refund	\$75.00
1069827	Recreation Refund	\$75.00
1069828	Recreation Refund	\$75.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

1069829	Recreation Refund	\$75.00
1069830	Recreation Refund	\$75.00
1069831	Recreation Refund	\$75.00
1069832	Recreation Refund	\$75.00
1069833	Recreation Refund	\$75.00
1069834	Recreation Refund	\$75.00
1069835	Recreation Refund	\$75.00
1069836	Recreation Refund	\$75.00
1069837	Recreation Refund	\$75.00
1069838	Recreation Refund	\$75.00
1069839	Recreation Refund	\$75.00
1069840	Recreation Refund	\$75.00
1069841	Recreation Refund	\$75.00
1069842	Recreation Refund	\$75.00
1069843	Recreation Refund	\$75.00
1069844	Recreation Refund	\$75.00
1069845	Recreation Refund	\$75.00
1069846	Recreation Refund	\$25.00
1069847	Recreation Refund	\$75.00
1069848	Recreation Refund	\$75.00
1069849	Recreation Refund	\$75.00
1069850	Recreation Refund	\$75.00
1069851	Recreation Refund	\$75.00
1069852	Recreation Refund	\$75.00
1069853	Recreation Refund	\$75.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

1069854	Recreation Refund	\$75.00
1069855	Recreation Refund	\$75.00
1069856	Recreation Refund	\$75.00
1069857	Recreation Refund	\$75.00
1069858	Recreation Refund	\$75.00
1069859	Recreation Refund	\$75.00
1069860	Recreation Refund	\$75.00
1069861	Recreation Refund	\$75.00
1069862	Recreation Refund	\$75.00
1069863	Recreation Refund	\$75.00
1069864	Recreation Refund	\$75.00
1069865	Recreation Refund	\$75.00
1069866	Recreation Refund	\$75.00
1069867	Recreation Refund	\$75.00
1069868	Recreation Refund	\$75.00
1069869	Recreation Refund	\$75.00
1069870	Recreation Refund	\$75.00
1069871	Recreation Refund	\$75.00
1069872	Recreation Refund	\$75.00
1069874	Recreation Refund	\$75.00
1069875	Recreation Refund	\$75.00
1069876	Recreation Refund	\$75.00
1069877	Recreation Refund	\$75.00
1069878	Recreation Refund	\$75.00
1069879	Recreation Refund	\$75.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

1069880	Recreation Refund	\$75.00
1069881	Recreation Refund	\$75.00
1069882	Recreation Refund	\$75.00
1069883	Recreation Refund	\$75.00
1069884	Recreation Refund	\$75.00
1069885	Recreation Refund	\$75.00
1069886	Recreation Refund	\$75.00
1069887	Recreation Refund	\$75.00
1069888	Recreation Refund	\$75.00
1069889	Recreation Refund	\$75.00
1069890	Recreation Refund	\$75.00
1069891	Recreation Refund	\$75.00
1069892	Recreation Refund	\$75.00
1069893	Recreation Refund	\$75.00
1069894	Recreation Refund	\$75.00
1069895	Recreation Refund	\$75.00
1069896	Recreation Refund	\$75.00
1069897	Recreation Refund	\$75.00
1069898	Recreation Refund	\$75.00
1069899	Recreation Refund	\$75.00
1069900	Recreation Refund	\$75.00
1069901	Recreation Refund	\$75.00
1069902	Recreation Refund	\$75.00
1069905	Recreation Refund	\$8.12
1069906	Recreation Refund	\$69.00

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

1069907	Recreation Refund	\$75.00
1069962	Recreation Refund	\$25.00
1069964	Recreation Refund	\$9.90
1069965	Recreation Refund	\$12.08
1069966	Recreation Refund	\$25.00
1070232	Recreation Refund	\$40.00
1070233	Recreation Refund	\$325.00
1070234	Recreation Refund	\$25.00
1070235	Recreation Refund	\$25.00
1070236	Recreation Refund	\$68.00
1070237	Recreation Refund	\$25.00
1070238	Recreation Refund	\$25.00
1070241	Recreation Refund	\$13.00
1070242	Recreation Refund	\$7.00
1070243	Recreation Refund	\$126.00
2000006.027	Recreation Refund	\$10.00
2000023.020	Recreation Refund	\$5.00
2069444	Recreation Refund	\$93.00
3069444	Recreation Refund	\$157.50
REFUND TOTAL:		\$9,485.76

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

INVOICE GRAND TOTAL: \$1,211,690.51

Summary by Fund

Fund	Amount
Corporate	\$207,517.41
Paving & Lighting	\$328,284.60
Recreation	\$300,435.15
Repair & Improvements	\$340,234.93
Special Recreation	\$35,218.42
GRAND TOTAL	\$1,211,690.51

Voucher List of Bills Presented for Approval from 11/01/17 to 11/30/17

Report Parameters	
Beginning Date:	11/01/2017
Ending Date:	11/30/2017



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Finance Director
Agenda Item: IV. Consider December 2017 Vouchers
Date: January 12, 2018

Please contact me with any questions regarding the December 2017 Vouchers.

Draft Motion:

The Administration and Finance Committee Chair moves to approve the December 2017 Vouchers in the amount of \$ 944,102.64 to the full Board for approval.

Pc: Molly Hamer, Executive Director

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
AMS Mechanical Systems, Inc.	42569*01	Sports Center Boiler Replacement	\$127,500.00	63000	-5820	Buildings & Improvements	\$127,500.00
Vendor Total: -----							\$127,500.00
Chicagoland Paving Contractors, Inc.	175301	District Paving and Seal Coating	\$104,085.00	63000	-5825	Park Amenities	\$84,300.00
				63000	-5825	Park Amenities	\$13,285.00
				47000	-5825	Park Amenities	\$4,000.00
				47000	-5825	Park Amenities	\$2,500.00
	175302-F	Asphalt Paving	\$11,565.00	63000	-5825	Park Amenities	\$11,565.00
Vendor Total: -----							\$115,650.00
BOA - P CARD	TXN00018624	CDW GOVT #KSJ5845	\$9,831.02	63000	-5815	Administrative Projects	\$9,831.02
	TXN00018655	VZWRLSS APOCC VISB	\$4,441.68	20908	-5228	Misc Contractual Services	\$4,441.68
	TXN00018720	ABC TRANSPORTATION SER	\$3,696.00	20652	-5227	Transportation/Mileage Reimb	\$3,696.00
	TXN00018601	NELS J JOHNSON TREE EXPER	\$3,510.00	20909	-5430	Ground Repairs	\$3,510.00
	TXN00018736	CDW GOVT #KVK9036	\$3,471.64	63000	-5815	Administrative Projects	\$3,471.64
	TXN00018713	ABC TRANSPORTATION SER	\$3,093.00	20652	-5227	Transportation/Mileage Reimb	\$3,093.00
	TXN00018582	DEL ARBOUR	\$2,817.50	20652	-5221	Program Operating Services	\$2,817.50
	TXN00018829	BambooHR HRIS	\$2,620.80	63000	-5815	Administrative Projects	\$2,620.80
	TXN00018834	ABC TRANSPORTATION SER	\$2,615.00	20652	-5221	Program Operating Services	\$2,615.00
	TXN00018833	ABC TRANSPORTATION SER	\$1,848.00	20652	-5221	Program Operating Services	\$1,848.00
	TXN00018569	ABC TRANSPORTATION SER	\$1,584.00	20652	-5227	Transportation/Mileage Reimb	\$1,584.00
	TXN00018591	CDW GOVT #KRR8896	\$1,552.89	10004	-5511	I/O Devices	\$1,552.89

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018801	CARROT TOP INDUSTRIES INC	\$1,301.68	10001	-1302	Parks & Properties Inventory	\$1,301.68
	TXN00018688	ABC TRANSPORTATION SER	\$1,120.00	20652	-5227	Transportation/Mileage Reimb	\$1,120.00
	TXN00018683	IDENTISYS INCORPORATED	\$1,042.00	10004	-5511	I/O Devices	\$1,042.00
	TXN00018560	LANDS END	\$1,019.99	20652	-5515	Program Operating Supplies	\$1,019.99
	TXN00018643	LANDS END	\$1,019.99	20652	-5515	Program Operating Supplies	\$1,019.99
	TXN00018848	ABC TRANSPORTATION SER	\$1,000.00	20652	-5227	Transportation/Mileage Reimb	\$1,000.00
	TXN00018676	CDW GOVT #KTJ3885	\$916.80	10004	-5511	I/O Devices	\$916.80
	TXN00018604	CDW GOVT #KRX9131	\$890.22	63000	-5815	Administrative Projects	\$890.22
	TXN00018687	4IMPRINT	\$852.29	20653	-5515	Program Operating Supplies	\$852.29
	TXN00018600	MUSIC THEATRE INTL	\$835.00	20504	-5229	Royalties/Rent	\$835.00
	TXN00018623	CDW GOVT #KSJ5650	\$825.90	10004	-5511	I/O Devices	\$825.90
	TXN00018727	IN RINKMUSIC INC.	\$800.00	20651	-5515	Program Operating Supplies	\$800.00
	TXN00018872	BESTBUYCOM805516044965	\$799.99	10004	-5511	I/O Devices	\$799.99
	TXN00018568	ABC TRANSPORTATION SER	\$792.00	20652	-5227	Transportation/Mileage Reimb	\$792.00
	TXN00018689	ABC TRANSPORTATION SER	\$792.00	20652	-5227	Transportation/Mileage Reimb	\$792.00
	TXN00018709	ABC TRANSPORTATION SER	\$792.00	20652	-5227	Transportation/Mileage Reimb	\$792.00
	TXN00018745	AMAZON MKTPLACE PMTS	\$745.43	20504	-5545	Costume Supplies	\$745.43
	TXN00018870	RSB GOLF	\$699.00	10003	-5201	Conferences & Seminars Staff	\$699.00
	TXN00018847	ABC TRANSPORTATION SER	\$698.00	20652	-5227	Transportation/Mileage Reimb	\$698.00
	TXN00018885	NOR NORTHERN TOOL	\$680.00	20911	-5525	Equipment Supplies	\$680.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018748	FIRESTONE 786467	\$670.00	10033	-5525	Equipment Supplies	\$670.00
	TXN00018584	JEWEL #3519	\$609.78	20644	-5560	Miscellaneous Supplies	\$609.78
	TXN00018731	PALOS SPORTS	\$655.23	20743	-5515	Program Operating Supplies	\$508.62
				20748	-5515	Program Operating Supplies	\$146.61
	TXN00018839	AMERICAN AIR0012160077861	\$498.60	20652	-5227	Transportation/Mileage Reimb	\$498.60
	TXN00018845	CDW GOVT #KXH4639	\$497.70	10004	-5511	I/O Devices	\$497.70
	TXN00018671	"BLUETOAD, INC."	\$496.00	30000	-5236	Misc Marketing Services	\$496.00
	TXN00018775	PALOS SPORTS	\$475.00	20747	-5515	Program Operating Supplies	\$475.00
	TXN00018792	ILLINOIS ASSOCIATION OF P	\$454.00	10001	-1414	Prepaid Expenses Admin	\$454.00
	TXN00018740	MARIANOS 00085324	\$450.00	20460	-5221	Program Operating Services	\$450.00
	TXN00018782	ILLINOIS ASSOCIATION OF P	\$450.00	10001	-1414	Prepaid Expenses Admin	\$450.00
	TXN00018786	ILLINOIS ASSOCIATION OF P	\$450.00	10001	-1414	Prepaid Expenses Admin	\$450.00
	TXN00018808	ILLINOIS ASSOCIATION OF P	\$450.00	10001	-1414	Prepaid Expenses Admin	\$450.00
	TXN00018817	ROSEWOODWI.COM	\$449.45	20452	-5221	Program Operating Services	\$449.45
	TXN00018729	Discount School Supply	\$441.98	20642	-5515	Program Operating Supplies	\$441.98
	TXN00018804	ILLINOIS ASSOCIATION OF P	\$440.00	10001	-1414	Prepaid Expenses Admin	\$440.00
	TXN00018790	ILLINOIS ASSOCIATION OF P	\$420.00	10001	-1414	Prepaid Expenses Admin	\$420.00
	TXN00018625	US FIGURE SKATING	\$400.00	20652	-5221	Program Operating Services	\$400.00
	TXN00018630	US FIGURE SKATING	\$400.00	20652	-5221	Program Operating Services	\$400.00
	TXN00018640	US FIGURE SKATING	\$400.00	20652	-5221	Program Operating Services	\$400.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018645	US FIGURE SKATING	\$400.00	20652	-5221	Program Operating Services	\$400.00
	TXN00018780	ILLINOIS ASSOCIATION OF P	\$365.00	10001	-1414	Prepaid Expenses Admin	\$365.00
	TXN00018784	ILLINOIS ASSOCIATION OF P	\$365.00	10001	-1414	Prepaid Expenses Admin	\$365.00
	TXN00018799	ILLINOIS ASSOCIATION OF P	\$365.00	10001	-1414	Prepaid Expenses Admin	\$365.00
	TXN00018887	UNITED 0162375530673	\$345.40	21000	-1409	Prepaid Expense Recreation	\$345.40
	TXN00018597	"DeGroot, Inc."	\$336.53	10031	-5531	Planting Supplies	\$336.53
	TXN00018735	CDW GOVT #KVH6630	\$328.66	10004	-5511	I/O Devices	\$328.66
	TXN00018737	CDW GOVT #KVK9063	\$328.66	10004	-5511	I/O Devices	\$328.66
	TXN00018766	CDW GOVT #KVR2082	\$328.66	10004	-5511	I/O Devices	\$328.66
	TXN00018806	CDW GOVT #KWJ4031	\$316.00	10004	-5511	I/O Devices	\$316.00
	TXN00018666	MARKET SQUARE REST	\$315.00	20454	-5221	Program Operating Services	\$315.00
	TXN00018662	SUNSHINE ARTS AND CRAFT	\$300.00	20178	-5221	Program Operating Services	\$300.00
	TXN00018733	SHERWIN WILLIAMS 703396	\$294.32	20642	-5515	Program Operating Supplies	\$294.32
	TXN00018778	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018787	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018793	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018794	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018795	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018800	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018803	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018805	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018813	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018816	ILLINOIS ASSOCIATION OF P	\$290.00	10001	-1414	Prepaid Expenses Admin	\$290.00
	TXN00018767	HOLIDAY INN EXPRESS & SU	\$288.60	20652	-5221	Program Operating Services	\$288.60
	TXN00018768	HOLIDAY INN EXPRESS & SU	\$288.60	20652	-5221	Program Operating Services	\$288.60
	TXN00018771	HOLIDAY INN EXPRESS & SU	\$288.60	20652	-5221	Program Operating Services	\$288.60
	TXN00018875	UNITED 0162375532520	\$286.40	21000	-1409	Prepaid Expense Recreation	\$286.40
	TXN00018877	UNITED 0162375540122	\$286.40	21000	-1409	Prepaid Expense Recreation	\$286.40
	TXN00018879	UNITED 0162375532518	\$286.40	21000	-1409	Prepaid Expense Recreation	\$286.40
	TXN00018886	UNITED 0162375532519	\$286.40	21000	-1409	Prepaid Expense Recreation	\$286.40
	TXN00018561	"GENESIS TECHNOLOGIES,"	\$261.32	20899	-5234	Printing	\$261.32
	TXN00018744	PARTY CITY	\$260.65	20653	-5515	Program Operating Supplies	\$260.65
	TXN00018781	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018783	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018791	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018796	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018797	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018798	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018809	ILLINOIS ASSOCIATION OF P	\$260.00	10001	-1414	Prepaid Expenses Admin	\$260.00
	TXN00018820	GCSAA EIFG	\$260.00	20909	-5201	Conferences & Seminars Staff	\$260.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018586	OFFICEMAX/OFFICEDEPOT6160	\$250.38	20507	-5540	Scenery/Lighting/Prop Supplies	\$250.38
	TXN00018603	CTC CONSTANTCONTACT.COM	\$239.06	10004	-5216	Software Contracts	\$239.06
	TXN00018853	PALOS SPORTS	\$238.92	20749	-5515	Program Operating Supplies	\$238.92
	TXN00018726	TAMS-WITMARKMUSICLIBRA	\$234.75	20508	-5229	Royalties/Rent	\$234.75
	TXN00018702	CDW GOVT #KTT4529	\$226.20	10004	-5511	I/O Devices	\$226.20
	TXN00018754	AMAZON MKTPLACE PMTS	\$218.94	20504	-5545	Costume Supplies	\$218.94
	TXN00018722	DOMINO'S 2886	\$214.18	20171	-5203	Training & Education	\$214.18
	TXN00018658	AMAZON.COM AMZN.COM/BILL	\$209.42	20652	-5515	Program Operating Supplies	\$209.42
	TXN00018622	PIEROS PIZZA - MOTO - NOR	\$200.50	20454	-5221	Program Operating Services	\$200.50
	TXN00018605	BREEZY HR	\$200.00	10003	-5207	Staff Recruiting Costs	\$200.00
	TXN00018835	TARGET 00013854	\$194.98	20001	-5560	Miscellaneous Supplies	\$194.98
	TXN00018563	YEE'S GARDEN	\$183.25	20454	-5515	Program Operating Supplies	\$183.25
	TXN00018747	FOUR POINTS HOTEL	\$181.18	20652	-5221	Program Operating Services	\$181.18
	TXN00018628	4IMPRINT	\$180.21	20653	-5515	Program Operating Supplies	\$180.21
	TXN00018715	THE HOME DEPOT 1922	\$172.20	20916	-5515	Program Operating Supplies	\$172.20
	TXN00018753	FOUR POINTS HOTEL	\$168.39	20652	-5221	Program Operating Services	\$168.39
	TXN00018854	TARGET.COM	\$165.98	20001	-5560	Miscellaneous Supplies	\$165.98
	TXN00018756	ERC WIPING PRODUCTS	\$161.48	20001	-5560	Miscellaneous Supplies	\$161.48
	TXN00018661	ENCHANTED CASTLE - IL	\$161.32	20170	-5221	Program Operating Services	\$161.32
	TXN00018862	PRZCHARGE.PREZI.COM	\$159.00	10004	-5216	Software Contracts	\$159.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018734	COMCAST CHICAGO	\$157.55	20899	-5214	Professional Services	\$157.55
	TXN00018631	Discount School Supply	\$179.63	20200	-5515	Program Operating Supplies	\$156.22
				20203	-5515	Program Operating Supplies	\$23.41
	TXN00018761	FOUR POINTS HOTEL	\$152.34	20652	-5221	Program Operating Services	\$152.34
	TXN00018705	CDW GOVT #KTS5056	\$150.37	10004	-5511	I/O Devices	\$150.37
	TXN00018615	COMCAST CHICAGO	\$149.85	10004	-5214	Professional Services	\$149.85
	TXN00018739	FOUR POINTS HOTEL	\$149.85	20652	-5221	Program Operating Services	\$149.85
	TXN00018741	FOUR POINTS HOTEL	\$149.85	20652	-5221	Program Operating Services	\$149.85
	TXN00018844	ENCHANTED CASTLE - IL	\$149.38	20170	-5221	Program Operating Services	\$149.38
	TXN00018869	PAY MILLENIUMMANAGEMENTCO	\$149.00	21000	-1409	Prepaid Expense Recreation	\$149.00
	TXN00018789	NOTEBAERT MUSEUM ADMIS	\$147.00	20170	-5221	Program Operating Services	\$147.00
	TXN00018678	YOGA ACCESORIES	\$146.06	20303	-5515	Program Operating Supplies	\$146.06
	TXN00018606	WALMART.COM 8009666546	\$145.80	20507	-5540	Scenery/Lighting/Prop Supplies	\$145.80
	TXN00018724	TOWEL EMPORIUM INC	\$140.94	20001	-5560	Miscellaneous Supplies	\$140.94
	TXN00018587	GRILL HOUSE	\$134.99	20640	-5515	Program Operating Supplies	\$134.99
	TXN00018663	ARLINGTON LANES CONCESSI	\$130.00	20176	-5221	Program Operating Services	\$130.00
	TXN00018871	PAY MILLENIUMMANAGEMENTCO	\$129.00	21000	-1409	Prepaid Expense Recreation	\$129.00
	TXN00018760	PARTY CITY	\$127.84	20653	-5515	Program Operating Supplies	\$127.84
	TXN00018585	S&S WORLDWIDE-ONLINE	\$632.75	20173	-5515	Program Operating Supplies	\$126.55
				20175	-5515	Program Operating Supplies	\$126.55

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018585	S&S WORLDWIDE-ONLINE	\$632.75	20176	-5515	Program Operating Supplies	\$126.55
				20177	-5515	Program Operating Supplies	\$126.55
				20178	-5515	Program Operating Supplies	\$126.55
	TXN00018607	PGA OF AMERICA IL SECT	\$125.00	10003	-5201	Conferences & Seminars Staff	\$125.00
	TXN00018716	PGA OF AMERICA IL SECT	\$125.00	10003	-5201	Conferences & Seminars Staff	\$125.00
	TXN00018810	PGA OF AMERICA IL SECT	\$125.00	10003	-5201	Conferences & Seminars Staff	\$125.00
	TXN00018700	WHOLEFDS NBK 10244	\$122.94	10001	-5512	Meeting Expense	\$122.94
	TXN00018589	TARGET 00011676	\$121.68	20178	-5515	Program Operating Supplies	\$121.68
	TXN00018732	BED BATH & BEYOND #651	\$119.99	20001	-5560	Miscellaneous Supplies	\$119.99
	TXN00018730	AMAZON MKTPLACE PMTS	\$119.98	20504	-5545	Costume Supplies	\$119.98
	TXN00018785	FUN EXPRESS	\$164.06	20110	-5515	Program Operating Supplies	\$115.57
				20113	-5515	Program Operating Supplies	\$48.49
	TXN00018558	ARLINGTON LANES	\$115.00	20177	-5221	Program Operating Services	\$115.00
	TXN00018579	CDW GOVT #KRC4782	\$113.49	10004	-5511	I/O Devices	\$113.49
	TXN00018602	CDW GOVT #KSC6653	\$113.10	10004	-5511	I/O Devices	\$113.10
	TXN00018674	CDW GOVT #KTK0151	\$113.10	10004	-5511	I/O Devices	\$113.10
	TXN00018686	Etsy.com - AmoreDiMorte	\$110.99	20504	-5545	Costume Supplies	\$110.99
	TXN00018846	COMCAST CHICAGO	\$109.85	20899	-5214	Professional Services	\$109.85
	TXN00018823	DROPBOX CP5F7SXLGYFT	\$105.00	10004	-5216	Software Contracts	\$105.00
	TXN00018562	INDEED	\$100.60	10003	-5207	Staff Recruiting Costs	\$100.60

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018659	AmazonPrime Membership	\$99.00	20003	-5221	Program Operating Services	\$99.00
	TXN00018764	"STK SHUTTERSTOCK, INC."	\$99.00	10004	-5216	Software Contracts	\$99.00
	TXN00018828	SPARK HIRE	\$99.00	10004	-5216	Software Contracts	\$99.00
	TXN00018749	AMAZON MKTPLACE PMTS	\$97.15	20504	-5545	Costume Supplies	\$97.15
	TXN00018852	PALOS SPORTS	\$547.21	20747	-5515	Program Operating Supplies	\$451.29
				20746	-5515	Program Operating Supplies	\$95.92
	TXN00018593	GCSAA EIFG	\$95.00	10033	-5204	Dues, Publications & Subscript	\$95.00
	TXN00018711	AMAZON MKTPLACE PMTS	\$94.99	20504	-5540	Scenery/Lighting/Prop Supplies	\$94.99
	TXN00018641	WHOLEFDS NBK 10244	\$92.96	10001	-5512	Meeting Expense	\$92.96
	TXN00018751	DOMINO'S 2886	\$90.86	20507	-5515	Program Operating Supplies	\$90.86
	TXN00018859	FENCE MAT INTL PIPE	\$86.70	10032	-5520	Building Supplies	\$86.70
	TXN00018831	MIDWEST ASSOC GCS	\$85.00	20909	-5203	Training & Education	\$85.00
	TXN00018837	MIDWEST ASSOC GCS	\$85.00	10033	-5203	Training & Education	\$85.00
	TXN00018765	ADOBE PRODUCTS	\$84.98	10004	-5216	Software Contracts	\$84.98
	TXN00018679	DOMINO'S 2886	\$84.87	20507	-5515	Program Operating Supplies	\$84.87
	TXN00018673	BROTHERS ALL NATURAL	\$330.00	20173	-5515	Program Operating Supplies	\$83.00
				20175	-5515	Program Operating Supplies	\$74.70
				20177	-5515	Program Operating Supplies	\$74.70
				20176	-5515	Program Operating Supplies	\$48.80
				20178	-5515	Program Operating Supplies	\$48.80
	TXN00018609	TARGET 00011676	\$114.07	20001	-5520	Building Supplies	\$81.72

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018609	TARGET 00011676	\$114.07	20202	-5515	Program Operating Supplies	\$17.98
				20203	-5515	Program Operating Supplies	\$14.37
	TXN00018551	FEDEX 788281169712	\$80.63	20652	-5221	Program Operating Services	\$80.63
	TXN00018627	U OF IL ONLINE PAYMENT	\$211.50	10032	-5203	Training & Education	\$133.00
				10031	-5203	Training & Education	\$78.50
	TXN00018617	ULINE SHIP SUPPLIES	\$78.36	20200	-5515	Program Operating Supplies	\$78.36
	TXN00018636	Discount School Supply	\$77.90	20200	-5515	Program Operating Supplies	\$77.90
	TXN00018667	Discount School Supply	\$77.84	20201	-5515	Program Operating Supplies	\$77.84
	TXN00018723	AMAZON MKTPLACE PMTS	\$74.10	20504	-5545	Costume Supplies	\$74.10
	TXN00018680	DOMINO'S 2886	\$72.89	20507	-5515	Program Operating Supplies	\$72.89
	TXN00018762	AMAZON MKTPLACE PMTS	\$72.59	20504	-5545	Costume Supplies	\$72.59
	TXN00018712	PERSONALIZATION MALL	\$72.44	20908	-5232	Public Relations	\$72.44
	TXN00018838	ROSEWOODWI.COM	\$69.93	20452	-5221	Program Operating Services	\$69.93
	TXN00018573	CDW GOVT #KRF8415	\$69.74	10004	-5511	I/O Devices	\$69.74
	TXN00018864	UNITED 0162925321850	\$69.00	21000	-1409	Prepaid Expense Recreation	\$69.00
	TXN00018588	HOBBY-LOBBY #0195	\$67.38	20507	-5540	Scenery/Lighting/Prop Supplies	\$67.38
	TXN00018770	JEWEL #3519	\$66.88	20178	-5515	Program Operating Supplies	\$66.88
	TXN00018664	AMAZON MKTPLACE PMTS	\$65.94	20203	-5515	Program Operating Supplies	\$65.94
	TXN00018660	AMAZON MKTPLACE PMTS	\$64.99	20642	-5545	Costume Supplies	\$64.99
	TXN00018788	FENCE MAT INTL PIPE	\$63.82	10032	-5520	Building Supplies	\$63.82

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018836	ULINE SHIP SUPPLIES	\$63.23	20500	-5510	Office Supplies	\$63.23
	TXN00018777	PLANNER PADS CO	\$59.44	10001	-5510	Office Supplies	\$59.44
	TXN00018878	CROWN AWARDS INC	\$59.16	20176	-5515	Program Operating Supplies	\$59.16
	TXN00018861	UNITED 0162925315380	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018865	UNITED 0162925316646	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018873	UNITED 0162925321849	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018880	UNITED 0162925316644	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018881	UNITED 0162925316642	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018884	UNITED 0162925316645	\$59.00	21000	-1409	Prepaid Expense Recreation	\$59.00
	TXN00018650	CHICAGO-NORTHSHORE HAD	\$58.75	20507	-5540	Scenery/Lighting/Prop Supplies	\$58.75
	TXN00018575	CDW GOVT #KRD3427	\$57.50	10004	-5511	I/O Devices	\$57.50
	TXN00018863	UNITED 0162925316643	\$57.00	21000	-1409	Prepaid Expense Recreation	\$57.00
	TXN00018874	UNITED 0162925316641	\$57.00	21000	-1409	Prepaid Expense Recreation	\$57.00
	TXN00018703	BIG APPLE BAGELS	\$56.48	20454	-5221	Program Operating Services	\$56.48
	TXN00018553	PAYPAL SUBURBANPAR	\$56.00	20001	-5203	Training & Education	\$56.00
	TXN00018752	NOMAD LACROSSE DISTRIB	\$55.60	20743	-5515	Program Operating Supplies	\$55.60
	TXN00018554	WALGREENS #1593	\$54.95	10001	-1202	Accounts Receivable	\$54.95
	TXN00018647	MENARDS GLENDALE HEIGHTS	\$53.82	20507	-5540	Scenery/Lighting/Prop Supplies	\$53.82
	TXN00018701	JEWEL #3519	\$52.65	10001	-5512	Meeting Expense	\$52.65
	TXN00018763	FIGURE SKATING ONLINE	\$49.99	20651	-5515	Program Operating Supplies	\$49.99

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018759	AMAZON MKTPLACE PMTS	\$49.97	20504	-5545	Costume Supplies	\$49.97
	TXN00018851	WAYFAIR Wayfair	\$49.01	20504	-5540	Scenery/Lighting/Prop Supplies	\$49.01
	TXN00018867	UNITED 0162925315379	\$49.00	21000	-1409	Prepaid Expense Recreation	\$49.00
	TXN00018684	JEWEL #3445	\$46.33	10001	-5512	Meeting Expense	\$46.33
	TXN00018638	CDW GOVT #KSR8948	\$45.90	10004	-5511	I/O Devices	\$45.90
	TXN00018670	JEWEL #3519	\$44.57	20203	-5515	Program Operating Supplies	\$44.57
	TXN00018843	JEWEL #3519	\$44.07	20178	-5515	Program Operating Supplies	\$44.07
	TXN00018649	HOBBY-LOBBY #0195	\$43.26	20507	-5540	Scenery/Lighting/Prop Supplies	\$43.26
	TXN00018656	MARIANOS 00085324	\$42.94	20507	-5515	Program Operating Supplies	\$42.94
	TXN00018677	SALLY BEAUTY #3468	\$42.12	20507	-5545	Costume Supplies	\$42.12
	TXN00018572	GUITAR CENTER #336	\$41.98	20507	-5540	Scenery/Lighting/Prop Supplies	\$41.98
	TXN00018826	JEWEL #3519	\$41.64	20202	-5515	Program Operating Supplies	\$41.64
	TXN00018824	DOLLAR TREE ECOMM	\$40.95	20110	-5515	Program Operating Supplies	\$40.95
	TXN00018858	GURNEE PARK DISTRICT	\$40.00	10001	-5204	Dues, Publications & Subscript	\$40.00
	TXN00018815	TARGET 00032524	\$38.95	20178	-5515	Program Operating Supplies	\$38.95
	TXN00018669	JEWEL #3519	\$38.54	20211	-5515	Program Operating Supplies	\$38.54
	TXN00018682	DUNKIN #353357 Q35	\$37.98	10001	-5512	Meeting Expense	\$37.98
	TXN00018595	MICHAELS STORES 2037	\$37.74	20507	-5540	Scenery/Lighting/Prop Supplies	\$37.74
	TXN00018779	CDW GOVT #KWH3973	\$36.62	10004	-5511	I/O Devices	\$36.62
	TXN00018743	FOUR POINTS HOTEL	\$36.00	20652	-5515	Program Operating Supplies	\$36.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018653	MICHAELS STORES 2037	\$35.44	20507	-5540	Scenery/Lighting/Prop Supplies	\$35.44
	TXN00018652	WM SUPERCENTER #3725	\$35.28	20130	-5515	Program Operating Supplies	\$35.28
	TXN00018654	CDW GOVT #KTC6727	\$34.93	10004	-5511	I/O Devices	\$34.93
	TXN00018599	JEWEL #3519	\$34.87	20211	-5515	Program Operating Supplies	\$34.87
	TXN00018841	MICHAELS.COM	\$34.35	20201	-5515	Program Operating Supplies	\$34.35
	TXN00018566	Yackos of Niles Inc	\$34.00	10001	-1202	Accounts Receivable	\$34.00
	TXN00018596	PAYPAL QMP INC	\$33.99	20504	-5540	Scenery/Lighting/Prop Supplies	\$33.99
	TXN00018825	JEWEL #3519	\$33.89	20211	-5515	Program Operating Supplies	\$33.89
	TXN00018857	THE HOME DEPOT 1987	\$32.83	10004	-5511	I/O Devices	\$32.83
	TXN00018802	USCUTTER INC	\$30.90	10029	-5560	Miscellaneous Supplies	\$30.90
	TXN00018757	MICHAELS STORES 5018	\$30.58	20176	-5515	Program Operating Supplies	\$30.58
	TXN00018721	WALGREENS #4941	\$30.00	20633	-5515	Program Operating Supplies	\$30.00
	TXN00018574	ADOBE STOCK	\$29.99	30000	-5515	Program Operating Supplies	\$29.99
	TXN00018642	AMAZON MKTPLACE PMTS	\$29.70	20200	-5515	Program Operating Supplies	\$29.70
	TXN00018719	BC.BASECAMP 3 3542246	\$29.00	20500	-5221	Program Operating Services	\$29.00
	TXN00018769	MICHAELS.COM	\$27.91	20003	-5510	Office Supplies	\$27.91
	TXN00018866	JEWEL #3519	\$94.85	20001	-5560	Miscellaneous Supplies	\$27.46
				20202	-5515	Program Operating Supplies	\$27.46
				20400	-5515	Program Operating Supplies	\$21.98
				20200	-5515	Program Operating Supplies	\$17.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018758	CARD AND PARTY GIANT	\$27.41	20460	-5515	Program Operating Supplies	\$27.41
	TXN00018577	GOODWILL RETAIL #097	\$27.40	20504	-5540	Scenery/Lighting/Prop Supplies	\$27.40
	TXN00018707	AMAZON MKTPLACE PMTS	\$26.98	20504	-5540	Scenery/Lighting/Prop Supplies	\$26.98
	TXN00018818	EREPLACEMENTPARTS.COM	\$26.86	20500	-5420	Equipment Repairs	\$26.86
	TXN00018811	JEWEL #3519	\$26.72	20176	-5515	Program Operating Supplies	\$26.72
	TXN00018849	Discount School Supply	\$140.76	20200	-5515	Program Operating Supplies	\$114.52
				20176	-5515	Program Operating Supplies	\$26.24
	TXN00018695	MICHAELS STORES 2037	\$25.86	20640	-5515	Program Operating Supplies	\$25.86
	TXN00018776	AMAZON MKTPLACE PMTS	\$25.38	20504	-5545	Costume Supplies	\$25.38
	TXN00018583	WGC FANDANGO	\$25.00	20454	-5515	Program Operating Supplies	\$25.00
	TXN00018672	LASTPASS.COM	\$24.94	10004	-5216	Software Contracts	\$24.94
	TXN00018830	DRI Cisco Systems	\$24.00	10004	-5216	Software Contracts	\$24.00
	TXN00018592	GRILL HOUSE	\$23.60	20644	-5515	Program Operating Supplies	\$23.60
	TXN00018840	WAL-MART #1735	\$194.67	20113	-5515	Program Operating Supplies	\$92.46
				20200	-5515	Program Operating Supplies	\$67.77
				20001	-5560	Miscellaneous Supplies	\$23.40
				20110	-5515	Program Operating Supplies	\$11.04
	TXN00018611	MICHAELS STORES 2037	\$22.98	20202	-5515	Program Operating Supplies	\$22.98
	TXN00018557	MARATHON PETRO54213	\$22.67	10001	-1202	Accounts Receivable	\$22.67
	TXN00018876	CARLSON SCHOOL KITS	\$21.51	20504	-5540	Scenery/Lighting/Prop Supplies	\$21.51
	TXN00018571	JOANN STORES #957	\$21.36	20456	-5515	Program Operating Supplies	\$21.36

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018580	JOANN STORES #2113	\$20.95	20507	-5545	Costume Supplies	\$20.95
	TXN00018717	AMAZON MKTPLACE PMTS	\$20.09	20512	-5515	Program Operating Supplies	\$20.09
	TXN00018570	DOLLAR TREE	\$80.00	20173	-5515	Program Operating Supplies	\$20.00
				20175	-5515	Program Operating Supplies	\$20.00
				20176	-5515	Program Operating Supplies	\$20.00
				20178	-5515	Program Operating Supplies	\$20.00
	TXN00018619	AMAZON MKTPLACE PMTS	\$61.96	20202	-5515	Program Operating Supplies	\$41.97
				20001	-5520	Building Supplies	\$19.99
	TXN00018665	Discount School Supply	\$23.96	20175	-5515	Program Operating Supplies	\$19.98
				20200	-5515	Program Operating Supplies	\$3.98
	TXN00018576	METROMIX CHICAGO	\$19.00	30000	-5233	Advertising	\$19.00
	TXN00018774	AMAZON MKTPLACE PMTS	\$18.68	20113	-5515	Program Operating Supplies	\$18.68
	TXN00018692	TARGET 00011676	\$17.96	20652	-5515	Program Operating Supplies	\$17.96
	TXN00018714	AMAZON MKTPLACE PMTS	\$17.95	10030	-5214	Professional Services	\$17.95
	TXN00018821	AMAZON MKTPLACE PMTS	\$17.95	63400	-5870	Land Improvements	\$17.95
	TXN00018827	AMAZON MKTPLACE PMTS	\$17.95	63400	-5870	Land Improvements	\$17.95
	TXN00018635	THE HOME DEPOT #1943	\$17.92	20507	-5540	Scenery/Lighting/Prop Supplies	\$17.92
	TXN00018814	THE UPS STORE #0986	\$17.85	20500	-5235	Postage	\$17.85
	TXN00018856	TARGET.COM	\$17.84	20001	-5560	Miscellaneous Supplies	\$17.84
	TXN00018725	AMAZON MKTPLACE PMTS	\$17.04	20504	-5545	Costume Supplies	\$17.04
	TXN00018564	THE HOME DEPOT #1904	\$16.97	20507	-5550	Sound Equipment Supplies	\$16.97

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018696	WM SUPERCENTER #1735	\$62.59	20171	-5203	Training & Education	\$18.36
				20001	-5520	Building Supplies	\$16.95
				20450	-5515	Program Operating Supplies	\$14.88
				20454	-5515	Program Operating Supplies	\$8.46
				20460	-5515	Program Operating Supplies	\$3.94
	TXN00018694	CARD AND PARTY GIANT	\$58.44	20201	-5515	Program Operating Supplies	\$16.47
				20202	-5515	Program Operating Supplies	\$16.03
				20460	-5515	Program Operating Supplies	\$15.12
				20203	-5515	Program Operating Supplies	\$10.82
	TXN00018598	JOANN STORES #2113	\$16.44	20507	-5545	Costume Supplies	\$16.44
	TXN00018746	AMAZON.COM AMZN.COM/BILL	\$16.40	20642	-5515	Program Operating Supplies	\$16.40
	TXN00018819	JEWEL #3519	\$16.17	20004	-5525	Equipment Supplies	\$16.17
	TXN00018629	TWICE IS NICE LLC	\$16.16	20507	-5540	Scenery/Lighting/Prop Supplies	\$16.16
	TXN00018742	THE HOME DEPOT 1904	\$31.96	20504	-5550	Sound Equipment Supplies	\$15.98
				20507	-5550	Sound Equipment Supplies	\$15.98
	TXN00018738	MARIANOS 00085324	\$15.49	20507	-5515	Program Operating Supplies	\$15.49
	TXN00018613	GOODWILL RETAIL #084	\$15.39	20507	-5540	Scenery/Lighting/Prop Supplies	\$15.39
	TXN00018868	FACEBK 9QQL8D2GB2	\$15.00	30000	-5233	Advertising	\$15.00
	TXN00018855	STAPLES 00116129	\$14.99	20110	-5515	Program Operating Supplies	\$14.99
	TXN00018621	GOODWILL RETAIL #080	\$14.97	20507	-5540	Scenery/Lighting/Prop Supplies	\$14.97
	TXN00018633	OFFICE DEPOT #2623	\$14.96	20507	-5540	Scenery/Lighting/Prop Supplies	\$14.96

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018565	7-ELEVEN 34199	\$14.08	10001	-1202	Accounts Receivable	\$14.08
	TXN00018728	JEWEL #3519	\$44.99	20202	-5515	Program Operating Supplies	\$22.93
				20201	-5515	Program Operating Supplies	\$13.31
				20203	-5515	Program Operating Supplies	\$8.75
	TXN00018651	DOLLAR TREE	\$13.00	20454	-5515	Program Operating Supplies	\$13.00
	TXN00018610	GOODWILL RETAIL #156	\$12.97	20507	-5540	Scenery/Lighting/Prop Supplies	\$12.97
	TXN00018552	JEWEL #3282	\$12.67	10001	-1202	Accounts Receivable	\$12.67
	TXN00018646	AMAZON MKTPLACE PMTS	\$12.58	20652	-5515	Program Operating Supplies	\$12.58
	TXN00018883	Amazon.com	\$12.50	20001	-5510	Office Supplies	\$12.50
	TXN00018697	DOLLAR TREE	\$12.00	20454	-5515	Program Operating Supplies	\$12.00
	TXN00018882	FACEBK 37MJQCSN92	\$11.90	20899	-5233	Advertising	\$11.90
	TXN00018675	AMAZON MKTPLACE PMTS	\$11.88	20460	-5515	Program Operating Supplies	\$11.88
	TXN00018706	JEWEL #3519	\$11.67	20211	-5515	Program Operating Supplies	\$11.67
	TXN00018755	JEWEL #3519	\$11.63	20211	-5515	Program Operating Supplies	\$11.63
	TXN00018832	JEWEL #3519	\$11.16	20203	-5515	Program Operating Supplies	\$11.16
	TXN00018632	AMAZON MKTPLACE PMTS	\$11.01	20652	-5515	Program Operating Supplies	\$11.01
	TXN00018594	AmazonPrime Membership	\$10.99	20500	-5204	Dues, Publications & Subscript	\$10.99
	TXN00018685	AmazonPrime Membership	\$10.99	20003	-5221	Program Operating Services	\$10.99
	TXN00018850	MICHAELS STORES 5019	\$10.19	20504	-5545	Costume Supplies	\$10.19
	TXN00018608	JOANN STORES #957	\$9.58	20202	-5515	Program Operating Supplies	\$9.58

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018812	MICHAELS.COM	\$9.38	20003	-5510	Office Supplies	\$9.38
	TXN00018842	CARD AND PARTY GIANT	\$39.83	20113	-5515	Program Operating Supplies	\$30.84
				20110	-5515	Program Operating Supplies	\$8.99
	TXN00018648	HOBBY-LOBBY #0195	\$8.38	20507	-5540	Scenery/Lighting/Prop Supplies	\$8.38
	TXN00018626	DOLLAR TREE	\$8.00	20203	-5515	Program Operating Supplies	\$8.00
	TXN00018681	DOLLAR TREE	\$8.00	20201	-5515	Program Operating Supplies	\$8.00
	TXN00018822	FOUR POINTS HOTEL	\$7.92	20652	-5221	Program Operating Services	\$7.92
	TXN00018860	FACEBK 6NZZ7EWAV2	\$7.21	20908	-5214	Professional Services	\$7.21
	TXN00018691	DOLLAR TREE	\$7.00	20175	-5515	Program Operating Supplies	\$7.00
	TXN00018657	PAYPAL WENCHUNLIN	\$6.13	20908	-5515	Program Operating Supplies	\$6.13
	TXN00018710	REDS GARDEN CENTER	\$5.99	20201	-5515	Program Operating Supplies	\$5.99
	TXN00018807	WM SUPERCENTER #1735	\$36.86	20456	-5515	Program Operating Supplies	\$20.91
				20176	-5515	Program Operating Supplies	\$9.97
				20175	-5515	Program Operating Supplies	\$5.98
	TXN00018559	HOBBY-LOBBY #0195	\$5.70	20456	-5515	Program Operating Supplies	\$5.70
	TXN00018773	PP Northbrook Public Libr	\$5.60	20505	-5515	Program Operating Supplies	\$5.60
	TXN00018668	AMAZON MKTPLACE PMTS	\$5.59	20202	-5515	Program Operating Supplies	\$5.59
	TXN00018578	WAL-MART #1735	\$67.15	20175	-5515	Program Operating Supplies	\$47.15
				20173	-5515	Program Operating Supplies	\$5.00
				20176	-5515	Program Operating Supplies	\$5.00
				20177	-5515	Program Operating Supplies	\$5.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018578	WAL-MART #1735	\$67.15	20178	-5515	Program Operating Supplies	\$5.00
	TXN00018639	REDS GARDEN CENTER	\$5.00	20202	-5515	Program Operating Supplies	\$5.00
	TXN00018555	FEDEX 900218296412	\$4.39	20652	-5221	Program Operating Services	\$4.39
	TXN00018581	SUNSET FOODS #2	\$3.29	20175	-5515	Program Operating Supplies	\$3.29
	TXN00018772	JEWEL #3519	\$7.98	20201	-5515	Program Operating Supplies	\$3.03
				20202	-5515	Program Operating Supplies	\$2.95
				20203	-5515	Program Operating Supplies	\$2.00
	TXN00018644	ACT NORTHBROOKPDIST	\$3.00	20631	-4603	Equipment Rental	\$3.00
	TXN00018556	JEWEL #3282	\$1.10	10001	-1202	Accounts Receivable	\$1.10
	TXN00018637	APL ITUNES.COM/BILL	\$0.99	30000	-5241	Voice/Data	\$0.99
	TXN00018612	JEWEL #3519	\$30.76	20454	-5515	Program Operating Supplies	\$23.99
				20202	-5515	Program Operating Supplies	\$5.98
				20001	-5520	Building Supplies	\$0.79
	TXN00018708	CLAIM ADJ/JEWEL #3282	(\$1.10)	10001	-1202	Accounts Receivable	(\$1.10)
	TXN00018590	WAL-MART #1735	(\$2.94)	20201	-5515	Program Operating Supplies	(\$2.94)
	TXN00018718	PERSONALIZATION MALL	(\$3.48)	20908	-5232	Public Relations	(\$3.48)
	TXN00018634	AMAZON MKTPLACE PMTS	(\$9.11)	20642	-5545	Costume Supplies	(\$9.11)
	TXN00018693	CLAIM ADJ/JEWEL #3282	(\$12.67)	10001	-1202	Accounts Receivable	(\$12.67)
	TXN00018690	CLAIM ADJ/7-ELEVEN 34199	(\$14.08)	10001	-1202	Accounts Receivable	(\$14.08)
	TXN00018616	JOANN STORES #957	(\$16.51)	20456	-5515	Program Operating Supplies	(\$16.51)
	TXN00018699	CLAIM ADJ/MARATHON PETRO5	(\$22.67)	10001	-1202	Accounts Receivable	(\$22.67)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
BOA - P CARD	TXN00018614	MICHAELS STORES 2037	(\$25.22)	20202	-5515	Program Operating Supplies	(\$25.22)
	TXN00018750	PALOS SPORTS	(\$29.98)	20748	-5515	Program Operating Supplies	(\$29.98)
	TXN00018698	CLAIM ADJ/YACKOS OF NILES	(\$34.00)	10001	-1202	Accounts Receivable	(\$34.00)
	TXN00018704	CLAIM ADJ/WALGREENS #1593	(\$54.95)	10001	-1202	Accounts Receivable	(\$54.95)
	TXN00018567	AMAZON MKTPLACE PMTS	(\$61.49)	20642	-5545	Costume Supplies	(\$61.49)
	TXN00018618	AMAZON MKTPLACE PMTS	(\$63.76)	20642	-5545	Costume Supplies	(\$63.76)
Vendor Total:							\$96,448.06
Park District Risk Managment Agency	1117016H	November Health Insurance	\$65,284.03	20007	-5140	Health Insurance Premiums	\$8,330.76
				20001	-5140	Health Insurance Premiums	\$8,012.89
				20003	-5140	Health Insurance Premiums	\$7,049.20
				20500	-5140	Health Insurance Premiums	\$5,412.25
				10001	-5140	Health Insurance Premiums	\$4,182.23
				10002	-5140	Health Insurance Premiums	\$3,727.67
				20908	-5140	Health Insurance Premiums	\$3,686.32
				30000	-5140	Health Insurance Premiums	\$3,670.61
				10004	-5140	Health Insurance Premiums	\$2,734.27
				20915	-5140	Health Insurance Premiums	\$2,482.37
				10003	-5140	Health Insurance Premiums	\$2,308.00
				20899	-5140	Health Insurance Premiums	\$2,275.23
				20909	-5140	Health Insurance Premiums	\$2,179.47
				10030	-5140	Health Insurance Premiums	\$1,876.46
				10031	-5140	Health Insurance Premiums	\$1,794.71
				10029	-5140	Health Insurance Premiums	\$1,225.22

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Park District Risk Managment Agency	1117016H	November Health Insurance	\$65,284.03	20000	-5140	Health Insurance Premiums	\$945.30
				20450	-5140	Health Insurance Premiums	\$920.42
				10033	-5140	Health Insurance Premiums	\$911.51
				10032	-5140	Health Insurance Premiums	\$672.53
				20004	-5140	Health Insurance Premiums	\$670.71
				10001	-2309	PDRMA Voluntary Life Insurance	\$215.90
				Vendor Total:			\$65,284.03
Constellation Energy Services, Inc	10508687901	1730 Pfingsten-10/25-11/21	\$12,801.85	20004	-5243	Electricity	\$12,801.85
	9869415301	1730 Pfingsten-9/22-10/25	\$12,217.30	20004	-5243	Electricity	\$12,217.30
	9837730701	3323 Walters-9/15-10/18	\$4,053.88	20001	-5243	Electricity	\$4,053.88
	10102510201	3323 Walters-10/18-11/14	\$3,572.87	20001	-5243	Electricity	\$3,572.87
	9862118801	MAC-9/22-10/24	\$4,313.25	20007	-5243	Electricity	\$2,176.03
				10029	-5243	Electricity	\$1,412.59
				20721	-5243	Electricity	\$724.63
	10102937801	545 Academy-10/16-11/14	\$2,715.58	10029	-5243	Electricity	\$1,629.35
				10001	-5243	Electricity	\$1,086.23
	10102509601	TPPF-10/18-11/14	\$1,684.60	10029	-5243	Electricity	\$842.30
				20007	-5243	Electricity	\$589.61
				20917	-5243	Electricity	\$252.69
	9837728501	TPPF-9/15-10/18	\$1,631.56	10029	-5243	Electricity	\$815.78
				20007	-5243	Electricity	\$571.05

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services, Inc	9837728501	TPPF-9/15-10/18	\$1,631.56	20917	-5243	Electricity	\$244.73
	10102943301	3401 Dundee-10/16-11/14	\$792.41	20910	-5243	Electricity	\$792.41
	10094249301	Wood Oaks Tennis-10/13-11/13	\$368.31	10029	-5243	Electricity	\$368.31
	10501356301	1225 Cedar-10/20-11/20	\$322.69	20007	-5243	Electricity	\$322.69
	9804492101	1776 Walters-9/13-10/12	\$187.80	10001	-1202	Accounts Receivable	\$187.80
	10102938901	Stonegate-10/16-11/14	\$40.70	10029	-5243	Electricity	\$40.70
	10087807201	Oakwood/Walnut-10/12-11/10	\$38.73	10029	-5243	Electricity	\$38.73
	9934297601	Hampton Basin-10/11-11/9	\$25.07	10029	-5243	Electricity	\$25.07
	10102942001	Greenfield Park-10/16-11/14	\$21.46	10029	-5243	Electricity	\$21.46
					Vendor Total:	\$44,788.06	
Stucky Construction Co.	16009-12	Sports Center Pool Renovation	\$41,598.02	63000	-5825	Park Amenities	\$41,598.02
						Vendor Total:	\$41,598.02
MOE Funds	39305-12/11/17	January 2018 Health Insurance	\$32,800.00	10001	-1401	Prepaid Expense Insurance	\$32,800.00
						Vendor Total:	\$32,800.00
House of Doors, Inc.	205813	Overhead Door Replacement-545	\$25,691.00	63000	-5815	Administrative Projects	\$23,691.00
				47000	-5825	Park Amenities	\$2,000.00
						Vendor Total:	\$25,691.00
Village Of Northbrook	0000000206	Asphalt Pathway at West Park	\$19,119.30	63000	-5825	Park Amenities	\$19,119.30
	12/1/17	Water-10/23-11/21	\$2,205.15	10029	-5242	Water	\$871.53
				20004	-5242	Water	\$785.35
				20001	-5242	Water	\$201.55

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Village Of Northbrook	12/1/17	Water-10/23-11/21	\$2,205.15	20910	-5242	Water	\$196.35
				10001	-5242	Water	\$125.10
				20007	-5242	Water	\$13.90
				20721	-5242	Water	\$6.95
				20918	-5242	Water	\$4.42
				Vendor Total:			\$21,324.45
NSSRA	10	Capital Fund Contribution	\$18,984.59	47000	-5226	NSSRA Member Contributions	\$18,984.59
				Vendor Total:			\$18,984.59
CORE Mechanical, Inc.	14909	Sports Center RTU Replacement	\$18,495.00	63000	-5820	Buildings & Improvements	\$18,495.00
				Vendor Total:			\$18,495.00
JP Morgan Chase Bank NA	NOV 2017	VARIOUS CHARGES NOV 2017	\$14,272.08	20500	-5215	Bank Fees/Charges	\$3,948.40
				20908	-5228	Misc Contractual Services	\$3,741.00
				10004	-5241	Voice/Data	\$1,761.14
				10004	-5223	Equipment Maintenance Services	\$1,135.73
				20001	-5223	Equipment Maintenance Services	\$666.87
				10002	-5204	Dues, Publications & Subscript	\$435.00
				30000	-5204	Dues, Publications & Subscript	\$360.00
				20007	-5223	Equipment Maintenance Services	\$343.86
				20003	-5223	Equipment Maintenance Services	\$284.84
				10002	-5204	Dues, Publications & Subscript	\$280.00
				10004	-5241	Voice/Data	\$254.85
				20899	-5223	Equipment Maintenance Services	\$153.70
				10001	-5510	Office Supplies	\$122.29

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JP Morgan Chase Bank NA	NOV 2017	VARIOUS CHARGES NOV 2017	\$14,272.08	20001	-5510	Office Supplies	\$106.24
				20003	-5510	Office Supplies	\$85.01
				10003	-5232	Public Relations	\$74.50
				10001	-5510	Office Supplies	\$68.77
				10004	-5241	Voice/Data	\$65.92
				10029	-5510	Office Supplies	\$54.97
				10001	-5510	Office Supplies	\$37.76
				10002	-5510	Office Supplies	\$35.24
				20001	-5510	Office Supplies	\$34.77
				20500	-5510	Office Supplies	\$32.88
				10029	-5510	Office Supplies	\$30.79
				10001	-5510	Office Supplies	\$30.65
				10001	-5512	Meeting Expense	\$28.00
				10001	-5510	Office Supplies	\$26.11
				10001	-5512	Meeting Expense	\$24.45
				10003	-5510	Office Supplies	\$23.78
				20003	-5510	Office Supplies	\$19.99
				10001	-5510	Office Supplies	\$15.12
				10001	-5510	Office Supplies	\$14.32
				10002	-5227	Transportation/Mileage Reimb	\$13.00
				30000	-5510	Office Supplies	\$11.89
				10001	-5510	Office Supplies	\$11.10
				20003	-5510	Office Supplies	\$10.60
				30000	-5204	Dues, Publications & Subscript	\$9.51

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JP Morgan Chase Bank NA	NOV 2017	VARIOUS CHARGES NOV 2017	\$14,272.08	20001	-5510	Office Supplies	\$5.99
				10002	-5510	Office Supplies	\$5.99
				20003	-5510	Office Supplies	(\$7.64)
				10001	-5510	Office Supplies	(\$85.31)
				Vendor Total:			\$14,272.08
Graf Tree Care, Inc.	10264	Tree Inventory	\$13,575.00	10030	-5214	Professional Services	\$13,575.00
				Vendor Total:			\$13,575.00
W-T Group, LLC	M17093-1	Sports Center Mechanical Systems Evaluation	\$13,100.00	10029	-5214	Professional Services	\$13,100.00
				Vendor Total:			\$13,100.00
FGM Architects	17-2386.01-1	Sports Center Remodel	\$12,577.50	63000	-5820	Buildings & Improvements	\$12,577.50
				Vendor Total:			\$12,577.50
Rieke Office Interiors	040782	Theatre Lobby Furniture	\$11,760.00	20001	-5515	Program Operating Supplies	\$5,060.00
				20001	-5561	Furn & Fix < 10K	\$3,500.00
				20001	-5562	Equipment < 10K	\$3,200.00
				Vendor Total:			\$11,760.00
Action Printing	245577	Winter Guide	\$11,098.04	30000	-5234	Printing	\$11,098.04
				Vendor Total:			\$11,098.04
Glenbrook Racquet Club	Fall 2017	Fall Classes	\$9,654.00	20791	-5213	Independent Contractor Service	\$9,654.00
				Vendor Total:			\$9,654.00
Conserv Fs, Incorporated	101006824	Unleaded Gasoline	\$3,498.65	10033	-5535	Fuel Supplies	\$3,498.65
	65044012	Topdress Mix	\$1,350.77	63000	-5825	Park Amenities	\$1,350.77
	101006823	Diesel Fuel	\$1,185.46	20911	-5535	Fuel Supplies	\$1,185.46
	101006822	Unleaded Gasoline	\$1,059.23	20911	-5535	Fuel Supplies	\$1,059.23

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Conserv Fs, Incorporated	65043942	Ballfield Supplies	\$1,445.45	63000	-5825	Park Amenities	\$952.95
				10031	-5532	Athletic Field Supplies	\$492.50
	65044413	Ballfield Renovation	\$837.00	63000	-5825	Park Amenities	\$837.00
				Vendor Total:			\$9,376.56
Ratio Architects, Inc.	17129.000-25765	SCC Market Analysis	\$8,500.00	63400	-5815	Administrative Projects	\$8,500.00
				Vendor Total:			\$8,500.00
Robbins Schwartz	277973	Professional Services-October	\$7,089.00	10001	-5211	Legal Services	\$7,089.00
				Vendor Total:			\$7,089.00
Intelli-Building Control & Solutions, LLC	1687	Ammonia Detection System Installed-SC	\$6,000.00	63000	-5820	Buildings & Improvements	\$6,000.00
				Vendor Total:			\$6,000.00
Sterling Network Integration Incorporated	*071201	Software Upgrade	\$3,775.00	63000	-5815	Administrative Projects	\$3,775.00
	281101	Software Upgrade	\$1,962.50	63000	-5815	Administrative Projects	\$1,962.50
	041206	Cables	\$152.61	10004	-5511	I/O Devices	\$152.61
	Vendor Total:						\$5,890.11
Constellation Energy Services-Natural Gas LLC	2152905-1	Natural Gas-10/1-10/31	\$5,504.68	20004	-5244	Natural Gas	\$3,439.65
				20910	-5244	Natural Gas	\$612.70
				20001	-5244	Natural Gas	\$591.28
				10029	-5244	Natural Gas	\$323.75
				20007	-5244	Natural Gas	\$228.44
				10001	-5244	Natural Gas	\$215.83
				20721	-5244	Natural Gas	\$93.03

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Constellation Energy Services-Natural Gas LLC	2180286	Natural Gas-10/5-11/2	\$356.69	20910	-5244	Natural Gas	\$289.35
				10029	-5244	Natural Gas	\$67.34
				Vendor Total:			\$5,861.37
Spartan FC	137	Summer Program	\$2,224.25	20751	-5213	Independent Contractor Service	\$2,224.25
	136*	Spring Soccer 2017	\$1,695.75	20751	-5213	Independent Contractor Service	\$1,695.75
	136	Spring Soccer 2017	\$1,662.50	20751	-5213	Independent Contractor Service	\$1,662.50
			Vendor Total:			\$5,582.50	
Northbrook Hockey League	12/19/17	Instructional Hockey Classes-Fall Session	\$3,582.60	20600	-5213	Independent Contractor Service	\$3,582.60
	10/24/17	Fall Hockey Classes	\$1,974.00	20600	-5213	Independent Contractor Service	\$1,974.00
			Vendor Total:			\$5,556.60	
Hawthorne Strategy Group	NBPD002	Communications/PR/Media Releases	\$5,440.00	30000	-5232	Public Relations	\$5,440.00
							Vendor Total:
Illinois Girl's Lacrosse Association	975	Fall House League	\$5,349.75	20743	-5213	Independent Contractor Service	\$5,349.75
							Vendor Total:
RMC Incorporated	S12058263	B Rink Dehumidifer Repair	\$4,926.00	63000	-5820	Buildings & Improvements	\$4,926.00
							Vendor Total:
Soil And Material Consultants	41875	Sports Center Pool Renovation	\$4,877.50	63000	-5825	Park Amenities	\$4,877.50
							Vendor Total:
WXLINE, LLC	5225	Factory Service on Strike Guard	\$2,135.00	20910	-5420	Equipment Repairs	\$2,135.00
	5226	Strike Guard Serviced	\$2,135.00	10032	-5420	Equipment Repairs	\$2,135.00
	Vendor Total:			\$4,270.00			

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Murphy Paving and Sealcoating, Inc	17-0927	Cart Path Repairs	\$3,900.00	20911	-5228	Misc Contractual Services	\$3,900.00
Vendor Total:							\$3,900.00
Turfmasters Chicagoland	12/08/17	Indoor Simulator Enclosure	\$3,850.00	20915	-5840	Equipment	\$3,850.00
Vendor Total:							\$3,850.00
Reinders, Incorporated	1713634-00	Fungicide	\$1,856.65	20909	-5530	Grounds Supplies	\$1,856.65
	1716682-00	Repair Parts	\$526.75	20911	-5525	Equipment Supplies	\$526.75
	1714100-00	Repair Parts	\$501.73	20911	-5535	Fuel Supplies	\$501.73
	1716575-00	Repair Parts	\$359.12	20911	-5525	Equipment Supplies	\$359.12
	1714707-00	Repair Parts	\$280.66	20911	-5525	Equipment Supplies	\$280.66
	4251975-00	Irrigation Parts	\$71.78	20909	-5522	Plumbing/Irrigation	\$71.78
	1714707-01	Repair Parts	\$29.76	20911	-5525	Equipment Supplies	\$29.76
	1712139-02	Repair Parts	\$22.22	20911	-5525	Equipment Supplies	\$22.22
	1714100-01	Repair Parts	\$11.11	20911	-5525	Equipment Supplies	\$11.11
Vendor Total:							\$3,659.78
Tyler Technologies, Inc.	025-207155	Incode Rollout	\$2,699.00	63000	-5815	Administrative Projects	\$2,699.00
	045-207196	Incode Rollout	\$950.00	63000	-5815	Administrative Projects	\$950.00
Vendor Total:							\$3,649.00
Clesen ProTurf Solutions LLC	329000	Irrigation Parts	\$3,517.04	20909	-5522	Plumbing/Irrigation	\$3,517.04
	329081	Irrigation Parts	\$36.94	20909	-5522	Plumbing/Irrigation	\$36.94
Vendor Total:							\$3,553.98

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
All American Awards & Apparel, Inc.	1006100	Winter Welcome Awards	\$3,520.50	20653	-5515	Program Operating Supplies	\$3,520.50
Vendor Total:							\$3,520.50
Whitewater West Industries, LTD.	035927	MAC Water Playground Inspection	\$3,500.00	20721	-5410	Building Repairs	\$3,500.00
Vendor Total:							\$3,500.00
Home Depot Credit Services	4022302	Scenery	\$432.12	20504	-5540	Scenery/Lighting/Prop Supplies	\$432.12
	9015824	Tools	\$362.94	20001	-5518	Tools/Hardware	\$362.94
	1024030	Scenery	\$228.67	20504	-5540	Scenery/Lighting/Prop Supplies	\$228.67
	3022102	Electrical Supplies	\$207.13	63000	-5870	Land Improvements	\$207.13
	8023143	Scenery	\$174.86	20504	-5540	Scenery/Lighting/Prop Supplies	\$174.86
	2097899	Electrical Supplies	\$137.92	20001	-5521	Electrical Supplies	\$137.92
	9024367	Scenery and Sound Supplies	\$155.38	20504	-5540	Scenery/Lighting/Prop Supplies	\$115.44
				20504	-5550	Sound Equipment Supplies	\$39.94
	7874097	Hoses	\$110.29	10032	-5522	Plumbing/Irrigation	\$110.29
	2031905	Winterization Supplies	\$104.16	10032	-5522	Plumbing/Irrigation	\$104.16
	4032424	Paint Supplies	\$198.41	20001	-5520	Building Supplies	\$99.21
				20004	-5520	Building Supplies	\$99.20
	4064835	Tools	\$96.50	10032	-5518	Tools/Hardware	\$96.50
	8024542	Building Supplies	\$88.11	10032	-5520	Building Supplies	\$88.11
	9022931	Building Supplies	\$87.06	20721	-5520	Building Supplies	\$87.06
	1023973	Building Supplies	\$61.85	10032	-5520	Building Supplies	\$61.85
	5024908	Scenery	\$56.91	20504	-5540	Scenery/Lighting/Prop Supplies	\$56.91

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	3022491	Electrical Supplies	\$51.21	10032	-5521	Electrical Supplies	\$51.21
	1024097	Building Supplies	\$47.62	20001	-5520	Building Supplies	\$47.62
	8032809	Caulk	\$36.12	10032	-5520	Building Supplies	\$36.12
	4025111	Electrical Supplies	\$32.01	20001	-5521	Electrical Supplies	\$32.01
	1023942	Marking Paint	\$26.88	10031	-5530	Grounds Supplies	\$26.88
	2033085	Athletic Field Supplies	\$26.80	10031	-5532	Athletic Field Supplies	\$26.80
	4011164	Electrical Supplies	\$22.61	20001	-5521	Electrical Supplies	\$22.61
	5020566	Hardware	\$22.41	10032	-5518	Tools/Hardware	\$22.41
	3070306	Tools	\$22.15	10032	-5518	Tools/Hardware	\$22.15
	8023150	Building Supplies	\$20.78	20721	-5520	Building Supplies	\$20.78
	2025342	Scenery	\$14.95	20504	-5540	Scenery/Lighting/Prop Supplies	\$14.95
	5022153	Building Supplies	\$11.74	10032	-5520	Building Supplies	\$11.74
	1071348	Building Supplies	\$10.97	10032	-5520	Building Supplies	\$10.97
	9071496	Building Supplies	\$10.32	20910	-5520	Building Supplies	\$10.32
	1024008	Building Supplies and Tools	\$27.95	20004	-5518	Tools/Hardware	\$18.97
				20004	-5520	Building Supplies	\$8.98
	8024534	Caulk	\$8.27	10032	-5520	Building Supplies	\$8.27
	0024195	Building Supplies and Tools	\$137.50	20001	-5518	Tools/Hardware	\$129.94
				20001	-5520	Building Supplies	\$7.56
	0071445	Building Supplies	\$6.90	20001	-5520	Building Supplies	\$6.90
	2021286	HVAC Supplies	\$4.52	10032	-5524	HVAC	\$4.52
	7670579	Return	(\$6.50)	10032	-5520	Building Supplies	(\$6.50)

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Home Depot Credit Services	OAC-000000054	Credit on Account	(\$16.97)	20507	-5550	Sound Equipment Supplies	(\$16.97)
Vendor Total:							\$3,020.55
Electro Painting & Refurbishing, Inc.	24304	Painting of NSC Lockers	\$2,958.00	63000	-5820	Buildings & Improvements	\$2,958.00
Vendor Total:							\$2,958.00
Penny Randel	9/30/17	Reimbursement for NRPA Congress Expenses	\$2,541.17	10001	-5202	Board Conference/Events	\$2,541.17
	12/5/17	Mileage Reimbursement	\$181.90	10001	-5227	Transportation/Mileage Reimb	\$181.90
Vendor Total:							\$2,723.07
Airwatch, LLC	AWUS-79838	Service Renewal for Cell Phones-8/21/17-8/20/18	\$2,624.00	10004	-5216	Software Contracts	\$2,624.00
Vendor Total:							\$2,624.00
Lakeshore Recycling Systems	0003789878	Trash Disposal	\$2,594.00	10031	-5222	Building Maintenance Services	\$1,866.00
				20910	-5222	Building Maintenance Services	\$334.00
				20004	-5222	Building Maintenance Services	\$167.00
				20001	-5222	Building Maintenance Services	\$142.00
				20007	-5222	Building Maintenance Services	\$85.00
Vendor Total:							\$2,594.00
Baseline Youth Sports, Inc.	11/6/17	Basketball Referee Services for November	\$2,571.00	20747	-5213	Independent Contractor Service	\$1,856.00
				20766	-5213	Independent Contractor Service	\$715.00
Vendor Total:							\$2,571.00
Air Cleaning Specialists, Inc.	174684	HVAC Filters	\$2,503.80	10001	-1302	Parks & Properties Inventory	\$2,077.80
				20910	-5524	HVAC	\$426.00
	174756	HVAC Filters	\$33.60	10001	-1302	Parks & Properties Inventory	\$33.60
Vendor Total:							\$2,537.40

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
ECO-CLEAN Maintenance	6624	Cleaning Service-November	\$2,510.00	20910	-5222	Building Maintenance Services	\$1,085.00
				10032	-5222	Building Maintenance Services	\$900.00
				20007	-5222	Building Maintenance Services	\$525.00
				Vendor Total:			\$2,510.00
K & S Sprinklers Incorporated	109432	Fire Pump Repacked	\$1,296.00	20004	-5410	Building Repairs	\$1,296.00
	109445	Fire Pump Inspection	\$550.00	20004	-5218	Inspection Services	\$550.00
	109408	Sprinkler Inspection-Sports Center	\$180.00	20004	-5218	Inspection Services	\$180.00
	109410	Sprinkler Inspection-Leisure Center	\$180.00	20001	-5218	Inspection Services	\$180.00
	109481	Sprinkler Inspection-545	\$180.00	10032	-5218	Inspection Services	\$180.00
Vendor Total:							\$2,386.00
Russo's Power Equipment Incorporated	4551676	Repair Parts	\$2,242.67	20911	-5525	Equipment Supplies	\$1,400.00
				10033	-5525	Equipment Supplies	\$842.67
	4435667	Repair Parts	\$11.18	10033	-5525	Equipment Supplies	\$11.18
Vendor Total:							\$2,253.85
Red's Garden Center	65895	Sod	\$627.60	10031	-5532	Athletic Field Supplies	\$627.60
	66117	Grass Seed	\$400.50	47000	-5825	Park Amenities	\$400.50
	66159	ADA Asphalt Path	\$264.00	47000	-5825	Park Amenities	\$264.00
	66171	ADA Asphalt Path	\$264.00	47000	-5825	Park Amenities	\$264.00
	66186	ADA Asphalt Path	\$264.00	47000	-5825	Park Amenities	\$264.00
	66823	Topsoil	\$132.00	47000	-5825	Park Amenities	\$132.00
	66937	Sod	\$92.55	10031	-5532	Athletic Field Supplies	\$92.55

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Red's Garden Center	66041	Sod	\$74.70	10031	-5532	Athletic Field Supplies	\$74.70
	66068	Sod	\$74.70	10031	-5532	Athletic Field Supplies	\$74.70
	66042	Topsoil	\$48.83	10031	-5532	Athletic Field Supplies	\$48.83
	65951	Pallets Returned	(\$36.00)	10031	-5532	Athletic Field Supplies	(\$36.00)
Vendor Total: -----							\$2,206.88
Klein Video Services, Incorporated	4801	Cast Videos	\$2,060.00	20507	-5515	Program Operating Supplies	\$2,060.00
	Vendor Total: -----						
Challenger Sports	0008932-IN	Summer Camp	\$2,015.00	20751	-5213	Independent Contractor Service	\$2,015.00
	Vendor Total: -----						
Arthur Clesen, Incorporated	329595	Fertilizer and Herbicide	\$1,487.00	10031	-5530	Grounds Supplies	\$1,487.00
	330171	Fungicide	\$247.28	10031	-5532	Athletic Field Supplies	\$247.28
	330011	ADA Path Installation	\$136.75	47000	-5825	Park Amenities	\$136.75
	330024	Grounds Supplies	\$136.75	47000	-5825	Park Amenities	\$98.88
				10031	-5530	Grounds Supplies	\$37.87
Vendor Total: -----							\$2,007.78
Lauterbach & Amen,LLP	25508	Final Billing-2017 Audit	\$2,000.00	52000	-5212	Auditing Services	\$2,000.00
	Vendor Total: -----						
Rocco Vino's CS/EG	8074	Lunch with Santa	\$715.00	20110	-5213	Independent Contractor Service	\$715.00
	8073	Breakfast with Santa	\$650.00	20110	-5213	Independent Contractor Service	\$650.00
	8075	Staff End of Year Lunch-J.Kentjen Retirement	\$495.00	20908	-5221	Program Operating Services	\$495.00
Vendor Total: -----							\$1,860.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Life Fitness	80075969	Warranty for Fitness Equipment	\$1,746.00	63000	-5820	Buildings & Improvements	\$1,746.00
Vendor Total:							\$1,746.00
Standard Industrial & Auto Equip., Inc.	WO-1694	Lift Repair	\$690.00	10033	-5420	Equipment Repairs	\$690.00
	WO-1739	Lift Inspection-545	\$685.00	10033	-5218	Inspection Services	\$685.00
	WO-1767	Lift Inspection-3401 Dundee	\$300.00	20911	-5218	Inspection Services	\$300.00
Vendor Total:							\$1,675.00
Patten Industries, Incorporated	C2145401	Compressor Rental	\$1,669.00	20911	-5252	Equipment Rental	\$1,669.00
Vendor Total:							\$1,669.00
Nutoys Leisure Products	47066	Park Bench-Donation	\$1,662.00	10031	-5515	Program Operating Supplies	\$1,662.00
Vendor Total:							\$1,662.00
Napa Auto Parts - Wheeling	461460	Repair Parts	\$304.40	10033	-5525	Equipment Supplies	\$304.40
	462927	Repair Parts	\$199.47	20911	-5525	Equipment Supplies	\$165.99
				20911	-5535	Fuel Supplies	\$33.48
	463150	Battery	\$116.28	10033	-5525	Equipment Supplies	\$116.28
	460952	Tools	\$71.98	20911	-5518	Tools/Hardware	\$71.98
	459944	2 Cycle Oil	\$68.40	20911	-5535	Fuel Supplies	\$68.40
	463956	Shop Chemicals	\$61.44	10033	-5535	Fuel Supplies	\$61.44
	463013	Repair Parts	\$55.40	20911	-5525	Equipment Supplies	\$55.40
	460339	Battery	\$54.99	20911	-5525	Equipment Supplies	\$54.99
	460340	Battery	\$54.99	20911	-5525	Equipment Supplies	\$54.99
	461335	Repair Parts	\$51.92	10033	-5534	Vehicle Supplies	\$51.92
	460389	Repair Parts	\$49.45	10033	-5534	Vehicle Supplies	\$49.45

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Napa Auto Parts - Wheeling	460295	Battery	\$45.99	10033	-5525	Equipment Supplies	\$45.99
	463946	Repair Parts	\$43.45	20911	-5525	Equipment Supplies	\$43.45
	461274	Repair Parts/Oil	\$46.42	10033	-5534	Vehicle Supplies	\$41.28
				10033	-5535	Fuel Supplies	\$5.14
	463465	Equipment Supplies	\$38.43	20004	-5525	Equipment Supplies	\$38.43
	460958	Repair Parts	\$38.00	20911	-5525	Equipment Supplies	\$38.00
	459837	Repair Parts	\$36.47	20911	-5525	Equipment Supplies	\$36.47
	462816	Shop Chemicals	\$33.48	10033	-5535	Fuel Supplies	\$33.48
	459933	Tools	\$31.45	20911	-5518	Tools/Hardware	\$31.45
	463596	Repair Parts	\$30.34	20911	-5525	Equipment Supplies	\$30.34
	462797	Repair Parts	\$29.65	10033	-5525	Equipment Supplies	\$29.65
	464094	Repair Parts	\$29.30	20911	-5525	Equipment Supplies	\$29.30
	463588	Repair Parts	\$26.26	10033	-5525	Equipment Supplies	\$26.26
	461821	Repair Parts	\$25.26	20911	-5525	Equipment Supplies	\$25.26
	460187	Repair Parts	\$25.24	10033	-5525	Equipment Supplies	\$25.24
	460967	Tools	\$22.47	20911	-5518	Tools/Hardware	\$22.47
	462621	Repair Parts	\$21.98	20911	-5525	Equipment Supplies	\$21.98
	462650	Repair Parts	\$21.00	10033	-5525	Equipment Supplies	\$21.00
	460966	Tools	\$12.03	20911	-5518	Tools/Hardware	\$12.03
	461112	Repair Parts	\$11.98	20911	-5525	Equipment Supplies	\$11.98
	463753	Repair Parts	\$11.23	10033	-5525	Equipment Supplies	\$11.23
	459969	Repair Parts	\$9.24	10033	-5525	Equipment Supplies	\$9.24
	462530	Repair Parts	\$9.12	10033	-5525	Equipment Supplies	\$9.12
	464051	Shop Tool	\$9.10	10033	-5518	Tools/Hardware	\$9.10

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Napa Auto Parts - Wheeling	461246	Repair Parts	\$7.39	20911	-5525	Equipment Supplies	\$7.39
	462632	Shop Chemicals	\$7.19	10033	-5535	Fuel Supplies	\$7.19
	461143	Repair Parts	\$4.52	10033	-5525	Equipment Supplies	\$4.52
	462937	Repair Parts	\$2.77	10033	-5525	Equipment Supplies	\$2.77
	460405	Credit for Battery Core	(\$18.00)	20911	-5525	Equipment Supplies	(\$18.00)
	463659	Credit for Battery Core	(\$18.00)	10033	-5525	Equipment Supplies	(\$18.00)
	464030	Credit for Battery Core	(\$27.00)	20911	-5525	Equipment Supplies	(\$27.00)
Vendor Total:							\$1,655.48
Wensco Sign Supply	3022233	Sign Supplies	\$1,609.28	10032	-5526	Sign Supplies	\$1,609.28
	Vendor Total:						\$1,609.28
Idlewood Electric Supply	417756	Light Poles	\$1,407.60	63000	-5870	Land Improvements	\$1,407.60
	420028	Electrical Supplies	\$138.97	20721	-5521	Electrical Supplies	\$138.97
	Vendor Total:						\$1,546.57
MSF Graphics Incorporated	32031	Winter Guide Postcards	\$1,285.00	30000	-5234	Printing	\$1,285.00
	32018	Winter Welcome CD Covers	\$134.50	20653	-5234	Printing	\$134.50
	32045	Leisure Center Envelopes	\$96.15	20001	-5510	Office Supplies	\$96.15
	Vendor Total:						\$1,515.65
Promotional Products Partners	PPP-29939	Teams Elite Apparel	\$1,420.05	20652	-5515	Program Operating Supplies	\$1,420.05
	PPP-30029	Teams Elite Jacket	\$93.00	20652	-5515	Program Operating Supplies	\$93.00
	Vendor Total:						\$1,513.05
Foot Stone, Inc.	2017-NPDSCC-04	Natie Area Stewardship	\$1,500.00	20909	-5224	Grounds Maintenance Services	\$1,500.00
	Vendor Total:						\$1,500.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Moore Landscapes	33259	Soccer Field Mowings	\$1,440.00	10031	-5224	Grounds Maintenance Services	\$1,440.00
						Vendor Total:	\$1,440.00
Medic First Aid International, Incorporated	885583	CPR Trainee Booklets	\$1,421.71	10003	-5516	Safety/First Aid	\$1,421.71
						Vendor Total:	\$1,421.71
Franczek Radelet	180295	2016/2017 Labor Negotiations	\$1,207.50	10029	-5211	Legal Services	\$1,207.50
						Vendor Total:	\$1,207.50
Northbrook Chamber Of Commerce	11300	2018 Gold Membership Renewal	\$1,150.00	10001	-5204	Dues, Publications & Subscript	\$1,150.00
						Vendor Total:	\$1,150.00
Precision	569527	Tires	\$653.42	20911	-5525	Equipment Supplies	\$653.42
	569725	Tires	\$478.24	20911	-5525	Equipment Supplies	\$478.24
						Vendor Total:	\$1,131.66
National Recreation & Park Association	10554*	Premier Package	\$1,100.00	10001	-5204	Dues, Publications & Subscript	\$1,100.00
						Vendor Total:	\$1,100.00
Midwest Turf Specialties, LLC	SCC103017	Replacement Brushes for Fill and Sweep	\$1,099.00	20911	-5525	Equipment Supplies	\$1,099.00
						Vendor Total:	\$1,099.00
Sherwin Williams Co.	5556-2	Paint	\$912.40	20004	-5520	Building Supplies	\$519.50
				20001	-5520	Building Supplies	\$392.90
	0165-5	Paint	\$67.82	20720	-5520	Building Supplies	\$67.82
	5903-6	Paint	\$60.90	20720	-5520	Building Supplies	\$60.90
	9963-4	Paint	\$40.29	20004	-5520	Building Supplies	\$40.29
	5621.4	Caulk	\$10.17	10032	-5520	Building Supplies	\$10.17
						Vendor Total:	\$1,091.58

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Case Lots, Incorporated	008179	Inventory Supplies	\$569.45	10001	-1302	Parks & Properties Inventory	\$569.45
	008249	Cleaning Supplies	\$515.60	20004	-5523	Janitorial Supplies	\$515.60
Vendor Total:							\$1,085.05
Access One	3009877	Phone Lines	\$1,049.60	10004	-5241	Voice/Data	\$1,049.60
	Vendor Total:						\$1,049.60
Ping, Incorporated	13998042	Merchandise for Resale	\$1,190.87	21000	-1303	Golf Shop Inventory	\$1,190.87
	13963082	Merchandise for Resale	\$163.11	21000	-1303	Golf Shop Inventory	\$163.11
	13996961	Merchandise for Resale	\$126.56	21000	-1303	Golf Shop Inventory	\$126.56
	13970065	Rental Club Replacement	\$68.42	20908	-5555	Cost Of Goods Sold	\$68.42
	13959592	Merchandise for Resale	\$16.85	21000	-1303	Golf Shop Inventory	\$16.85
	13989955	Return	(\$568.10)	21000	-1303	Golf Shop Inventory	(\$568.10)
Vendor Total:							\$997.71
Northbrook Speed Skating Club	12/19/17	Instructional Classes	\$987.00	20669	-5213	Independent Contractor Service	\$987.00
	Vendor Total:						\$987.00
Capital One Bank Commercial	11/26/17	Program Supplies	\$924.84	20173	-5515	Program Operating Supplies	\$329.45
				20175	-5515	Program Operating Supplies	\$147.84
				20178	-5515	Program Operating Supplies	\$144.75
				20177	-5515	Program Operating Supplies	\$73.92
				20450	-5515	Program Operating Supplies	\$48.86
				20176	-5515	Program Operating Supplies	\$39.96
				20460	-5515	Program Operating Supplies	\$32.95
				20200	-5515	Program Operating Supplies	\$19.99

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Capital One Bank Commercial	11/26/17	Program Supplies	\$924.84	20400	-5515	Program Operating Supplies	\$18.99
				20201	-5515	Program Operating Supplies	\$14.73
				20202	-5515	Program Operating Supplies	\$14.34
				20500	-5510	Office Supplies	\$11.99
				20203	-5515	Program Operating Supplies	\$9.69
				20001	-5515	Program Operating Supplies	\$8.69
				20454	-5515	Program Operating Supplies	\$8.69
				Vendor Total:			\$924.84
Halogen Supply Company, Incorporated	073	Pump Valve	\$851.00	63000	-5825	Park Amenities	\$851.00
				Vendor Total:			\$851.00
Blades Synchro	9/13/17	Entry Fee for Preliminary Team	\$776.00	20652	-5221	Program Operating Services	\$776.00
				Vendor Total:			\$776.00
TPM GRAPHICS,INC	79974	Theatre Programs	\$730.00	20507	-5234	Printing	\$730.00
				Vendor Total:			\$730.00
CJE Senior Life-Weinberg Community	10/15/17	MahJong Tournament	\$701.10	20454	-5221	Program Operating Services	\$701.10
				Vendor Total:			\$701.10
Rubber Safe Playgrounds	2189	Rubber Mulch	\$700.00	10031	-5530	Grounds Supplies	\$700.00
				Vendor Total:			\$700.00
CalAmp Wireless Data Systems, Inc.	I0249943	GPS	\$631.90	10004	-5241	Voice/Data	\$631.90
				Vendor Total:			\$631.90
Marcy Knysz	11/29/17	Reimbursement for Teams Elite Meals	\$192.27	20652	-5515	Program Operating Supplies	\$192.27

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Marcy Knysz	11/27/17	Reimbursement for Teams Elite Trip to Kalamazoo	\$437.49	20652	-5221	Program Operating Services	\$384.00
				20652	-5515	Program Operating Supplies	\$53.49
				Vendor Total:			\$629.76
Menoni & Mocogni, Inc.	1260535	Gravel	\$392.70	10031	-5530	Grounds Supplies	\$392.70
	1263110	Scenery	\$119.70	20504	-5540	Scenery/Lighting/Prop Supplies	\$119.70
	1261236	Limestone Screenings	\$115.20	63000	-5825	Park Amenities	\$115.20
				Vendor Total:			\$627.60
Brightview, LLC	3181506460	October Mowing-SCC	\$601.44	20909	-5224	Grounds Maintenance Services	\$601.44
							Vendor Total:
Gremley & Biederman	140368	Restake Anets Property Boundary	\$600.00	63000	-5870	Land Improvements	\$600.00
							Vendor Total:
Chicago Communication Systems, Incorporated	8283	Alarm Monitoring-Clubhouse	\$234.00	20910	-5222	Building Maintenance Services	\$234.00
	8277	Alarm Monitoring-545	\$135.00	10032	-5222	Building Maintenance Services	\$135.00
	8282	Alarm Monitoring-3401 Dundee	\$117.00	20910	-5222	Building Maintenance Services	\$117.00
	8276	Alarm Monitoring-Sports Center	\$105.00	20004	-5222	Building Maintenance Services	\$105.00
				Vendor Total:			\$591.00
Sunshine Farm II	12/27/18	Deposit-Winter Carnival	\$590.00	21000	-1409	Prepaid Expense Recreation	\$590.00
							Vendor Total:
AVCOA, Inc.	52032	Coffee	\$265.65	10029	-5510	Office Supplies	\$189.75
				10001	-5510	Office Supplies	\$75.90
	52042	Coffee	\$139.60	20001	-5510	Office Supplies	\$139.60

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
AVCOA, Inc.	52043	Coffee	\$89.50	20003 -5510	Office Supplies		\$89.50
	52063	Coffee	\$83.03	20003 -5510	Office Supplies		\$83.03
Vendor Total: -----							\$577.78
Aramark Uniform Services	2081261459	Uniform Service-10/16	\$29.85	20909 -5208	Uniform Cleaning Service		\$29.85
	2081299462	Uniform Service-11/13	\$29.85	20909 -5208	Uniform Cleaning Service		\$29.85
	2081318278	Uniform Service-11/27	\$29.85	20909 -5208	Uniform Cleaning Service		\$29.85
	2081327868	Uniform Service-12/4	\$29.85	20909 -5208	Uniform Cleaning Service		\$29.85
	2081337542	Uniform Service-12/11	\$29.85	20909 -5208	Uniform Cleaning Service		\$29.85
	2081324120	Uniform Service/Shop Rags-11/30	\$65.94	10032 -5208	Uniform Cleaning Service		\$26.40
				10031 -5208	Uniform Cleaning Service		\$21.54
				10033 -5208	Uniform Cleaning Service		\$14.00
				10032 -5523	Janitorial Supplies		\$4.00
	208133784	Uniform Service-12/7	\$65.94	10032 -5208	Uniform Cleaning Service		\$26.40
				10031 -5208	Uniform Cleaning Service		\$21.54
				10033 -5208	Uniform Cleaning Service		\$14.00
				10032 -5523	Janitorial Supplies		\$4.00
	2081343435	Uniform Service/Shop Rags-12/14	\$65.94	10032 -5208	Uniform Cleaning Service		\$26.40
				10031 -5208	Uniform Cleaning Service		\$21.54
				10033 -5208	Uniform Cleaning Service		\$14.00
				10032 -5523	Janitorial Supplies		\$4.00
	2081353110	Uniform Service/Shop Rags-12/21	\$65.94	10032 -5208	Uniform Cleaning Service		\$26.40
				10031 -5208	Uniform Cleaning Service		\$21.54

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Aramark Uniform Services	2081353110	Uniform Service/Shop Rags-12/21	\$65.94	10033 -5208	Uniform Cleaning Service	\$14.00	
				10032 -5523	Janitorial Supplies	\$4.00	
	2081304780	Uniform Service-11/16	\$13.20	20001 -5208	Uniform Cleaning Service	\$13.20	
	2081314197	Uniform Service-11/23	\$13.20	20004 -5208	Uniform Cleaning Service	\$13.20	
	2081314198	Uniform Service-11/23	\$13.20	20001 -5208	Uniform Cleaning Service	\$13.20	
	2081323699	Uniform Service-11/30	\$13.20	20004 -5208	Uniform Cleaning Service	\$13.20	
	2081323700	Uniform Service-11/30	\$13.20	20001 -5208	Uniform Cleaning Service	\$13.20	
	2081333365	Uniform Service-12/7	\$13.20	20001 -5208	Uniform Cleaning Service	\$13.20	
	208133364	Uniform Service-12/7	\$13.20	20004 -5208	Uniform Cleaning Service	\$13.20	
	2081343037	Uniform Service-12/14	\$13.20	20004 -5208	Uniform Cleaning Service	\$13.20	
					Vendor Total:	\$518.61	
Paddock Publications	11/18/17	Bid Ads	\$510.40	10029 -5233	Advertising	\$510.40	
					Vendor Total:	\$510.40	
Protolight, Inc.	74755	Lighting	\$510.00	20504 -5540	Scenery/Lighting/Prop Supplies	\$510.00	
					Vendor Total:	\$510.00	
Crescent Electric	S504347611.00 1	Light Bulbs	\$501.12	20004 -5521	Electrical Supplies	\$501.12	
					Vendor Total:	\$501.12	
Andrew Garvey	11/16/17	Referral Award	\$500.00	10031 -5075	PT Maintenance	\$500.00	
					Vendor Total:	\$500.00	
Center for Behavioral Medicine	12/1/17	Sports Psychologist-Novice Team	\$500.00	20652 -5221	Program Operating Services	\$500.00	
					Vendor Total:	\$500.00	

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Nathan Quilling	11/16/17	Referral Award	\$500.00	10031	-5075	PT Maintenance	\$500.00
Vendor Total:							\$500.00
Magic Of Gary Kantor	12/6/17	Magic Classes	\$420.00	20423	-5213	Independent Contractor Service	\$420.00
Vendor Total:							\$420.00
Atlas Bobcat, LLC	BD9844	Repair Parts	\$229.25	20911	-5525	Equipment Supplies	\$229.25
	BD9392	Repair Parts	\$179.99	20911	-5525	Equipment Supplies	\$179.99
Vendor Total:							\$409.24
Kindermusik of the North Shore	12/12/17	Fall Classes	\$402.50	20215	-5213	Independent Contractor Service	\$402.50
Vendor Total:							\$402.50
Anderson Pest Solutions	4565527	December Pest Control	\$400.00	10032	-5222	Building Maintenance Services	\$155.00
				20910	-5222	Building Maintenance Services	\$70.00
				20001	-5222	Building Maintenance Services	\$40.00
				20004	-5222	Building Maintenance Services	\$40.00
				20011	-5222	Building Maintenance Services	\$30.00
				20721	-5222	Building Maintenance Services	\$30.00
				20007	-5222	Building Maintenance Services	\$20.00
				20917	-5222	Building Maintenance Services	\$15.00
				Vendor Total:			
Wichita Sports Commission	120817-USFSTEAMS	Full Page Ad in USFS Programs	\$400.00	20652	-5221	Program Operating Services	\$400.00
Vendor Total:							\$400.00
Bredeman Ford In Glenview	83440	Repair Parts	\$394.38	10033	-5534	Vehicle Supplies	\$394.38
Vendor Total:							\$394.38

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
U.S. Kids Golf	IN1243470	Merchandise for Resale	\$314.08	21000	-1303	Golf Shop Inventory	\$314.08
	IN1239209	Merchandise for Resale	\$69.74	21000	-1303	Golf Shop Inventory	\$69.74
	Vendor Total: -----						\$383.82
Chicago District Golf Association	12/8/17	Handicap Dues	\$380.00	20908	-5221	Program Operating Services	\$380.00
	Vendor Total: -----						\$380.00
Stens	SI03807337	Repair Parts	\$368.94	20911	-5525	Equipment Supplies	\$192.94
				10033	-5525	Equipment Supplies	\$176.00
				Vendor Total: -----			
Callaway Golf	928378859	Merchandise for Resale	\$364.39	21000	-1303	Golf Shop Inventory	\$364.39
							Vendor Total: -----
The Golf Practice	11/26/17	Travel Team Supplies and Fees	\$358.07	20915	-5515	Program Operating Supplies	\$358.07
							Vendor Total: -----
Steve Fisher	11/28/17	Mileage Reimbursement-11/20/16-11/22/17	\$328.81	20917	-5227	Transportation/Mileage Reimb	\$328.81
							Vendor Total: -----
Gempler's	S103904981	Shop Supplies	\$327.85	10033	-5534	Vehicle Supplies	\$237.30
				10033	-5535	Fuel Supplies	\$66.75
				10033	-5516	Safety/First Aid	\$23.80
				Vendor Total: -----			
Glenrock Company	1342708	Caulk	\$306.15	10032	-5520	Building Supplies	\$306.15
							Vendor Total: -----
Jorson & Carlson Co., Incorporated	0523078	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0523775	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Jorson & Carlson Co., Incorporated	0524399	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
	0525136	Ice Scraper Knives Sharpened	\$72.95	20004	-5223	Equipment Maintenance Services	\$72.95
Vendor Total:							\$291.80
Clicgear USA	914028-00	Merchandise for Resale	\$284.40	21000	-1303	Golf Shop Inventory	\$284.40
Vendor Total:							\$284.40
Lawson Products, Incorporated	9305446437	Hardware	\$213.47	10033	-5518	Tools/Hardware	\$213.47
	9305446436	Shop Tool	\$51.57	20911	-5518	Tools/Hardware	\$51.57
Vendor Total:							\$265.04
Active Network, Incorporated	11094267	Active Net Project	\$264.00	63000	-5815	Administrative Projects	\$264.00
Vendor Total:							\$264.00
Ian Booker	12/18/17	Mileage Reimbursement-5/1-12/8/17	\$262.05	20007	-5227	Transportation/Mileage Reimb	\$262.05
Vendor Total:							\$262.05
Turf Equipment	4148	Membership Dues-Jeff Cholewa	\$130.00	10033	-5204	Dues, Publications & Subscript	\$130.00
	4168	Membership Dues-John Hoffman	\$130.00	10033	-5204	Dues, Publications & Subscript	\$130.00
Vendor Total:							\$260.00
Grainger	9633931176	Ballasts	\$162.60	10001	-1302	Parks & Properties Inventory	\$162.60
	9612326281	Exit Sign	\$88.50	20910	-5521	Electrical Supplies	\$88.50
Vendor Total:							\$251.10
Molly Hamer	12/11/17	Mileage Reimbursement-6/5-12/7	\$209.13	10001	-5227	Transportation/Mileage Reimb	\$209.13
	12/1/17	Lunch Meeting	\$41.96	10001	-5512	Meeting Expense	\$41.96
Vendor Total:							\$251.09

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Rock N Kids Incorporated	NBPS1217	Music Classes for Preschool	\$250.00	20201	-5213	Independent Contractor Service	\$100.00
				20202	-5213	Independent Contractor Service	\$100.00
				20201	-5213	Independent Contractor Service	\$50.00
				Vendor Total:			\$250.00
Energy Productions	8715	Cosmic Skate on 12/16	\$237.50	20633	-5213	Independent Contractor Service	\$237.50
				Vendor Total:			\$237.50
Rondout Service Center	10869	Truck Safety Inspections	\$232.00	10033	-5218	Inspection Services	\$232.00
				Vendor Total:			\$232.00
Tennant Sales and Service	915067601	Floor Scrubber Parts	\$229.50	20004	-5525	Equipment Supplies	\$229.50
				Vendor Total:			\$229.50
Jerry Armstrong	10/4/17	Holiday Entertainment	\$225.00	20461	-5213	Independent Contractor Service	\$225.00
				Vendor Total:			\$225.00
U.S. Postmaster	10/20/17	Marketing Mail-Permit #76	\$225.00	10001	-5235	Postage	\$225.00
				Vendor Total:			\$225.00
Growing Solutions, Incorporated	8260	Winterize Injection System	\$220.00	20910	-5520	Building Supplies	\$220.00
				Vendor Total:			\$220.00
Fox Valley Fire & Safety	IN00131783	Alarm Monitoring-Storage Barn	\$204.00	20910	-5222	Building Maintenance Services	\$204.00
				Vendor Total:			\$204.00
PDC Laboratories	882259	Water Sampling	\$200.00	10029	-5214	Professional Services	\$200.00
				Vendor Total:			\$200.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ecco Usa Incorporated	113913339	Merchandise for Resale	\$181.06	21000	-1303	Golf Shop Inventory	\$181.06
Vendor Total:							\$181.06
Advance Engine Rebuilders Inc.	S19500	Repair Parts	\$175.20	10033	-5534	Vehicle Supplies	\$175.20
Vendor Total:							\$175.20
Hot Shots Sports	531	Party on 11/22/17	\$175.00	20400	-5213	Independent Contractor Service	\$175.00
Vendor Total:							\$175.00
Active Electrical Supply Company	40057913-00	Light Bulbs	\$173.02	10001	-1302	Parks & Properties Inventory	\$173.02
Vendor Total:							\$173.02
Ace Hardware	121996/1	Electrical Supplies	\$44.98	10032	-5521	Electrical Supplies	\$44.98
	122287/1	Props	\$21.19	20504	-5540	Scenery/Lighting/Prop Supplies	\$21.19
	122046/1	HVAC Supplies	\$17.98	10032	-5524	HVAC	\$17.98
	122189/1	Hardware	\$17.02	20004	-5520	Building Supplies	\$17.02
	121767/1	Lubricant	\$14.38	10032	-5520	Building Supplies	\$14.38
	121840/1	Gorilla Tape	\$8.99	20910	-5520	Building Supplies	\$8.99
	122195/1	Building Supplies	\$8.09	10032	-5520	Building Supplies	\$8.09
	122017/1	Tools	\$7.72	10032	-5518	Tools/Hardware	\$7.72
	122174/1	Building Supplies	\$6.74	20910	-5520	Building Supplies	\$6.74
	121979/1	Caulk	\$6.46	10032	-5520	Building Supplies	\$6.46
	122220/1	Hardware	\$5.30	20910	-5518	Tools/Hardware	\$5.30
	122188/1	Athletic Field Supplies	\$4.41	10031	-5532	Athletic Field Supplies	\$4.41
	122025/1	Building Supplies	\$3.59	10032	-5520	Building Supplies	\$3.59

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Ace Hardware	122218/1	HVAC Parts	\$3.59	10032	-5524	HVAC	\$3.59
Vendor Total:							\$170.44
Certified Laboratories	2913263	Shop Grease	\$169.72	20911	-5535	Fuel Supplies	\$169.72
Vendor Total:							\$169.72
Taylor Made Golf	32922595	Merchandise for Resale	\$161.87	21000	-1303	Golf Shop Inventory	\$161.87
Vendor Total:							\$161.87
Jeff Peters	12/19/17	Mileage Reimbursement-9/27-12/18	\$92.02	10004	-5227	Transportation/Mileage Reimb	\$92.02
	12/16/17	Reimbursement for Uber Ride	\$60.69	10004	-5227	Transportation/Mileage Reimb	\$60.69
Vendor Total:							\$152.71
Jesus Molina	12/13/17	Steel Toe Boot Reimbursement	\$150.00	20001	-5516	Safety/First Aid	\$150.00
Vendor Total:							\$150.00
Salvador Arteaga	12/10/17	Steel Toe Boot Reimbursement	\$148.83	20001	-5516	Safety/First Aid	\$148.83
Vendor Total:							\$148.83
Commonwealth Edison	12/14/17	2490 Dundee-11/13-12/14	\$74.20	20800	-5243	Electricity	\$74.20
	12/13/17	1605 Illinois-11/10-12/13	\$63.99	10029	-5243	Electricity	\$63.99
Vendor Total:							\$138.19
Direct TV	32939112686	Monthly Cable Service-11/26-12/25	\$136.98	20004	-5228	Misc Contractual Services	\$136.98
Vendor Total:							\$136.98
Costco Membership	11/16/17	Membership- Brannstrom,Billiter,Corral	\$120.00	10001	-5204	Dues, Publications & Subscript	\$60.00
				20899	-5204	Dues, Publications & Subscript	\$60.00
Vendor Total:							\$120.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
JW Turf, Incorporated	P09699	Repair Parts	\$84.78	20911	-5525	Equipment Supplies	\$84.78
	P09820	Repair Parts	\$22.22	20911	-5525	Equipment Supplies	\$22.22
Vendor Total:							\$107.00
Flexible Benefit Service Corporation	186249	Participant Fees	\$104.00	10003	-5214	Professional Services	\$104.00
Vendor Total:							\$104.00
Liz Brannstrom	12/8/17	Mileage Reimbursement-10/19-12/8/17	\$93.62	10001	-5227	Transportation/Mileage Reimb	\$93.62
Vendor Total:							\$93.62
Illinois Department of Agriculture	12/13/17	Applicator License-Mike Brouillard	\$40.00	10031	-5204	Dues, Publications & Subscript	\$40.00
	12/12/17	Operator License-Chris Ryerson	\$30.00	10031	-5204	Dues, Publications & Subscript	\$30.00
	12/11/17	Applicator License-John Boldt	\$20.00	10031	-5204	Dues, Publications & Subscript	\$20.00
Vendor Total:							\$90.00
Sports Turf Management Association	11/17/17	Membership Dues	\$85.00	10031	-5204	Dues, Publications & Subscript	\$85.00
Vendor Total:							\$85.00
AT&T	11/16/17	Velodrom Internet-11/16-12/15	\$43.73	10004	-5241	Voice/Data	\$43.73
	11/12/17	Internet-11/13-12/12	\$40.23	10004	-5241	Voice/Data	\$40.23
Vendor Total:							\$83.96
Nadler Golf Car Sales Incorporated	3904592	Repair Parts	\$81.67	20911	-5525	Equipment Supplies	\$81.67
Vendor Total:							\$81.67
Jane Senkpiel	12/11/17	Mileage Reimbursement-9/5-11/29	\$81.16	20001	-5227	Transportation/Mileage Reimb	\$81.16
Vendor Total:							\$81.16
George Baumgardt	12/7/17	Mileage Reimbursement-5/31-11/6	\$76.57	20007	-5227	Transportation/Mileage Reimb	\$76.57
Vendor Total:							\$76.57

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Kristy Lohre	12/13/17	Reimbursement for Teams Elite DVD	\$75.00	20652	-5515	Program Operating Supplies	\$75.00
						Vendor Total:	\$75.00
Verizon Wireless	9797802391	GPS-11/11-12/10	\$70.28	10004	-5241	Voice/Data	\$70.28
						Vendor Total:	\$70.28
SiteOne Landscape Supply	83559219	ADA Aspahlt Path	\$64.60	47000	-5825	Park Amenities	\$64.60
						Vendor Total:	\$64.60
Banner Plumbing Supply Company, Incorporated	2340242	Plumbing Supplies	\$49.42	20910	-5522	Plumbing/Irrigation	\$49.42
	2344143	Plumbing Supplies	\$12.80	10032	-5522	Plumbing/Irrigation	\$12.80
						Vendor Total:	\$62.22
Playpower Lt Farmington, Inc.	1400216982	Playground Stickers	\$54.00	10032	-5533	Playground Supplies	\$54.00
						Vendor Total:	\$54.00
WILS-Women in Leisure Services	12/14/17	2018 Membership Dues-Molly Hamer	\$45.00	10001	-5204	Dues, Publications & Subscript	\$45.00
						Vendor Total:	\$45.00
Theresa King	12/14/17	Mileage Reimbursement-11/22-12/14	\$37.29	10001	-5227	Transportation/Mileage Reimb	\$37.29
						Vendor Total:	\$37.29
Sharon Whitehead	10/18/17	Reimbursement for Program Supplies	\$33.96	20203	-5515	Program Operating Supplies	\$33.96
						Vendor Total:	\$33.96
Heather Abels	168756306	Reimbursemnt for Teams Elite Meals	\$30.49	20652	-5515	Program Operating Supplies	\$30.49
						Vendor Total:	\$30.49
ReadyRefresh by Nestle	17K0120089131	Bottled Water-SCC	\$30.13	20910	-5560	Miscellaneous Supplies	\$30.13
						Vendor Total:	\$30.13

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail			
Carol Shaf	11/27/17	Reimbursement for Program Supplies	\$25.63	20202	-5515	Program Operating Supplies	\$25.63
Vendor Total:							\$25.63
David Lim	110	Photography Services-National Skaters	\$25.00	30000	-5214	Professional Services	\$25.00
Vendor Total:							\$25.00
Laila Schlesinger	12/1/17	Reimbursement for Teams Elite CD	\$25.00	20652	-5515	Program Operating Supplies	\$25.00
Vendor Total:							\$25.00
Katie Hickey	12/8/17	Mileage Reimbursement-10/19-12/7	\$22.78	30000	-5227	Transportation/Mileage Reimb	\$22.78
Vendor Total:							\$22.78
Able Engravers, Inc.	42823	Tree Donation Plaque	\$20.08	10031	-5515	Program Operating Supplies	\$20.08
Vendor Total:							\$20.08
Dehne Lawn & Leisure Incorporated	108449	Repair Parts	\$18.00	10033	-5525	Equipment Supplies	\$18.00
Vendor Total:							\$18.00
Bill Stasek Chevrolet	652630	Repair Parts	\$17.52	10033	-5534	Vehicle Supplies	\$17.52
Vendor Total:							\$17.52
G&O Thermal Supply	056315	HVAC Supplies	\$14.00	10032	-5524	HVAC	\$14.00
Vendor Total:							\$14.00
Ews Welding Supply Inc.	804355	Helium Tank Rental	\$13.80	20001	-5515	Program Operating Supplies	\$13.80
Vendor Total:							\$13.80
Steve Nutt	12/5/17	Reimbursement for Program Supplies	\$8.38	20177	-5515	Program Operating Supplies	\$8.38
Vendor Total:							\$8.38
INVOICE TOTAL:							\$893,151.19

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Refunds

Invoice #	Invoice Description	Refund Amount
1070579	Recreation Refund	\$39.00
1070580	Recreation Refund	\$484.34
1070581	Recreation Refund	\$250.00
1070582	Recreation Refund	\$150.00
1070583	Recreation Refund	\$150.00
1070584	Recreation Refund	\$250.00
1070585	Recreation Refund	\$150.00
1070586	Recreation Refund	\$150.00
1070587	Recreation Refund	\$250.00
1070588	Recreation Refund	\$150.00
1070589	Recreation Refund	\$150.00
1070590	Recreation Refund	\$250.00
1070591	Recreation Refund	\$150.00
1070592	Recreation Refund	\$75.00
1070593	Recreation Refund	\$75.00
1070594	Recreation Refund	\$75.00
1070595	Recreation Refund	\$75.00
1070596	Recreation Refund	\$200.00
1070597	Recreation Refund	\$75.00
1070598	Recreation Refund	\$75.00
1070599	Recreation Refund	\$250.00
1070600	Recreation Refund	\$75.00
1070601	Recreation Refund	\$25.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070602	Recreation Refund	\$25.00
1070603	Recreation Refund	\$25.00
1070604	Recreation Refund	\$25.00
1070605	Recreation Refund	\$25.00
1070606	Recreation Refund	\$16.25
1070607	Recreation Refund	\$50.00
1070608	Recreation Refund	\$20.00
1070609	Recreation Refund	\$50.00
1070610	Recreation Refund	\$50.00
1070611	Recreation Refund	\$50.00
1070612	Recreation Refund	\$100.00
1070613	Recreation Refund	\$50.00
1070614	Recreation Refund	\$50.00
1070615	Recreation Refund	\$50.00
1070616	Recreation Refund	\$50.00
1070617	Recreation Refund	\$87.56
1070618	Recreation Refund	\$7.00
1070619	Recreation Refund	\$7.00
1070673	Recreation Refund	\$75.00
1070720	Recreation Refund	\$129.00
1070721	Recreation Refund	\$1,300.00
1070732	Recreation Refund	\$251.00
1070826	Recreation Refund	\$100.00
1070827	Recreation Refund	\$27.07
1070828	Recreation Refund	\$50.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070829	Recreation Refund	\$81.24
1070830	Recreation Refund	\$1,149.00
1070831	Recreation Refund	\$325.00
1070832	Recreation Refund	\$50.00
1070833	Recreation Refund	\$225.00
1070834	Recreation Refund	\$75.00
1070835	Recreation Refund	\$75.00
1070838	Recreation Refund	\$75.00
1070839	Recreation Refund	\$13.00
1070840	Recreation Refund	\$79.20
1070841	Recreation Refund	\$10.00
1070842	Recreation Refund	\$11.00
1070843	Recreation Refund	\$30.00
1070844	Recreation Refund	\$13.16
1070845	Recreation Refund	\$15.80
1070846	Recreation Refund	\$50.00
1070847	Recreation Refund	\$20.00
1070848	Recreation Refund	\$20.36
1070849	Recreation Refund	\$75.00
1070850	Recreation Refund	\$20.50
1070851	Recreation Refund	\$5.83
1070852	Recreation Refund	\$15.00
1070853	Recreation Refund	\$55.00
1070854	Recreation Refund	\$313.00
1070855	Recreation Refund	\$169.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070856	Recreation Refund	\$308.00
1070857	Recreation Refund	\$330.00
1070858	Recreation Refund	\$261.00
1070859	Recreation Refund	\$79.00
1070860	Recreation Refund	\$499.00
1070861	Recreation Refund	\$15.00
1070862	Recreation Refund	\$41.50
1070863	Recreation Refund	\$47.66
1070864	Recreation Refund	\$79.00
1070865	Recreation Refund	\$93.00
1070866	Recreation Refund	\$35.00
1070867	Recreation Refund	\$12.50
1070868	Recreation Refund	\$25.42
1070869	Recreation Refund	\$17.00
1070870	Recreation Refund	\$95.00
1070871	Recreation Refund	\$135.00
1070872	Recreation Refund	\$13.00
1070873	Recreation Refund	\$1,090.00
1070874	Recreation Refund	\$21.00
1070875	Recreation Refund	\$19.00
1070876	Recreation Refund	\$12.50
1070877	Recreation Refund	\$10.00
1070878	Recreation Refund	\$200.00
1070879	Recreation Refund	\$150.00
1070880	Recreation Refund	\$135.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070881	Recreation Refund	\$129.00
1070882	Recreation Refund	\$11.00
1070883	Recreation Refund	\$65.00
1070884	Recreation Refund	\$25.00
1070885	Recreation Refund	\$19.75
1070886	Recreation Refund	\$55.20
1070887	Recreation Refund	\$32.71
1070888	Recreation Refund	\$13.00
1070889	Recreation Refund	\$15.00
1070890	Recreation Refund	\$31.00
1070891	Recreation Refund	\$49.00
1070892	Recreation Refund	\$65.00
1070893	Recreation Refund	\$65.00
1070894	Recreation Refund	\$43.00
1070895	Recreation Refund	\$74.31
1070896	Recreation Refund	\$16.00
1070897	Recreation Refund	\$39.80
1070898	Recreation Refund	\$18.75
1070899	Recreation Refund	\$10.00
1070900	Recreation Refund	\$25.00
1070901	Recreation Refund	\$17.80
1070902	Recreation Refund	\$49.00
1070903	Recreation Refund	\$24.00
1070904	Recreation Refund	\$34.00
1070905	Recreation Refund	\$103.20

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070906	Recreation Refund	\$55.00
1070907	Recreation Refund	\$21.66
1070908	Recreation Refund	\$22.24
1070909	Recreation Refund	\$38.75
1070910	Recreation Refund	\$25.43
1070911	Recreation Refund	\$11.82
1070912	Recreation Refund	\$49.00
1070913	Recreation Refund	\$18.00
1070914	Recreation Refund	\$161.00
1070915	Recreation Refund	\$261.00
1070916	Recreation Refund	\$261.00
1070917	Recreation Refund	\$24.00
1070918	Recreation Refund	\$99.00
1070919	Recreation Refund	\$140.00
1070920	Recreation Refund	\$98.00
1070921	Recreation Refund	\$25.00
1070922	Recreation Refund	\$124.50
1070923	Recreation Refund	\$209.00
1070924	Recreation Refund	\$6.00
1070925	Recreation Refund	\$125.00
1070926	Recreation Refund	\$325.00
1070927	Recreation Refund	\$171.00
1070928	Recreation Refund	\$171.00
1070929	Recreation Refund	\$109.00
1070930	Recreation Refund	\$840.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070931	Recreation Refund	\$171.00
1070932	Recreation Refund	\$171.00
1070933	Recreation Refund	\$157.50
1070935	Recreation Refund	\$172.00
1070936	Recreation Refund	\$37.00
1070937	Recreation Refund	\$17.50
1070938	Recreation Refund	\$35.00
1070939	Recreation Refund	\$99.00
1070940	Recreation Refund	\$25.00
1070941	Recreation Refund	\$12.38
1070942	Recreation Refund	\$36.85
1070943	Recreation Refund	\$68.00
1070944	Recreation Refund	\$44.25
1070945	Recreation Refund	\$29.72
1070946	Recreation Refund	\$35.00
1070947	Recreation Refund	\$11.29
1070948	Recreation Refund	\$7.50
1070949	Recreation Refund	\$52.00
1070950	Recreation Refund	\$65.00
1070951	Recreation Refund	\$13.00
1070952	Recreation Refund	\$20.83
1070953	Recreation Refund	\$21.67
1070954	Recreation Refund	\$13.16
1070955	Recreation Refund	\$45.00
1070956	Recreation Refund	\$85.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070957	Recreation Refund	\$52.29
1070958	Recreation Refund	\$49.00
1070959	Recreation Refund	\$14.00
1070960	Recreation Refund	\$13.16
1070961	Recreation Refund	\$109.00
1070962	Recreation Refund	\$278.00
1070963	Recreation Refund	\$176.57
1070964	Recreation Refund	\$135.00
1070965	Recreation Refund	\$9.75
1070966	Recreation Refund	\$109.00
1070967	Recreation Refund	\$6.00
1070968	Recreation Refund	\$388.00
1070969	Recreation Refund	\$449.00
1070970	Recreation Refund	\$733.00
1070971	Recreation Refund	\$310.00
1070972	Recreation Refund	\$33.50
1070973	Recreation Refund	\$85.00
1070974	Recreation Refund	\$32.00
1070975	Recreation Refund	\$44.36
1070976	Recreation Refund	\$74.00
1070977	Recreation Refund	\$13.16
1070978	Recreation Refund	\$13.16
1070979	Recreation Refund	\$10.00
1070980	Recreation Refund	\$13.16
1070981	Recreation Refund	\$13.16

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1070982	Recreation Refund	\$13.16
1070983	Recreation Refund	\$13.16
1070984	Recreation Refund	\$413.42
1070985	Recreation Refund	\$65.00
1070986	Recreation Refund	\$19.17
1070987	Recreation Refund	\$49.00
1070988	Recreation Refund	\$224.00
1070989	Recreation Refund	\$669.00
1070990	Recreation Refund	\$22.50
1070991	Recreation Refund	\$219.00
1070992	Recreation Refund	\$17.50
1070993	Recreation Refund	\$99.23
1070995	Recreation Refund	\$315.00
1070996	Recreation Refund	\$2.83
1070997	Recreation Refund	\$22.50
1070998	Recreation Refund	\$0.67
1070999	Recreation Refund	\$117.00
1071000	Recreation Refund	\$178.00
1071001	Recreation Refund	\$129.00
1071002	Recreation Refund	\$135.00
1071003	Recreation Refund	\$85.00
1071004	Recreation Refund	\$13.16
1071005	Recreation Refund	\$45.00
1071006	Recreation Refund	\$22.07
1071007	Recreation Refund	\$30.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071008	Recreation Refund	\$13.16
1071009	Recreation Refund	\$13.16
1071010	Recreation Refund	\$218.00
1071015	Recreation Refund	\$80.00
1071016	Recreation Refund	\$89.00
1071017	Recreation Refund	\$85.00
1071018	Recreation Refund	\$34.00
1071019	Recreation Refund	\$26.83
1071020	Recreation Refund	\$13.17
1071021	Recreation Refund	\$70.00
1071022	Recreation Refund	\$45.00
1071023	Recreation Refund	\$13.00
1071024	Recreation Refund	\$19.29
1071025	Recreation Refund	\$32.85
1071026	Recreation Refund	\$65.00
1071027	Recreation Refund	\$48.34
1071028	Recreation Refund	\$15.00
1071029	Recreation Refund	\$27.50
1071030	Recreation Refund	\$36.10
1071031	Recreation Refund	\$21.66
1071032	Recreation Refund	\$85.00
1071033	Recreation Refund	\$49.50
1071034	Recreation Refund	\$16.11
1071035	Recreation Refund	\$13.89
1071036	Recreation Refund	\$16.11

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071037	Recreation Refund	\$216.62
1071038	Recreation Refund	\$1,053.50
1071039	Recreation Refund	\$109.00
1071040	Recreation Refund	\$115.00
1071041	Recreation Refund	\$165.00
1071042	Recreation Refund	\$293.75
1071043	Recreation Refund	\$107.00
1071044	Recreation Refund	\$129.00
1071045	Recreation Refund	\$125.00
1071046	Recreation Refund	\$130.00
1071047	Recreation Refund	\$561.92
1071048	Recreation Refund	\$34.00
1071049	Recreation Refund	\$269.00
1071050	Recreation Refund	\$150.00
1071051	Recreation Refund	\$127.00
1071052	Recreation Refund	\$36.85
1071053	Recreation Refund	\$129.00
1071054	Recreation Refund	\$100.00
1071055	Recreation Refund	\$480.00
1071056	Recreation Refund	\$40.00
1071057	Recreation Refund	\$250.00
1071058	Recreation Refund	\$125.00
1071059	Recreation Refund	\$125.00
1071060	Recreation Refund	\$1,384.00
1071061	Recreation Refund	\$138.93

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071062	Recreation Refund	\$59.00
1071063	Recreation Refund	\$79.00
1071064	Recreation Refund	\$309.00
1071065	Recreation Refund	\$195.00
1071066	Recreation Refund	\$130.00
1071067	Recreation Refund	\$67.93
1071068	Recreation Refund	\$386.00
1071069	Recreation Refund	\$219.00
1071070	Recreation Refund	\$70.00
1071071	Recreation Refund	\$226.00
1071072	Recreation Refund	\$121.00
1071073	Recreation Refund	\$33.06
1071074	Recreation Refund	\$283.00
1071075	Recreation Refund	\$66.60
1071076	Recreation Refund	\$568.00
1071077	Recreation Refund	\$597.00
1071078	Recreation Refund	\$65.00
1071079	Recreation Refund	\$135.00
1071080	Recreation Refund	\$475.83
1071081	Recreation Refund	\$150.00
1071082	Recreation Refund	\$130.00
1071083	Recreation Refund	\$59.00
1071084	Recreation Refund	\$158.34
1071085	Recreation Refund	\$630.00
1071086	Recreation Refund	\$123.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071087	Recreation Refund	\$290.00
1071088	Recreation Refund	\$129.00
1071089	Recreation Refund	\$574.00
1071090	Recreation Refund	\$89.16
1071091	Recreation Refund	\$215.42
1071092	Recreation Refund	\$269.00
1071093	Recreation Refund	\$155.00
1071094	Recreation Refund	\$169.00
1071095	Recreation Refund	\$125.00
1071096	Recreation Refund	\$225.00
1071097	Recreation Refund	\$173.00
1071098	Recreation Refund	\$129.00
1071099	Recreation Refund	\$215.00
1071100	Recreation Refund	\$110.00
1071101	Recreation Refund	\$109.00
1071102	Recreation Refund	\$111.25
1071103	Recreation Refund	\$109.00
1071104	Recreation Refund	\$109.00
1071105	Recreation Refund	\$115.00
1071106	Recreation Refund	\$286.93
1071107	Recreation Refund	\$195.00
1071108	Recreation Refund	\$1,061.32
1071109	Recreation Refund	\$190.00
1071110	Recreation Refund	\$270.00
1071111	Recreation Refund	\$854.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071112	Recreation Refund	\$68.00
1071113	Recreation Refund	\$89.00
1071114	Recreation Refund	\$160.00
1071115	Recreation Refund	\$109.00
1071116	Recreation Refund	\$510.00
1071117	Recreation Refund	\$80.00
1071118	Recreation Refund	\$14.00
1071119	Recreation Refund	\$90.00
1071120	Recreation Refund	\$12.00
1071121	Recreation Refund	\$16.50
1071122	Recreation Refund	\$40.00
1071123	Recreation Refund	\$35.67
1071124	Recreation Refund	\$15.00
1071125	Recreation Refund	\$13.16
1071126	Recreation Refund	\$12.00
1071127	Recreation Refund	\$63.00
1071128	Recreation Refund	\$13.16
1071129	Recreation Refund	\$13.16
1071130	Recreation Refund	\$60.00
1071131	Recreation Refund	\$54.00
1071132	Recreation Refund	\$16.50
1071133	Recreation Refund	\$16.50
1071134	Recreation Refund	\$10.00
1071135	Recreation Refund	\$13.16
1071136	Recreation Refund	\$13.16

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071137	Recreation Refund	\$10.00
1071138	Recreation Refund	\$42.00
1071139	Recreation Refund	\$59.00
1071140	Recreation Refund	\$49.00
1071141	Recreation Refund	\$85.00
1071142	Recreation Refund	\$33.43
1071143	Recreation Refund	\$79.00
1071144	Recreation Refund	\$40.00
1071145	Recreation Refund	\$14.00
1071146	Recreation Refund	\$12.71
1071147	Recreation Refund	\$48.75
1071148	Recreation Refund	\$32.50
1071149	Recreation Refund	\$13.16
1071150	Recreation Refund	\$75.00
1071151	Recreation Refund	\$24.00
1071152	Recreation Refund	\$13.16
1071153	Recreation Refund	\$10.00
1071154	Recreation Refund	\$35.00
1071155	Recreation Refund	\$13.16
1071156	Recreation Refund	\$65.00
1071157	Recreation Refund	\$45.00
1071158	Recreation Refund	\$15.00
1071159	Recreation Refund	\$4.00
1071160	Recreation Refund	\$79.20
1071161	Recreation Refund	\$12.50

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071162	Recreation Refund	\$46.00
1071163	Recreation Refund	\$17.50
1071164	Recreation Refund	\$74.25
1071165	Recreation Refund	\$28.66
1071166	Recreation Refund	\$15.83
1071167	Recreation Refund	\$75.00
1071168	Recreation Refund	\$10.00
1071169	Recreation Refund	\$25.00
1071170	Recreation Refund	\$75.00
1071171	Recreation Refund	\$5.57
1071172	Recreation Refund	\$60.00
1071173	Recreation Refund	\$20.00
1071174	Recreation Refund	\$13.50
1071175	Recreation Refund	\$35.00
1071176	Recreation Refund	\$62.00
1071177	Recreation Refund	\$71.50
1071178	Recreation Refund	\$19.00
1071179	Recreation Refund	\$85.00
1071180	Recreation Refund	\$72.86
1071181	Recreation Refund	\$12.50
1071182	Recreation Refund	\$17.50
1071183	Recreation Refund	\$28.33
1071184	Recreation Refund	\$10.00
1071185	Recreation Refund	\$19.17
1071186	Recreation Refund	\$78.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071187	Recreation Refund	\$94.00
1071188	Recreation Refund	\$92.00
1071189	Recreation Refund	\$10.00
1071190	Recreation Refund	\$24.17
1071191	Recreation Refund	\$12.25
1071192	Recreation Refund	\$26.75
1071193	Recreation Refund	\$10.00
1071194	Recreation Refund	\$24.17
1071195	Recreation Refund	\$19.16
1071196	Recreation Refund	\$45.00
1071197	Recreation Refund	\$27.50
1071198	Recreation Refund	\$32.00
1071199	Recreation Refund	\$12.38
1071200	Recreation Refund	\$34.37
1071201	Recreation Refund	\$65.00
1071202	Recreation Refund	\$17.50
1071203	Recreation Refund	\$30.56
1071204	Recreation Refund	\$25.25
1071205	Recreation Refund	\$49.50
1071206	Recreation Refund	\$14.00
1071207	Recreation Refund	\$8.17
1071208	Recreation Refund	\$13.75
1071209	Recreation Refund	\$17.50
1071210	Recreation Refund	\$8.75
1071211	Recreation Refund	\$13.75

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071212	Recreation Refund	\$39.00
1071213	Recreation Refund	\$51.00
1071214	Recreation Refund	\$10.71
1071215	Recreation Refund	\$36.85
1071216	Recreation Refund	\$95.00
1071217	Recreation Refund	\$95.00
1071218	Recreation Refund	\$47.26
1071219	Recreation Refund	\$45.00
1071220	Recreation Refund	\$63.00
1071221	Recreation Refund	\$42.00
1071222	Recreation Refund	\$23.63
1071223	Recreation Refund	\$11.25
1071224	Recreation Refund	\$13.16
1071225	Recreation Refund	\$38.00
1071226	Recreation Refund	\$25.00
1071227	Recreation Refund	\$79.00
1071228	Recreation Refund	\$36.50
1071229	Recreation Refund	\$33.00
1071230	Recreation Refund	\$65.00
1071231	Recreation Refund	\$10.83
1071232	Recreation Refund	\$34.00
1071233	Recreation Refund	\$12.78
1071234	Recreation Refund	\$16.11
1071235	Recreation Refund	\$24.75
1071236	Recreation Refund	\$98.75

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

1071237	Recreation Refund	\$94.00
1071238	Recreation Refund	\$23.74
1071239	Recreation Refund	\$39.50
1071240	Recreation Refund	\$86.00
1071241	Recreation Refund	\$12.00
1071242	Recreation Refund	\$11.12
1071243	Recreation Refund	\$36.11
1071244	Recreation Refund	\$55.00
1071245	Recreation Refund	\$30.56
1071246	Recreation Refund	\$70.00
1071247	Recreation Refund	\$61.11
1071248	Recreation Refund	\$33.36
1071249	Recreation Refund	\$110.00
1071250	Recreation Refund	\$45.00
1071251	Recreation Refund	\$15.00
1071252	Recreation Refund	\$70.00
1071253	Recreation Refund	\$12.00
1071712	Recreation Refund	\$25.00
1071714	Recreation Refund	\$33.00
12/13/17	Recreation Refund	\$50.00
12/26/17	Refund-Outdoor Skate Rental	\$32.00
2000007	Recreation Refund	\$85.00
2000016.027	Recreation Refund	\$55.00
2000017.027	Recreation Refund	\$55.00
2000018.027	Recreation Refund	\$75.00

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

2000061.020	Recreation Refund	\$75.00
2000062.020	Recreation Refund	\$75.00
2000064.020	Recreation Refund	\$315.00
40661104	Refund-Stellaluna Tickets	\$24.00
Refund	Recreation Refund	\$7.00
REFUND TOTAL:		\$50,951.45

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

INVOICE GRAND TOTAL: \$944,102.64

Summary by Fund

Fund	Amount
Audit	\$2,000.00
Corporate	\$185,946.32
Recreation	\$313,086.95
Repair & Improvements	\$413,960.05
Special Recreation	\$29,109.32
GRAND TOTAL	\$944,102.64

Voucher List of Bills Presented for Approval from 12/01/17 to 12/31/17

Report Parameters	
Beginning Date:	12/01/2017
Ending Date:	12/31/2017



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Finance
Date: January 12, 2018
Agenda Item: VII. A. Consider Increasing Competitive Bid Requirement and Purchasing Authority for Executive Director

Staff Recommendation:

Staff recommends that the Committee approve the increase in the competitive bid requirement from \$20,000 to \$25,000 and raise the purchasing authority of the Executive Director to \$25,000.

Background and Analysis:

Effective August 12, 2016, Public Act 99-0771, raised the sealed bid requirement from \$20,000 to \$25,000. Increasing the purchasing threshold will improve the efficiency of our purchasing process as well as save the District the cost of advertising and preparing formal bid documentation for projects that currently fall between \$20,000-\$25,000.

To further expedite purchases, we also recommend that the purchasing authority of the Executive Director be raised from \$20,000 to \$25,000. This would mean that purchases, contractual arrangements, change orders and budget extensions would need to exceed \$25,000 before they would require separate Board action. Board review and approval for all payments would continue to occur through the voucher review process.

Draft Motion:

The Administration and Finance Committee Chair moves to approve increasing the competitive bid requirement and the purchasing authority of the Executive Director from \$20,000 to \$25,000 to the full Board for approval.

Pc: Molly Hamer, Executive Director



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MEMORANDUM

To: Administration & Finance Committee
From: Eileen Loftus, Director of Leisure Services
Date: January 12, 2018
Agenda Item: VII. B. Consider Bus Transportation Services Contract Renewal, Bid #2098

Staff Recommendation:

Staff recommends the approval of the Bus Transportation Services contract with First Student, Inc. of Naperville, IL in the amount not to exceed \$63,675 for the option of year three.

Background & Analysis:

The Park District contracts school bus transportation for summer day camps, Adventure Campus afterschool programs, days-off school programming, related extended care programs and occasional miscellaneous programs. The bid does not include specialty buses for Senior Center programming or Synchronized Skating travel to competitions. In these cases, comparative quotes are used to secure competitive pricing.

The Bus Transportation Services bid opening was held on Thursday, April 7, 2016 and proposals were received from two transportation companies. The companies submitting proposals include First Student, Inc. and Olson Transportation, Inc. Their proposals are listed below:

Company	2016		2017		2018	
	Daily	Hourly	Daily	Hourly	Daily	Hourly
First Student, Inc. Naperville, IL	\$245	\$42.50	\$250	\$43.75	\$257.50	\$45
Olson Transportation, Inc. Gurnee, IL	\$351	\$41	\$354	\$43	\$358	\$45

First Student, Inc. is currently providing transportation services to the District and staff has been satisfied with their performance. Year three extends until May of 2019. Staff will request an amount not to exceed in December 2018 for the start of the 2019 budget and simultaneously prepare the District to bid a new contract that matches the District's fiscal year.

Explanation:

1. Budgeted Cost: \$63,675
2. Budgeted Source: Leisure Services Program Budgets
3. Public/Customer Impact: N/A
4. Legal Requirement: N/A

Draft Motion:

The Administration & Finance Committee Chair moves to approve the contract for Bus Transportation Services from First Student, Inc. of Naperville, IL in the amount not to exceed \$63,675 for the option of year three to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Administration & Finance Committee
From: Laurel Hall, Human Resources Manager
Date: January 15, 2018
Agenda Item: VII. C. Consider Ordinance 18-O-1, Ordinance Approving Northbrook Park District Amended Sexual Harassment Policy

Staff Recommendation:

Staff recommends the Committee approve Ordinance 18-O-1 and forward to the full Board for approval January 24, 2018.

Background & Analysis:

Revisions have been made to the current Policy Against Harassment, Section 1.3 in the Employee Handbook, per legislation signed into law on November 16, 2017, by Governor Rauner which amended requirements pertaining to sexual harassment.

The Illinois State Officials and Employees Ethics Act was amended to require units of local government to institute an anti-harassment policy to adopt an ordinance or resolution by January 15, 2018, that includes, at a minimum, the following:

- A prohibition on sexual harassment;
- Details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights;
- A prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Ethics Act, the Whistleblower Act, and the Illinois Human Rights Act; and
- The consequences for a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

The current Sexual Harassment Policy is revised to include new language based on the new legislation. The District worked with Nicole Karas, Attorney at Robbins Schwartz, to amend the policy.

Draft Motion:

The Administration & Finance Committee Chair moves to approve the Policy revision, to the full Board for approval.

Pc: Molly Hamer, Executive Director

ORDINANCE NO. 18-O-1

**ORDINANCE APPROVING NORTHBROOK PARK DISTRICT
AMENDED SEXUAL HARASSMENT POLICY**

WHEREAS, The Illinois General Assembly has enacted amendments to the State Officials and Employees Ethics Act in Public Act 100-0554, effective November 16, 2017 (the "Act"); and

WHEREAS, the Act requires units of local government to enact a policy containing specific provisions by ordinance or resolution within 60 days of the effective date of the Act; and

WHEREAS, the Board of Park Commissioners of the Northbrook Park District has determined, and hereby declares, that it is necessary and in the best interests of the District and its residents to modify its current sexual harassment policy, in order to ensure full compliance with the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE NORTHBROOK PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated in this Section One as if said recitals were fully set forth herein.

SECTION TWO: The Northbrook Park District Sexual Harassment Policy as amended to ensure compliance with the Act, in the form attached hereto as Exhibit No 1 and incorporated by this reference (the "Policy"), is hereby adopted, and the Executive Director and Board President are hereby authorized and directed to implement and administer the Policy in accordance with applicable law.

SECTION THREE: Any prior order, resolution, policy or ordinance of the Northbrook Park District in conflict with the provisions of the Policy or this Ordinance, shall be and hereby are, repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall take effect upon its passage and approval in the manner provided by law.

PASSED THIS ____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

President, Northbrook Park District
Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Northbrook Park District Board of Park Commissioners, Cook County, Illinois, and as such I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. _____ titled,

**ORDINANCE APPROVING
NORTHBROOK PARK DISTRICT
AMENDED SEXUAL-HARASSMENT POLICY**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Northbrook Park District, held at Northbrook, Illinois at ____ p.m. on the _____ day of _____, 201__.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of said Act and said Code and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Northbrook, Illinois, this ____ day of _____, 201__.

Park District Board Secretary

EXHIBIT NO. 1

NORTHBROOK PARK DISTRICT SEXUAL-HARASSMENT POLICY

Policy Against Harassment

The Northbrook Park District is committed to creating and sustaining a work environment in which each employee has the opportunity to grow, develop and contribute fully to our success. Accordingly, the Park District will not tolerate harassment or intimidation of any employee, patron or volunteer based on sex, race, color, religion, age, national origin, disability, ancestry, veteran status, pregnancy, child birth or related medical condition, sexual orientation, gender, gender expression, gender identity, marital status, parental status, military discharge civil union partnership, arrest records or for any other status protected by federal, state or local law. Our Policy extends to discriminatory harassment or intimidation by another Park District employee or by a patron, volunteer, vendor, contractor, customer, elected official, or other business partner, regardless of the identity, position or gender of the harasser or victim. This Policy applies to conduct on all Park District property as well as areas off Park District property, where an employee typically performs or is performing job related duties.

Harassment Defined

Discriminatory harassment is conduct that creates a hostile working environment as a result of severe and pervasive harassment based upon an individual's sex, race, color, religion, age, national origin, disability, ancestry, veteran status, pregnancy, gender, gender expression, gender identity, sexual orientation, marital status, parental status, military discharge civil union partnership, arrest records or for any other status protected by federal, state or local law. A hostile working environment is one which a reasonable person would find so offensive as to alter the terms and conditions of that individual's employment. The Park District prohibits all forms of harassing conduct which cause, constitute or could lead to a discriminatory hostile working environment.

Furthermore, supervisors, managers and other decision-makers are prohibited from making any tangible employment decisions (hiring, firing, promotion, wage adjustments, etc.) based upon an employee's response to sexual advances, sexual harassment or any other discriminatory harassment.

Sexual Harassment

Sexual harassment includes unwelcome sexual advances, request for sexual favors, verbal or physical conduct of a sexual nature and other harassing conduct based upon the victim's sex when submission to the conduct is made either implicitly or explicitly a term or condition of employment, the conduct is sufficiently severe and pervasive to alter the terms and conditions of a reasonable person's employment, or the harassment has the purpose or effect of interfering with the employee's work performance or creating an environment that is intimidating, hostile, or offensive to the employee.

Whether specific conduct will constitute discriminatory sexual harassment as defined by law depends upon the particular circumstances of the situation; however, for the purposes of this Policy, the following are some examples of conduct which may constitute prohibited sexual harassment:

Verbal Sexual Harassment: Offensive or vulgar comments regarding a person's gender or directed at an individual because of that person's gender; sexually vulgar language; offensive jokes of a sexual nature; remarks about a person's gender-related physical anatomy or characteristics; sexual propositions or intimidation; threats of physical harm for a sexual purpose.

Physical Sexual Harassment: Unwelcome touching of another person; touching another person in a sexually suggestive way, slapping, pinching or grabbing another person's breasts, genital areas or buttocks; sexual assault; intimidating conduct, such as blocking a person's movements, directed at an individual because of that person's gender.

Visual Sexual Harassment: Distributing or displaying nude pictures or other written or graphic sexual materials in the workplace; distribution or displaying nudity or sexually-oriented graphics on computer terminals, including offensive or inappropriate e-mail messages, screen savers or downloads from the Internet; offensive or sexually vulgar gestures, such as grabbing one's genitals, etc.

(d) Textual/Electronic: "Sexting" (electronically sending messages with sexual conduct, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

Sexual harassment does not refer to compliments of a socially acceptable nature or to acts that usually are considered non-offensive or acceptable by most people. However, actions that seem harmless or amusing to some employees may be offensive to others. Actions that may be overlooked away from work may cause sexual harassment complaints if they occur on the job.

Other Forms of Discriminatory Harassment

Discriminatory harassment towards employees, based upon sex, race, color, religion, age, national origin, disability, ancestry, veteran status, pregnancy, child birth or related medical condition, sexual orientation, gender, gender expression, gender identity, marital status, parental status, military discharge civil union partnership, arrest records or other protected traits is unacceptable conduct and will not be tolerated. Whether specific conduct will constitute discriminatory harassment as defined by law depends upon the particular circumstances of the situation; however, for purposes of this Policy, the following are some examples of conduct which may constitute discriminatory harassment: using racial, religious or ethnic slurs; using other language including telling jokes, that would reasonably offend an individual because of his/her race, color, religion, sex, sexual orientation, civil union partnership, age, national origin, disability or any other characteristic protected by law;

distributing or displaying any materials that would reasonably offend an individual because of his/her sex, race, color, religion, age, national origin, disability, ancestry, veteran status, pregnancy, child birth or related medical condition, sexual orientation, gender, gender expression, gender identity, marital status, parental status, military discharge civil union partnership, arrest records or any other characteristic protected by law; displaying symbols, pictures, cartoons, posters or graphic materials that would reasonably offend an individual because of his/her race, color, religion, sex, sexual orientation, civil union partnership, age, national origin, disability or any other characteristic protected by law; offensive verbal or physical harassment directed at an individual due to that individual's sex, race, color, religion, age, national origin, disability, ancestry, veteran status, pregnancy, child birth or related medical condition, sexual orientation, gender, gender expression, gender identity, marital status, parental status, military discharge civil union partnership, arrest record.

Reporting Procedures

The Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment discrimination, or retaliation.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory or retaliatory conduct from promptly advising the offender that his behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy shall require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment, discrimination, or retaliation of any kind, you should deal with the incident(s) as directly and immediately as possible by clearly communicating your position to the offending person, your immediate supervisor, your Department Head or Division Director, Human Resources, and/or the Executive Director. You should also document each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, texts, social media postings, tweets, e-mails, and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

Your response to harassment in the workplace may include any or all of the following steps:

Direct Communication with Offender: The Park District encourages individuals who believe they are experiencing or witnessing harassing, discriminatory or retaliatory behavior in the workplace, if the individual feels comfortable doing so, to promptly notify the offender that his behavior is objectionable. If you are the harassed employee, if you feel comfortable doing so, you should clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of the individuals listed below. Further, you are **not** required to directly confront the person who is the source of your report, question, or complaint if you feel uncomfortable doing

so. The initial notification may be oral or written, but documentation of the notice should be made. If subsequent notification is needed, it should be put, in writing.

Report to Supervisory Personnel and/or Human Resources: At the same time the above direct communication with the offender is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, Department Head, Division Director or the Human Resources Department. If you feel uncomfortable doing so, or if your immediate supervisor and/or Department Head is the source of the problem, report directly to the Human Resources Department or to any other manager or supervisor with whom you feel comfortable discussing the situation.

Report to the Executive Director: An employee may also report incidents of harassment discrimination or retaliation directly to the Executive Director. If your complaint alleges discrimination, harassment or retaliation by the Executive Director, or if the Executive Director condones the problem or ignores the problem, you should immediately report the incident or incidents, in writing, directly to the President of the Board of Park Commissioners.

Employees who have experienced conduct they believe is contrary to this Policy have an obligation to take advantage of this reporting procedure.

If you have been offended by harassing or offensive conduct which you feel is inappropriate, but is not sufficiently severe and pervasive to constitute a discriminatory hostile work environment, and you are comfortable doing so, you should politely, but firmly confront the individual engaging in the conduct, indicate that the conduct is not welcome and ask the individual to stop. If you are not comfortable doing so, or if the conduct persists, you should notify your supervisor or Human Resources.

Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act. Further, the IDHR maintains a hotline for confidential reports of sexual harassment.

Retaliation is Prohibited

The Park District prohibits retaliation against any individual who reports discrimination, harassment, or retaliation participates in an investigation of such reports, or files a charge of discrimination, harassment, or retaliation. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment, discrimination, or retaliation or for filing a charge of discrimination, harassment, or retaliation is a serious violation of this Policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including discharge.

Responsibility of Supervisors and Managers

Any manager or supervisor who receives an employee complaint of discrimination, harassment or retaliation or otherwise becomes aware of discrimination, harassment or retaliation in the workplace, must immediately report the harassment to the Human Resources Department or to the Executive Director.

Investigation Procedures

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. Information concerning any such complaints will be treated with the appropriate confidentiality. *However, it is impossible to guarantee absolute confidentiality, as the District must be able to fully investigate and take prompt remedial action when necessary.* Of course, management personnel needed to participate in the investigation, the alleged harasser and any witnesses may be contacted during the investigation and, thereby, learn of the complaint. Discussion of the complaint or the results of the investigation will be limited to those necessary to conduct the investigation, to take any appropriate remedial measures, to administer and manage the Park District's Policy Against Harassment and to comply with any applicable federal, state or local laws.

Responsive Action/Remedial Measures

After investigation, the District will determine whether a complaint of harassment, discrimination or retaliation has been substantiated based on a review of the facts and circumstances of each situation. Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Park District believes appropriate under the circumstances.

Allegations Against Non-Employees/Third Parties

If you make a complaint alleging harassment, discrimination, or retaliation against an agent, vendor, supplier, contractor, volunteer or person using Park District programs or facilities, the Executive Director or his/her designee will investigate the incident(s) and determine the appropriate action, if any. If appropriate, the Park District will make a reasonable effort to protect you from further contact with such persons. Please recognize, however, that the Park District has limited control over the actions of non-employees.

False and Frivolous Complaints

False and frivolous charges refer to cases where the accuser is using a harassment, discrimination or retaliation complaint to accomplish some end other than stopping harassment, discrimination or retaliation. This does not include charges made in good faith, but cannot be proven. Given the seriousness of the consequences for the accused, making a false and frivolous charge or making a complaint in bad faith is a severe offense that can result in disciplinary action.

Filing Complaints Outside the Park District

While we hope to be able to resolve any complaints of discrimination, sexual or other harassment, or retaliation within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, (312) 814-6200, (TDD 312-263-1579) and/or the United States Equal Employment Opportunity Commission (EEOC) 1-800-669-4000 (TDD 1-800-669-6820), about filing a formal charge. The IDHR also has a reporting hotline, which includes a method for the intake of anonymous phone calls regarding allegations of sexual harassment. A charge with the IDHR must be filed within 180 days of the incident of discrimination or harassment. A charge with the EEOC must be filed within 300 days of the incident.



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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Finance
Date: January 12, 2018
Agenda Item: VII. D. Consider 2018 Staff and Participant Apparel, Bid #2138

Staff Recommendation:

Staff recommends rejecting the bid from Ad-Wear and Specialty of Texas and approving the bid from Arena Sports USA for Categories A, B, F, H, I & J of the 2018 Staff and Participant Apparel Bid #2138 in the amount of \$34,810.15.

Background & Analysis:

The 2018 Staff and Participant Apparel Bid #2138 includes orders for all District apparel that will be delivered during the 2018 fiscal year, as well as soccer uniform sets to be delivered in fall 2018, spring 2019, fall 2019 and spring 2020. The only items exempt from this bid are some full-time/part-time IMRF apparel items, apparel for programs/events that develop after the bid manual was released, and specialized apparel (i.e., ice skating costumes).

Bid specifications were sent to 29 companies with nine submitting the bids listed on the attached Bid Summary.

The four vendors listed below submitted the lowest, responsible bid per category. Staff recommends awarding portions of the bid to the four vendors below:

Company	Categories to Award	Total # of Categories to Award	Total Amounts
Added Incentives, Inc.	E	1	\$5,154.42
Arena Sports USA	A, B, F, H, I & J	6	\$34,810.15
Sharp Sports	C	1	\$1,244.01
Sunburst Sportswear, Inc.	D & G	2	\$12,300.24
TOTAL BID:		<u>10</u>	<u>\$53,508.82</u>

It is important to note that Score Sports initially appeared to be the low bidder for Category H (Soccer Uniforms), but upon further inspection staff discovered that the vendor had not provided pricing for all four seasons, per the bid specifications. The next lowest bidder for the category is Ad-Wear and Specialty of Texas.

Ad-Wear and Specialty of Texas is the apparent low bidder for four of the bid categories (Categories A, E, F and I). As previously mentioned, Ad-Wear is also the second lowest bidder for Category H (Soccer Uniforms). Upon staff request, Ad-Wear and Specialty of Texas provided six additional references, as none of the original references were from parks and recreation agencies. Overall, the references were positive. However, the District worked with Ad-Wear on the 2015 Apparel Bid and had multiple documented issues with quality, communication, timeliness, order accuracy and billing. Additionally, during a reference check for another potential 2018 vendor, staff learned that the Naperville Park District experienced poor communication and product quality, which led to the termination of their contract with Ad-Wear. Therefore, the Northbrook Park District's legal counsel supports the staff recommendation to reject the bid from Ad-Wear and Specialty of Texas and move on to the next lowest, responsible bidders.

NORTHBROOK PARK DISTRICT

Arena Sports USA is the lowest, responsible bidder for six categories of the bid. The District awarded Arena Sports five categories of the 2017 Apparel Bid and experienced good communication and quality apparel. Arena Sports also delivered all orders on-time or even earlier than promised. Furthermore, all references for Arena Sports were positive for communication, quality and timeliness. Therefore, staff recommends that the Board award the following six categories of the 2018 Apparel Bid to Arena Sports USA, in the amount of \$34,810.15: Category A (Aquatic Staff Apparel); Category B (Basketball Jerseys); Category F (Hockey Training Academy Jerseys); Category H (Soccer Uniforms); Category I (Summer Camp Apparel – Staff & Participant); and Category J (Women's Mixer Hockey League Jerseys).

References were positive for the other three low bidders: Added Incentives, Inc., Sharp Sports and Sunburst Sportswear, Inc. Additionally, the District had positive experiences in the past with Sharp Sports and Sunburst Sportswear. While the District has not yet worked with Added Incentives, Inc., their references all reported positive experiences. No action is required from the Board regarding these three vendor contracts.

Explanation:

The cost of participant apparel is included in registration fees. Staff and participant apparel will be included in the budget for FY 2018 in individual program and facility budgets. The cost of soccer uniforms will be included in the budget for FY 2018, 2019 and 2020.

Draft Motion:

The Administration & Finance Committee Chair moves to reject the bid from Ad-Wear and Specialty of Texas and approve the bid from Arena Sports for Categories A, B, F, H, I & J of the 2018 Staff and Participant Apparel Bid in the amount of \$34,810.15 to the full Board for approval.

Pc: Molly Hamer, Executive Director



Bid Summary
Bid #2138: 2018 Staff and Participant Apparel
 Bid Submission Deadline: November 29, 2017 @ 1pm
 Bid Opening: November 29, 2017 @ 1:15pm

Bidder	Category A: Aquatic Staff Apparel	Category B: Basketball Jerseys	Category C: Embroidered Staff Apparel	Category D: Flag Football Jerseys	Category E: Hats, Bags & Lanyards	Category F: Hockey Training Academy Jerseys	Category G: Program Apparel - Staff & Participant	Category H: Soccer Uniforms	Category I: Summer Camp Apparel - Staff & Participant	Category J: Women's Mixer Hockey League Jerseys
Ad-Wear & Specialty of Texas 8120 Westglen Houston, TX 77063	\$1,841.38	\$9,172.40	\$1,492.95	\$895.30	\$4,382.95	\$925.60	\$10,280.56	\$17,564.64	\$5,677.54	\$1,470.23
Added Incentives, Inc. 618 Academy Drive, Ste. A Northbrook, IL 60062	\$2,572.02	\$10,018.80	\$1,356.32	No Bid	\$5,154.42	No Bid	\$14,355.31	\$34,423.36	\$11,223.00	No Bid
Arena Sports USA 300 Jandus Rd., Ste. 103 Cary, IL 60013	\$1,959.40	\$7,130.00	\$1,600.00	\$700.00	\$5,657.42	\$640.00	\$11,858.70	\$18,428.00	\$5,860.75	\$792.00
Challenger Sports 8263 Flint St. Lenexa, KS 66214	No Bid	\$10,110.80	No Bid	No Bid	No Bid	No Bid	No Bid	\$19,482.72	No Bid	No Bid
Score Sports 726 E. Anaheim St. Wilmington, CA 90744	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Non-Conforming Bid	No Bid	No Bid
Sharp Sports 403 Earl Rd. Shorewood, IL 60404	\$2,223.66	\$7,298.80	\$1,244.01	\$777.00	\$5,941.62	\$722.00	\$12,186.82	\$21,145.12	\$6,705.44	\$1,335.21
Sunburst Sportswear, Inc. 95 N. Brandon Dr. Glendale Heights, IL 60139	\$1,999.46	\$11,453.20	\$1,332.30	\$677.88	\$5,728.78	\$699.60	\$11,622.36	No Bid	\$6,375.48	\$1,190.02
Work N Turn 300 Knightsbridge Pkwy #160 Lincolnshire, IL 60069	\$3,599.28	\$11,187.20	No Bid	\$1,376.90	\$8,787.55	\$845.60	\$19,488.89	\$62,338.40	\$12,117.10	\$1,970.26
YBA Shirts 1184 N. Industrial Park Rd. Orem, UT 84057	No Bid	\$7,645.40	No Bid	No Bid	No Bid	No Bid	No Bid	\$23,532.00	No Bid	No Bid



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MEMORANDUM

To: Administration and Finance Committee
From: Mindy Munn, Director of Finance
Date: January 12, 2018
Agenda Item: VII. E. Consider Full-time Non-Bargaining Unit Merit and Discretionary Pools for 2018 Fiscal Year

Staff Recommendation:

Staff recommends a 2% merit and a 1.25% discretionary pool for non-bargaining unit staff for Fiscal Year 2018.

Background and Analysis:

Each year staff presents a merit and discretionary pool recommendation to the Board of Commissioners based on a 12-month period. In previous years, the District has aligned merit increases with the annual budget year which started May 1. With the District's budget now operating on a calendar year, we will also need to align merit increases to match the calendar year. To transition to a calendar year, staff is recommending an 8-month merit period (May – December 2018) this year with the full calendar year going into effect in 2019. Here's what that would look like:

Timing-Staff Recommendation	Period Covered	Proposed Merit	# of Months % is Based
January 2018	May 1, 2018 - Dec 31, 2018	2%	8
Fall 2019	Jan 1, 2019 - Dec 31, 2019	TBD	12

Had the merit period covered 12 months instead of 8, staff's 2018 merit recommendation would have been 3%.

The recommended increase for will affect 49 full-time, non-bargaining unit positions. The District has 73 full-time positions comprised of 21 bargaining unit staff and 49 non-bargaining unit staff with 3 current open positions. The proposed increases will have a \$66,130 (merit) and \$41,331 (discretionary pool) impact on the 2018 fiscal year budget.

Distribution of merit and discretionary pools are based on work performance and the execution of annual work plans. It is important to note that approval of the recommended pools does not guarantee that all funds will be spent or that all staff will receive an increase.

Draft Motion:

The Administration and Finance Committee Chair moves to approve a merit pool in the amount of \$66,130 and a discretionary pool in the amount of \$41,331 for full-time non-bargaining unit staff for the 2018 fiscal year to the full board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Board of Commissioners
From: Molly Hamer, Executive Director
Date: January 12, 2018
Agenda Item: VII. F. Consider Rethync Studio LLC Agreement

Staff Recommendation:

Staff recommends the approval of Independent Contract Agreement with Rethync Studio LLC for Information Technology Services.

Background & Analysis:

With the vacancy of the Information Technology and Staff Development Director, staff had an opportunity to evaluate the IT needs of the District. Analysis reveals that outsourcing portions of the high level IT services is a viable solution. This option is cost effective while providing service excellence, continuity, and continued execution of district goals. Staff will closely monitor the effectiveness of the new structure to ensure the needs of the organization are being met.

Explanation:

1. Budgeted Cost: \$40,000.00
2. Budget Source: Independent Contractor Services
3. Legal Requirement: None

Motion: The Chair of the Administration and Finance Committee moves to approve Rethync Studio LLC agreement for an amount not to exceed \$40,000 to the full Board for approval.